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City of Santee
Regular Meeting Agenda

Santee City Council
CDC Successor Agency
Santee Public Financing Authority

Council Chamber – Building 2
10601 Magnolia Avenue
Santee, CA 92071

June 28, 2017
7:00 PM

ROLL CALL: Mayor John W. Minto
Vice Mayor Ronn Hall
Council Members Stephen Houlahan, Brian W. Jones and Rob McNelis

LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:

ADJOURNMENT IN MEMORY: JOHN ALEXANDER "JACK" CAMERON II

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

1. CONSENT CALENDAR:

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

(A) Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda.

(B) Approval of Meeting Minutes of the Santee City Council, the CDC Successor Agency and the Santee Public Financing Authority for the Adjourned Regular Meetings of June 14, 2017.

(C) Approval of Payment of Demands as presented.

(D) Approval of the expenditure of $49,351.85 for May 2017 legal services and related costs.

(E) Adoption of a Resolution establishing the Appropriations Limit for FY 2017-18.

(F) Adoption of two Resolutions approving the Side Letter to the Memorandum of Understanding between the City and the Santee Firefighters' Association and the Policy on payment of the Uniform Allowance for Fire Battalion Chiefs.

(G) Determination that the bid proposal for RFB 17/18-20027 was non-responsive as the proposer failed to submit a completed Bid Bond form and a completed Public Works Contractor Registration Certification form, approval of an up-to-90-day contract extension with Controlled Entry Specialists for Maintenance and As-Needed Repairs of Apparatus Doors, Man Doors and Electric Gates in an amount not to exceed $2,500, and authorization for the City Manager to execute the contract extension.

(H) Adoption of a Resolution accepting the Public Improvements as complete, approving the reimbursement Agreement for the construction of street improvements associated with the Riverwalk Subdivision – Phase 3 (TM 2004-01), and authorizing the City Manager to execute the agreement. Location: Park Center Drive from Riverwalk Drive to Mast Boulevard.

(I) Authorization to award the contract for As-Needed Plumbing Repairs and Related Maintenance to Countywide Mechanical Systems, Incorporated, per RFB 17/18-20029 in amount not to exceed $31,320.00 for FY 2017-18, authorization for the City Manager to approve three additional 12-month options to renew along with the corresponding purchase orders and to approve annual change orders up to 10% of the then-current contract amount, and authorization for the Director of Community Services to execute a Notice of Completion and direct the City Clerk to file said Notice of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director.

2. PUBLIC HEARINGS: None

3. ORDINANCES: None

4. CITY COUNCIL REPORTS:

5. CONTINUED BUSINESS:

(A) Resolution approving and adopting the Operating Budget for Fiscal Year 2017-18 and Resolutions for paying and reporting the value of employer paid member contributions (CALPERS).

Recommendation:
Adopt four (4) Resolutions approving and adopting the Operating Budget for Fiscal Year 2017-18 and for paying and reporting the value of employer paid member contributions.

(B) Resolution approving the Five-Year Capital Improvement Program and adopting the Capital Improvement Program Budget for Fiscal Years 2017-18 and 2018-19.

Recommendation:
Adopt the Resolution approving the Five-Year Capital Improvement Program and adopting the Capital Improvement Program Budget for Fiscal Years 2017-18 and 2018-19.

6. NEW BUSINESS:

(A) Approval of a five-year agreement with the County of San Diego and the San Diego County Sheriff's Department for general and specialized law enforcement and traffic services for the period July 1, 2017 through June 30, 2022; and authorization for the City Manager to execute the agreement

Recommendation:
Approve the Agreement with the County of San Diego and the San Diego County Sheriff's Department for general and specialized law enforcement and traffic services for the period July 1, 2017 through June 30, 2022, and authorize the City Manager to execute the agreement.

(B) Public workshop on planned unit developments in certain multiple-family residential zones in the City of Santee.

Recommendation:
Provide guidance to the staff on the following issues:

1. The types of zones appropriate for planned development projects
2. Development standards for such planned developments to include:
    a. Density
    b. Lot size, dimensions, and coverage
    c. Maximum building height
    d. Setbacks
    e. Parking
    f. Private street width
    g. Public open space requirements

7. COMMUNICATION FROM THE PUBLIC:

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

8. CITY MANAGER REPORTS:

9. CDC SUCCESSOR AGENCY:

(Note: Minutes appear as Item 1(B))

10. SANTEE PUBLIC FINANCING AUTHORITY:

(Note: Minutes appear as Item 1(B))

11. CITY ATTORNEY REPORTS:

12. CLOSED SESSION:

(A) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: Joshua Corona-Bennett; Alicia Corona-Bennett as the Guardian ad litem for Sofia Corona-Bennett v. City of Santee, SDSC Case No. 37-2016-00029011-CU-PO-CTL

13. ADJOURNMENT:

June & July Meetings

Jun	01	SPARC	Civic Center Building 7
Jun	12	Community Oriented Policing Committee	Council Chamber
Jun	14	City Council Meeting	Council Chamber
Jun	15	Manufactured Home Fair Practices Commission	Council Chamber
Jun	28	City Council Meeting	Council Chamber
Jul	06	SPARC	Civic Center Building 7
Jul	10	Community Oriented Policing Committee	Council Chamber
Jul	12	City Council Meeting	Council Chamber
~~*Jul*~~	~~*26*~~	~~*City Council Meeting - CANCELLED*~~	~~*Council Chamber*~~

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

State of California }
County of San Diego } ss.
City of Santee }

AFFIDAVIT OF POSTING AGENDA

I, Patsy Bell, CMC, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on June 23, 2017, at 4:00 p.m.

Signature _____ Date 06/23/17

City of Santee

COUNCIL AGENDA STATEMENT

ADJ

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE ADJOURNMENT IN MEMORY: JOHN ALEXANDER "JACK" CAMERON II

DIRECTOR/DEPARTMENT John W. Minto, Mayor

SUMMARY

Tonight's meeting will be adjourned in memory of John Alexander "Jack" Cameron II. Jack passed away peacefully on June 4, 2017 at the age of 72 after a tough fight with cancer. His devotion to his family and firm belief in Christ supported him in his struggle. Jack was born on June 27, 1944 to John and Shirley Cameron. He married Susan Spears in 1965; they were married 49 years before her passing in 2013. Jack spent his entire career working with his family at both Cameron Brothers Construction and T.C. Construction. He was literally a "jack of all trades"; there wasn't any project he wouldn't tackle or person he wouldn't help. Jack had many hobbies and activities he enjoyed throughout his life: racing cars with his brother, hunting and fishing with his dad and brother, spending time at the river with family, taking his dune buggy to the desert, competing with his dogs in Flyball, golfing in Borrego Springs, traveling and vacationing with family and friends, boogie boarding at the beach, country dancing with his wife, and his most recent love, jeeping with friends and family in his prized Jeep, "Jacked-Up".

Jack is survived by his children: son, John A. Cameron III and wife Joy, and daughter, Stacy L. Conery, his 5 grandchildren, his sister Sharlene Cameron, and brother Terry Cameron. A certificate of Adjournment has been prepared and will be accepted by members of Jack's family.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW ☑ N/A ☐ Completed

RECOMMENDATION Adjourn in memory of John "Jack" Cameron II.

ATTACHMENTS (Listed Below)

Certificate of Adjournment.

Printed on recycled paper

In Deepest Sympathy

The Santee City Council This Day Adjourned In Memory of

John Alexander "Jack" Cameron II

June 28, 2017

Mayor John W. Minto

Vice Mayor Ronn Hall

Council Member Rob McNelis

Council Member Stephen Houlahan

Council Member Brian W. Jones

CITY OF SANTEE, CALIFORNIA
INCORPORATED 1980

City of Santee
COUNCIL AGENDA STATEMENT

1B

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL, THE CDC SUCCESSOR AGENCY AND THE SANTEE PUBLIC FINANCING AUTHORITY FOR BOTH THE ADJOURNED REGULAR MEETINGS OF JUNE 14, 2017.

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk PB

SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW ☑ N/A ☐ Completed

RECOMMENDATION
Approve Minutes as presented.

ATTACHMENTS

June 14, 2017 Adjourned Regular Minutes

Minutes

Santee City Council
CDC Successor Agency
Santee Public Financing Authority

Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
June 14, 2017
4:30 PM

1. CALL TO ORDER

This Adjourned Regular Meeting of the Santee City Council, the CDC Successor Agency and the Santee Public Financing Authority was called to order by Mayor/Agency Chair/Authority Chair John W. Minto at 4:33 p.m.

Council Members present were: Mayor/Agency Chair/Authority Chair John W. Minto, Vice Mayor/Agency Vice Chair/Authority Vice Chair Ronn Hall and Council/Agency/ Authority Members Stephen Houlahan, Brian W. Jones and Rob McNelis.

Officers present were: City Manager/Agency Executive Director/Authority Secretary Marlene Best, City/Agency/Authority Attorney Shawn Hagerty and City Clerk/Agency Secretary Patsy Bell.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, City Attorney and City Clerk shall be used to indicate Mayor/Agency Chair/Authority Chair, Vice Mayor/ Agency Vice Chair/Authority Vice Chair, Council/Agency/Authority Member, City Manager/ Agency Executive Director/Authority Secretary, City/Agency/Authority Attorney and City Clerk/Agency Secretary.)

With Council concurrence, Georgette Jauregui, San Diego County Fair Representative, provided Council with information regarding the events at the San Diego County Fair and invited everyone to attend.

2. Continued review and discussion of the proposed Operating Budget for Fiscal Year 2017-18 and the Five-Year Capital Improvement Program Budget for Fiscal Years 2017-18 through 2021-22.

Director of Finance McDermott recapped the previous discussion on the budget and presented the remaining portion of the staff report utilizing a PowerPoint presentation. Director of Development Services Kush, Sheriff Captain Turner and Director of Fire and Life Safety Smith each provided an overview of their department's budget. During discussion, Council Members asked Keith Spears, San Diego County Sheriff's Department, to answer questions regarding the upcoming Sheriff's contract for law

Draft

enforcement services. Council Member Jones requested an overview of the Building Permit Software process be sent to his desk.

During further discussion of the Fiscal Year 2018-19 Budget, Council Members discussed various options for increasing the revenue to the City, as well as costs reducing measures the City could take.

Staff was directed to bring the Fiscal Year 2017-18 Budget to the June 28th meeting for Council adoption and to bring the Fiscal Year 2018-19 Budget to a future Council meeting for further Council discussion.

3. Communication from the Public None

4. Adjournment

There being no further business, the meeting was adjourned at 6:19 p.m. with Mayor Minto noting that they would be meeting back at 7:00 p.m. for the Regular Council meeting.

Date Approved: _____

_____

Patsy Bell, CMC, City Clerk/Agency Secretary
and for Authority Secretary Marlene Best

City of Santee
COUNCIL AGENDA STATEMENT

1C

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott, Director of Finance TM

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT TM

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW ☒ N/A ☐ Completed

RECOMMENDATION MDB

Approval of the payment of demands as presented.

ATTACHMENTS (Listed Below)

1) Payment of Demands-Summary of Checks Issued
2) Disbursement Journal

Payment of Demands
Summary of Payments Issued

Date	Description	Amount
06/07/17	Accounts Payable	$ 139,611.72
06/08/17	Payroll	314,670.87
06/08/17	Accounts Payable	321,312.41
06/12/17	Accounts Payable	98,976.86
06/15/17	Accounts Payable	887,215.68
06/15/17	Accounts Payable	28,135.70
	TOTAL	$ 1,789,923.24

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

Tim K. McDermott, Director of Finance

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115499	6/7/2017	10128 AAIR PURIFICATION SYSTEMS	15490	51653	PLYMOVENT PARTS & REPAIRS	568.03
					Total :	**568.03**
115500	6/7/2017	11139 ACE UNIFORMS AND ACCESSORIES	40079	51588	CLASS B UNIFORMS	414.50
					Total :	**414.50**
115501	6/7/2017	12471 BEAR ELECTRICAL	4575	51664	TRAFFIC SIGNAL REPAIR	8,072.28
			4770	51664	TRAFFIC SIGNAL MAINT	2,961.50
			4771	51664	TRAFFIC SIGNAL MAINT	1,330.00
					Total :	**12,363.78**
115502	6/7/2017	12507 BISHOP, JESSIE	10242016		TRAVEL REIMBURSEMENT	6.48
					Total :	**6.48**
115503	6/7/2017	10021 BOUND TREE MEDICAL LLC	82457833	51676	EMS SUPPLIES	88.67
			82491718	51676	EMS SUPPLIES	442.77
			82493204	51676	EMS SUPPLIES	2.80
			82493205	51676	EMS SUPPLIES	81.81
			82494458	51676	EMS SUPPLIES	0.55
			82494459	51676	EMS SUPPLIES	8,606.26
			82494460	51676	EMS SUPPLIES	7.49
			82495949	51676	EMS SUPPLIES	99.11
			82495950	51676	EMS SUPPLIES	55.19
					Total :	**9,384.65**
115504	6/7/2017	10024 BUSINESS PRINTING COMPANY INC	890129		BUSINESS CARDS	65.13
					Total :	**65.13**
115505	6/7/2017	11055 CALIFORNIA SIGNS AND MARKETING	12729	51424	FACILITY SIGNAGE	21.55
					Total :	**21.55**
115506	6/7/2017	10299 CARQUEST AUTO PARTS	11102-434878	51488	VEHICLE REPAIR PART	162.74
			11102-434911	51488	CR-VEHICLE REPAIR PT RTRND	-12.00
					Total :	**150.74**
115507	6/7/2017	10031 CDW GOVERNMENT LLC	HVM1032	51735	EOC TECHNOLOGICAL EQUIP	4,848.75

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115507	6/7/2017	10031 10031 CDW GOVERNMENT LLC	(Continued)			
					Total :	4,848.75
115508	6/7/2017	10032 CINTAS CORPORATION #694	694344209	51489	UNIFORM/PARTS CLEANER RNTL	79.65
					Total :	79.65
115509	6/7/2017	10839 COUNTY OF SAN DIEGO	CIP2008-53		PLAN CHECK	426.00
					Total :	426.00
115510	6/7/2017	10040 COUNTYWIDE MECHANICAL SYSTEMS	P17063749	51626	PLUMBING REPAIRS	160.00
					Total :	160.00
115511	6/7/2017	12422 COURTESY CHEVROLET CENTER	1310964	51569	VEHICLE REPAIR PART	72.16
			1311015	51569	VEHICLE REPAIR PART	49.23
					Total :	121.39
115512	6/7/2017	11450 CREATIVE METAL INDUSTRIES INC	10954		DEDICATION PLAQUE	80.81
					Total :	80.81
115513	6/7/2017	10142 CSA SAN DIEGO COUNTY	422	51671	FAIR HOUSING TESTING	1,800.00
					Total :	1,800.00
115514	6/7/2017	10042 DALEY & HEFT LLP	48833		LEGAL SERVICES-CLAIMS	774.25
					Total :	774.25
115515	6/7/2017	12356 DAVIS FARR LLP	2231	51743	AUDIT SERVICES	7,625.00
					Total :	7,625.00
115516	6/7/2017	11295 DOKKEN ENGINEERING	31418	50583	MAST PARK IMPROVEMENTS	33,414.26
			31429	50583	WOODSIDE ROUNDABOUT	22,180.00
					Total :	55,594.26
115517	6/7/2017	11393 ENTENMANN-ROVIN COMPANY	0126881-IN		FREIGHT CHARGE	14.00
					Total :	14.00
115518	6/7/2017	10057 ESGIL CORPORATION	05/22/17-05/26/17		SHARE OF FEES	17,209.19
					Total :	17,209.19
115519	6/7/2017	10251 FEDERAL EXPRESS	5-814-71316		SHIPPING CHARGES	56.49

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115519	6/7/2017	10251 10251 FEDERAL EXPRESS	(Continued)			
					Total :	56.49
115520	6/7/2017	12271 FERNO WASHINGTON INC	809615	51738	EQUIP TRAINING CLASS	1,000.00
					Total :	1,000.00
115521	6/7/2017	10009 FIRE ETC	102673	51474	RADIO REPAIR	255.00
			102994	51472	SAFETY EQUIPMENT	131.74
			102995	51472	SAFETY APPAREL	350.19
					Total :	736.93
115522	6/7/2017	10196 FIRE PREVENTION SERVICES INC	06012017		WEED ABATEMENT	422.64
					Total :	422.64
115523	6/7/2017	10368 FIREWORKS & STAGE FX AMERICA	170171	51736	2017 FIREWORKS DEPOSIT	11,250.00
					Total :	11,250.00
115524	6/7/2017	10065 GLOBAL POWER GROUP INC	47385	51567	ELECTRICAL REPAIRS & MAINT	1,455.63
			49054	51567	ELECTRICAL REPAIRS & MAINT	1,366.30
					Total :	2,821.93
115525	6/7/2017	10066 GLOBALSTAR USA LLC	1000000008336302		SATELLITE PHONE SERVICE	55.66
					Total :	55.66
115526	6/7/2017	10074 INTERNATIONAL CODE COUNCIL INC	3147830		MEMBERSHIP DUES	170.00
					Total :	170.00
115527	6/7/2017	11009 KNN PUBLIC FINANCE	765-05-17		CDC CONTINUING DISCLOSURE FI	500.00
					Total :	500.00
115528	6/7/2017	12461 MARSHALL DJ SERVICES	6917		DJ SERVICES TEEN DANCE	395.00
					Total :	395.00
115529	6/7/2017	10079 MEDICO PROFESSIONAL	1977918	51497	MEDICAL LINEN SERVICE	20.02
			1993518	51497	MEDICAL LINEN SERVICE	20.02
			1993519	51497	MEDICAL LINEN SERVICE	8.16
					Total :	48.20
115530	6/7/2017	12715 MORGAN, JEFF	211312		LICENSE RENEWAL	116.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115530	6/7/2017	12715 12715 MORGAN, JEFF	(Continued)			
					Total :	116.00
115531	6/7/2017	10092 PHOENIX GROUP INFO SYSTEMS	012017031	51577	PARKING SITE SVC JAN 2017	48.10
			032017031	51577	PARKING CITE SVC MARCH 2017	278.05
			042017031	51577	PARKING CITE SVC APRIL 2017	105.40
					Total :	431.55
115532	6/7/2017	10768 SANTEE SCHOOL DISTRICT	7740	51562	IRRIGATION - RIO SECO MARCH	388.83
			7743	51450	CHET HARRITT BALL FIELDS	395.70
					Total :	784.53
115533	6/7/2017	12223 SITEONE LANDSCAPE SUPPLY LLC	80042281	51557	IRRIGATION SUPPLIES	343.00
			80111771	51557	IRRIGATION SUPPLIES	-1,121.03
			80111797	51557	IRRIGATION SUPPLIES	1,121.03
					Total :	343.00
115534	6/7/2017	10217 STAPLES BUSINESS ADVANTAGE	3338032910	51504	OFFICE SUPPLIES	227.01
			3339726586	51555	OFFICE SUPPLIES	64.13
			3339726587	51575	OFFICE SUPPLIES	193.98
			3339726588	51504	OFFICE SUPPLIES	245.96
			3339912931	51555	OFFICE SUPPLIES	114.20
			3339912937	51504	OFFICE SUPPLIES	313.36
					Total :	1,158.64
115535	6/7/2017	10217 STAPLES BUSINESS ADVANTAGE	3340199935	51547	OFFICE SUPPLIES	58.27
					Total :	58.27
115536	6/7/2017	10624 STATE OF CALIFORNIA	59103		LICENSE RENEWAL	115.00
					Total :	115.00
115537	6/7/2017	10572 SUNBELT RENTALS INC	68913820-001		EAST HARTLAND STORM DRAIN	449.13
					Total :	449.13
115538	6/7/2017	10121 SUPERIOR READY MIX LP	859849	51565	ASPHALT MATS & SUPPLIES	120.68
			859974	51565	ASPHALT MATERIALS & SUPPLIES	231.66
					Total :	352.34
115539	6/7/2017	10179 THE CATILLACS	1003		SANTEE SUMMER CONCERTS	575.00

Bank code : ubgen

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
115539	6/7/2017	10179	10179 THE CATILLACS	(Continued)			
						Total :	575.00
115540	6/7/2017	10250	THE EAST COUNTY	51516		INVITATION TO BID	903.00
						Total :	903.00
115541	6/7/2017	10158	THE SOCO GROUP INC	0371139-IN	51455	PROPANE & EQUIPMENT FUEL	84.41
				0388209-IN	51544	VEHICLE SUPPLIES	472.82
				CL99455	51683	FLEET CARD FUELING	991.17
						Total :	1,548.40
115542	6/7/2017	10479	TIRE CENTERS LLC	8720176865	51520	TIRES V#151	1,027.18
				8720176866	51520	TIRES FOR UNIT #V127	424.83
						Total :	1,452.01
115543	6/7/2017	10133	UNDERGROUND SERVICE ALERT	420170675	51552	DIG ALERT SERVICES	133.50
						Total :	133.50
115544	6/7/2017	12480	UNITED SITE SERVICES	27131	51652	TOILET RNTL SVC - MAST PARK	65.77
						Total :	65.77
115545	6/7/2017	10555	UNITIS CONTRACTOR SUPPLIES	132109		PERMA PATCH - STREET REPAIRS	808.13
						Total :	808.13
115546	6/7/2017	10475	VERIZON WIRELESS	9784296089		CR - WIFI SERVICE	-197.58
				9785523877		WIFI SERVICE	608.16
						Total :	410.58
115547	6/7/2017	10331	HDS WHITE CAP CONST SUPPLY	10006544585	51508	TOOLS & SUPPLIES - PSD	71.76
						Total :	71.76
115548	6/7/2017	12721	ZEBRON CONTRACTING	EN17031A		REFUNDABLE DEPOSIT	670.10
						Total :	670.10

50 Vouchers for bank code : ubgen — Bank total : 139,611.72

50 Vouchers in this report — Total vouchers : 139,611.72

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

Prepared by: Nicole
Date: 6-7-17

Approved by: Tom Hadsmith
Date: 6-7-17

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115549	6/8/2017	10208 ANTHEM BLUE CROSS	June 2017		EMPLOYEE ASSISTANCE PROGRAI	264.18
					Total :	**264.18**
115550	6/8/2017	10334 CHLIC	2142454		HEALTH/DENTAL INSURANCE	182,097.94
					Total :	**182,097.94**
115551	6/8/2017	10844 FRANCHISE TAX BOARD	PPE 05/31/17		WITHHOLDING ORDER	25.00
					Total :	**25.00**
115552	6/8/2017	10779 NATIONAL BENEFIT SERVICES LLC	PPE 05/31/17		FLEXIBLE SPENDING ACCOUNT	2,261.56
					Total :	**2,261.56**
115553	6/8/2017	10353 PERS	05 17 5		RETIREMENT PAYMENT	95,456.48
					Total :	**95,456.48**
115554	6/8/2017	10785 RELIANCE STANDARD LIFE	June 2017		VOLUNTARY LIFE INSURANCE	1,005.34
					Total :	**1,005.34**
115555	6/8/2017	10424 SANTEE FIREFIGHTERS	PPE 05/31/2017		DENTAL/DUES/PEC/BENEVOLENT/I	5,118.99
					Total :	**5,118.99**
115556	6/8/2017	10776 STATE OF CALIFORNIA	PPE 05/31/17		WITHHOLDING ORDER	267.69
					Total :	**267.69**
115557	6/8/2017	10001 US BANK	PPE 05/31/2017		PARS RETIREMENT	832.52
					Total :	**832.52**
115558	6/8/2017	10959 VANTAGE TRANSFER AGENT/457	PPE 05/31/2017		ICMA - 457	30,481.58
					Total :	**30,481.58**
115559	6/8/2017	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 05/31/2017		RETIREE HEALTH SAVINGS ACCOU	3,501.13
					Total :	**3,501.13**

11 Vouchers for bank code : ubgen **Bank total : 321,312.41**

11 Vouchers in this report **Total vouchers : 321,312.41**

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

Prepared by: Nicole
Date: 6-8-17

Approved by:
Date: 6-8-17

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
85825	6/12/2017	10955 DEPARTMENT OF THE TREASURY	June 2017 Retiree		FEDERAL WITHHOLDING TAX	75.00
			PPE 05/31/17		FEDERAL WITHHOLDING TAX AND	76,505.28
					Total :	**76,580.28**
85841	6/12/2017	10956 FRANCHISE TAX BOARD	PPE 05/31/17		CA STATE TAX WITHHELD	22,396.58
					Total :	**22,396.58**

2 Vouchers for bank code : ubgen **Bank total : 98,976.86**

2 Vouchers in this report **Total vouchers : 98,976.86**

Prepared by: _____
Date: 6-12-17

Approved by: _____
Date: 6-12-17

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115560	6/15/2017	11999 AMERICAN ASPHALT SOUTH INC	2017-52	51742	CITYWIDE CRACK SEALING	19,852.00
			2017-52R		RETENTION	-992.60
					Total :	**18,859.40**
115561	6/15/2017	11275 AMERICAN SAFETY EMT	12687		CPR TRAINING MATERIALS	360.00
					Total :	**360.00**
115562	6/15/2017	12083 ANIMAL PEST MANAGEMENT	559745	51537	PEST CONTROL SERVICES	185.00
			559746	51537	PEST CONTROL SERVICES	120.00
			559747	51537	PEST CONTROL	120.00
			563409	51537	PEST CONTROL SERVICES	120.00
					Total :	**545.00**
115563	6/15/2017	11885 ARROW INTERNATIONAL	94857493	51515	EMS SUPPLIES	920.15
					Total :	**920.15**
115564	6/15/2017	10021 BOUND TREE MEDICAL LLC	82498942	51676	EMS SUPPLIES	84.60
			82498943	51676	EMS SUPPLIES	84.60
			82504927	51676	EMS SUPPLIES	2,958.58
					Total :	**3,127.78**
115565	6/15/2017	10767 CALIFORNIA ACRYLIC AND GLASS	170171	51423	BIG ROCK PARK REPAIR	1,040.00
					Total :	**1,040.00**
115566	6/15/2017	12665 CARROLL BUSINESS SUPPLY	889719-0		OFFICE SUPPLIES	161.57
					Total :	**161.57**
115567	6/15/2017	10031 CDW GOVERNMENT LLC	HVK8039	51735	EOC TECHNOLOGICAL EQUIP	1,520.72
					Total :	**1,520.72**
115568	6/15/2017	12660 CHRISP COMPANY	21704310	51750	CITYWIDE BIKE LANE PROJECT	100,503.65
			21704310R		RETENTION	-5,025.18
			21704311	51750	CITYWIDE BIKE LANE PROJECT	9,606.58
			21704311R		RETENTION	-480.33
					Total :	**104,604.72**
115569	6/15/2017	10032 CINTAS CORPORATION #694	694346772	51489	UNIFORM/PARTS CLEANER RNTL	61.57

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115569	6/15/2017	10032 CINTAS CORPORATION #694	(Continued)			
			694347380	51489	STATION SUPPLIES	52.52
					Total :	**114.09**
115570	6/15/2017	10050 CITY OF EL CAJON	HC00000251		HCFA QTR 4 PASS THRU CHRGS	4,970.30
					Total :	**4,970.30**
115571	6/15/2017	10979 CITY OF LA MESA	19191		FINGER PRINTING	60.00
					Total :	**60.00**
115572	6/15/2017	10039 COUNTY MOTOR PARTS COMPANY INC	362119	51467	VEHICLE REPAIR PARTS	19.98
			362786	51467	VEHICLE SUPPLIES	11.66
			362826	51467	CR VEHICLE SUPPLIES RETRND	-11.66
			363024	51467	VEHICLE REPAIR PARTS	71.07
					Total :	**91.05**
115573	6/15/2017	10839 COUNTY OF SAN DIEGO	DEH2002-HUPFP-105554		HAZMAT PERMIT - FLEET SHOP	741.00
			DEH2004-HUPFP-203484		HAZMAT PERMIT-FIRE STATN 5	614.00
					Total :	**1,355.00**
115574	6/15/2017	10333 COX COMMUNICATIONS	038997401		10601 N MAGNOLIA AVE	103.29
			094486701		CITY HALL GROUP BILL	3,147.16
			105080401		9310 FANITA PKWY	33.96
					Total :	**3,284.41**
115575	6/15/2017	12611 CROWN FIVE, LLC	632-5605		SANTEE SUMMER CONCERTS	2,100.00
					Total :	**2,100.00**
115576	6/15/2017	11168 CTE INC CLARK TELECOM AND	1277	51631	STREET LIGHT MAINTENANCE	507.52
			1278	51631	STREET LIGHT REPAIR	118.70
			1279	51631	DIG ALERT MARK-OUTS	759.68
			1287	51631	STREET LIGHT MAINTENANCE	507.52
			1288	51631	STREET LIGHT REPAIR	1,264.62
			1289	51631	DIG ALERT MARK-OUTS	403.58
					Total :	**3,561.62**
115577	6/15/2017	10046 D MAX ENGINEERING INC	3354	51609	WATER OUTFALL MONITORING	9,561.90

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115577	6/15/2017	10046 10046 D MAX ENGINEERING INC	(Continued)			
					Total :	9,561.90
115578	6/15/2017	10042 DALEY & HEFT LLP	48961		LEGAL SERVICES-CLAIMS	90.00
			48995		LEGAL SERVICES -CLAIMS	19,586.17
			48996		LEGAL SERVICES-CLAIMS	9,995.15
					Total :	29,671.32
115579	6/15/2017	11295 DOKKEN ENGINEERING	31521	50583	MAST PARK IMPROVEMENTS	36,318.06
			31522	50583	WOODSIDE ROUNDABOUT	21,457.20
			31527	50583	STORMWATER ENGINEERING	3,920.00
			31543	50583	CONCRETE REPLACEMENT PROG	4,590.00
					Total :	66,285.26
115580	6/15/2017	10053 EL CAJON PLUMBING & HEATING	299912	51432	PLUMBING SUPPLIES	282.99
					Total :	282.99
115581	6/15/2017	10057 ESGIL CORPORATION	05/29/17-06/02/17		SHARE OF FEES	93,106.31
					Total :	93,106.31
115582	6/15/2017	10058 ETS PRODUCTIONS INC	12064	51538	SANTEE SUMMER CONCERTS	3,560.00
					Total :	3,560.00
115583	6/15/2017	10251 FEDERAL EXPRESS	5-821-46420		SHIPPING CHARGES	25.88
			5-828-55560		SHIPPING CHARGES	25.88
					Total :	51.76
115584	6/15/2017	10065 GLOBAL POWER GROUP INC	49464	51437	GENERATOR MAINT & REPAIRS	346.55
					Total :	346.55
115585	6/15/2017	12306 GRAY, BRANDON	06062017		PARAMEDIC LICENSE RENEWAL	217.00
					Total :	217.00
115586	6/15/2017	12728 GREATER SAN DIEGO	208739		ADVERTISING	1,000.00
					Total :	1,000.00
115587	6/15/2017	12717 HOUSING & COMMUNITY DEV SVCS	06062017		HOME FUND ASSET TRANSFER	443,948.00
					Total :	443,948.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115588	6/15/2017	10246 HUDSON SAFETY T LITE RENTALS	00043994	51438	TRAFFIC SIGNS, MATERIALS	129.90
			00044065	51438	TRAFFIC SIGNS	81.19
			00044105	51438	TRAFFIC SIGNS	88.25
					Total :	**299.34**
115589	6/15/2017	12560 ITERIS, INC.	71947	51734	BIKE LANE PROJECT	4,995.29
					Total :	**4,995.29**
115590	6/15/2017	12731 JOSEPH TRUCKING	EN16875S		REFUNDABLE DEPOSIT	1,500.00
					Total :	**1,500.00**
115591	6/15/2017	11680 KOOPMAN, ASHLEY	1001		INSTRUCTOR PAYMENT	393.75
					Total :	**393.75**
115592	6/15/2017	10204 LIFE ASSIST INC	798835	51496	EMS SUPPLIES	2,171.05
					Total :	**2,171.05**
115593	6/15/2017	11986 MARION B BORG ENVIRONMENTAL	SANTEE01-49	51024	FANITA RCH CONSULTING SVCS	1,855.00
			SANTEE03-29		PROF SVCS - WALMART EXP	1,960.00
			SECT. 6 GRANT-10		PROF SVCS - SUBAREA PLAN COC	140.00
					Total :	**3,955.00**
115594	6/15/2017	10079 MEDICO PROFESSIONAL	1996923	51497	MEDICAL LINEN SERVICE	23.48
			1996924	51497	MEDICAL LINEN SERVICE	8.16
					Total :	**31.64**
115595	6/15/2017	10507 MITEL LEASING	1426048		MONTHLY RENTAL 124690	117.26
			1426365		MONTHLY RENTAL 122670	876.86
			1426494		MONTHLY RENTAL 130737	74.69
			1426516		MONTHLY RENTAL 131413	81.21
					Total :	**1,150.02**
115596	6/15/2017	12451 MOBILE GRAPHICS & DESIGN	201712	51629	BANNER INSTALL & REMOVAL	450.00
			201715	51629	BANNER INSTALL & REMOVAL SVC	225.00
					Total :	**675.00**
115597	6/15/2017	12604 MSDSONLINE, INC.	160089		HAZARDOUS CHEMICAL DATABASI	493.50

Bank code : ubgen

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
115597	6/15/2017	12604	12604 MSDSONLINE, INC.	(Continued)			
						Total :	493.50
115598	6/15/2017	10218	OFFICE DEPOT	2066709510	51550	OFFICE SUPPLIES	5.80
						Total :	5.80
115599	6/15/2017	10521	PNC EQUIPMENT FINANCE LLC	5950131		PIERCE PUMPER LEASE PYMT #7	44,371.58
						Total :	44,371.58
115600	6/15/2017	10161	PRIZM JANITORIAL SERVICES INC	151027	51595	CUSTODIAL SVCS - OFFICES	2,502.63
						Total :	2,502.63
115601	6/15/2017	10101	PROFESSIONAL MEDICAL SUPPLY	Z989991	51499	OXYGEN CYLINDERS & REFILLS	66.49
				Z989992	51499	OXYGEN CYLINDERS & REFILLS	140.00
				Z989993	51499	OXYGEN CYLINDERS & REFILLS	72.70
				Z989994	51499	OXYGEN CYLINDERS & REFILLS	145.88
						Total :	425.07
115602	6/15/2017	12062	PURETEC INDUSTRIAL WATER	1562042	51479	DEIONIZED WATER SERVICE	90.00
						Total :	90.00
115603	6/15/2017	10095	RASA	5097	51589	MAP CHECK	440.00
						Total :	440.00
115604	6/15/2017	10821	RIVERA, FELIX	7		SAFETY GLASSES	300.00
						Total :	300.00
115605	6/15/2017	10097	ROMAINE ELECTRIC CORPORATION	12-038919	51543	VEHICLE SUPPLIES	753.63
						Total :	753.63
115606	6/15/2017	10552	SAFEWAY SIGN COMPANY	10533	51448	STREET NAME SIGNS	2,419.81
						Total :	2,419.81
115607	6/15/2017	12176	SAN DIEGO BEACH RIDES	91933		SANTEE SUMMER CONCERTS	600.00
						Total :	600.00
115608	6/15/2017	10768	SANTEE SCHOOL DISTRICT	7743-1	51450	CHET HARRITT BALL FIELDS	3,221.40
						Total :	3,221.40

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115609	6/15/2017	12223 SITEONE LANDSCAPE SUPPLY LLC	80633806	51557	IRRIGATION SUPPLIES	54.97
			80691361	51557	IRRIGATION SUPPLIES	433.78
			80691552	51557	IRRIGATION SUPPLIES	490.74
			80691838	51557	IRRIGATION SUPPLIES	305.65
			80692253	51557	IRRIGATION SUPPLIES	104.76
			80715451	51557	IRRIGATION SUPPLIES	70.01
					Total :	**1,459.91**
115610	6/15/2017	12729 SMARTLINK LLC	MR17001A		DEPOSIT REFUND	1,748.66
					Total :	**1,748.66**
115611	6/15/2017	10217 STAPLES BUSINESS ADVANTAGE	3340261959	51558	OFFICE SUPPLIES	557.51
					Total :	**557.51**
115612	6/15/2017	10217 STAPLES BUSINESS ADVANTAGE	3340261960	51503	OFFICE SUPPLIES	9.72
			3340337595	51503	OFFICE SUPPLIES	46.30
			3340776870	51504	OFFICE SUPPLIES	132.40
					Total :	**188.42**
115613	6/15/2017	10121 SUPERIOR READY MIX LP	869469	51565	ASPHALT MATERIALS	120.68
					Total :	**120.68**
115614	6/15/2017	10255 TARGET SOLUTIONS LEARNING LLC	INV00000019300		YRLY PROGRAM SUBSCRIPTION	4,080.00
					Total :	**4,080.00**
115615	6/15/2017	11152 TERRY SHAW PAINTING	28	51628	PAINTING - GROUNDS	4,260.94
			29	51628	PAINTING - MISSION CREEK	960.80
			30	51628	PAINTING - SILVER COUNTRY	993.08
					Total :	**6,214.82**
115616	6/15/2017	10250 THE EAST COUNTY	51730		PUBLIC NOTICE	287.00
					Total :	**287.00**
115617	6/15/2017	10158 THE SOCO GROUP INC	0393663-IN	51455	PROPANE FUEL	62.76
			CL00519	51683	FLEET CARD FUELING	1,249.81
					Total :	**1,312.57**
115618	6/15/2017	11193 TMAN TRAFFIC SUPPLY	6110	51456	TRAFFIC SIGNS	345.64

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115618	6/15/2017	11193 11193 TMAN TRAFFIC SUPPLY	(Continued)		Total :	**345.64**
115619	6/15/2017	11132 TREBAR SHORING RENTALS	145423A-3		EAST HARTLAND STORM DRAIN	1,334.00
					Total :	**1,334.00**
115620	6/15/2017	10136 WEST COAST ARBORISTS INC	125798	51579	URBAN FORESTRY MNGMNT	1,242.00
					Total :	**1,242.00**
115621	6/15/2017	10331 HDS WHITE CAP CONST SUPPLY	10006704692	51508	TOOLS/SUPPLIES	165.58
			10007069018		WORK APPAREL	111.44
			24691411	51508	CREDIT MEMO	-165.58
					Total :	**111.44**
115622	6/15/2017	10232 XEROX CORPORATION	089034452	51461	COPY CHARGES & LEASE	256.40
					Total :	**256.40**
115623	6/15/2017	10318 ZOLL MEDICAL CORPORATION	2525305	51521	EMS SUPPLIES	1,598.80
			2525345	51521	EMS SUPPLIES	856.42
					Total :	**2,455.22**

64 Vouchers for bank code : ubgen

Bank total : 887,215.68

64 Vouchers in this report

Total vouchers : 887,215.68

Prepared by: [signature]
Date: 6-15-17

Approved by: [signature]
Date: 6-15-17

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115625	6/15/2017	10001 US BANK	00007954		OFFICE SUPPLIES	14.23
			000120		MEETING SUPPLIES	12.87
			001136		MEETING SUPPLIES	12.87
			0082		MEETING SUPPLIES	6.75
			0086		MEETING SUPPLIES	7.67
			030171348		MISC ENGRAVING	14.02
			042517		COUNCIL MEETING SUPPLIES	81.84
			042517		TAKE YOUR KIDS TO WORK	43.18
			04252017		KIDS TO WORK DAY SUPPLIES	6.47
			042617		COUNCIL MEETING SUPPLIES	57.58
			04262017		KIDS TO WORK DAY	103.13
			04272017		KIDS TO WORK DAY	32.16
			05112017		CALPELRA -ANNUAL CONFERENCI	1,020.00
			05329822001		WORK PANTS	233.90
			066859		OFFICE SUPPLIES	56.85
			068694		VEHICLE REPAIR PARTS	215.62
			073310		FRAME	6.99
			0761044-1		WORK PANTS	23.96
			0761044-2		WORK PANTS	215.64
			07694		LADDER	59.22
			077385		FRAMES	74.08
			09311		TOOL	25.77
			10		IRRIGATION SUPPLIES	155.18
			100392761		2016 CA FIRE CODE	118.00
			108469		MATERIALS & SUPPLIES	326.66
			111-0072293-6430659		SAFETY EQUIPMENT	228.42
			111-0728452-8522634		OFFICE SUPPLIES	226.99
			111-0775958-7922631		SAFETY EQUIPMENT	809.50
			111-0993054-8649813		PUBLIC EDUCATION MATERIALS	141.41
			111-3423035-1985805		STATION EQUIPMENT	279.98
			111-3969364-3914635		SAFETY EQUIPMENT	228.10
			111-7336203-8308215		OFFICE SUPPLIES	53.79
			111-8618223-6420208		STATION SUPPLIES	19.45
			111-9982591-0891428		PUBLIC EDUCATION MATERIALS	41.99
			112		SKATE PARK SUPPLIES	59.94
			112-0614593-2569067		CPR TRAINING SUPPLIES	118.08

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115625	6/15/2017	10001 US BANK	(Continued)			
			112-3274993-6318656		GENERAL SPECIAL EVENTS	1,424.71
			112-7292413-5957807		GENERAL EVENTS	1,424.71
			113-6689159-1198602		STATION SUPPLIES	64.41
			113-7216198-6487426		MATERIALS & SUPPLIES	256.65
			118001		TEEN DANCE SUPPLIES	32.40
			12043-83273-1567		SANTEE BLUEGRASS FESTIVAL	79.00
			139001		TEEN DANCE SUPPLIES	32.33
			1390901		WORK PANTS	903.69
			14		IRRIGATION PIPE	130.59
			14791		PARK MAINT SUPPLIES	24.24
			1568140		ICSC RECON	50.00
			157817		MATERIALS & SUPPLIES	11.22
			16		IRRIGATION PARTS	243.21
			1609		STATION SUPPLIES	195.03
			16130		GENERAL EVENTS	2,482.58
			16460252		GENERAL EVENTS	17.99
			16671		V172 PARTS	11.25
			176103		CSMFO JUNE 2017 MEETING	30.00
			178		SUMMER PROGRAM MARKETING	20.00
			190442		PHYSICAL FITNESS PROGRAM	250.00
			2		IRRIGATIONS SUPPLIES	239.68
			200012224		MATERIAL & SUPPLIES	200.00
			20170509192301		FLOOD ZONE MAP REVISION	500.00
			2039818		SOFTWARE LICENSE	400.00
			22230		VEHICLE REPAIR PARTS	86.38
			25		FIDO FEST	335.00
			251234		GENERAL EVENTS	56.46
			292		TEEN DANCE MATERIALS	120.18
			3		IRRIGATIONS SUPPLIES	249.69
			31665		SPARC BREAKFAST	55.36
			32261		VEHICLE REPAIR	161.51
			332415		FLEET SUPPLIES	137.97
			336259		OFFICE SUPPLIES	58.99
			3508976		REFUND	-172.39
			3814		SKATE PARK SUPPLIES	50.22
			394298		PUBLIC EDUCATION MATERIALS	440.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115625	6/15/2017	10001 US BANK	(Continued)			
			3986615		REFUND	-289.85
			398789		KNOX PADLOCKS	322.16
			403983286		STATION SUPPLIES	617.30
			428501313322		ICSC RECON	-92.12
			428756173371		ICSC CONFERENCE	112.25
			43520		APWA TRANING WORKSHOP	150.00
			47008		VEHICLE REPAIR PARTS	58.82
			48517		VEHICLE REPAIR PARTS	12.39
			48601-NOAH		WASHER REPAIR	90.00
			48616-NOAH		WASHER REPAIR	646.87
			4985059		WORK PANTS	263.90
			5		IRRIGATIONS SUPPLIES	246.90
			51617		TEEN BOWLING NIGHT	174.90
			51-9847-0		CPR TRAINING SUPPLIES	791.75
			53017		LEAGUE OF CA CITIES	375.00
			5732		APPLE APP RENEWAL	99.00
			580164		GENERAL EVENTS	69.20
			6		IRRIGATIONS SUPPLIES - TCCPE/P	236.15
			622017		CCMA RETREAT	5.00
			63065417		VEHICLE REPAIR PART	65.27
			66027		GENERAL SUPPLIES	8.34
			6766		OFFICE SUPPLIES	3.23
			6994487Y		PUBLIC EDUCATION MATERIALS	370.48
			7069401004		NEWSPAPER SUBSCRIPTION	-72.88
			77653		SEMINAR REGISTRATION	625.00
			78077		MAINTENANCE SUPPLIES	75.10
			804621		CPR TRAINING SUPPLIES	225.70
			8214885		GRAB BAR REFUND DOC. 41759	-40.91
			849161771		SPECIAL EVENTS SUPPLIES	1,298.68
			87876		WORK GLOVES	42.97
			8832		CREDIT FOR MISCHARGE	-539.77
			8852		TEEN CENTER SUPPLIES	11.24
			909645303181030		CLASS REGISTRATION FEE	240.00
			920000120061		FUEL FOR UNIT #V177	16.80
			920000120110		FUEL FOR BRUSH 4	39.23
			9325767		WORK PANTS	817.60

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
115625	6/15/2017	10001 US BANK	(Continued)			
			94322		GRAB BARS - PARKS	98.71
			9928		MISC OFFICE SUPPLIES	27.49
			CP056145		IRRIGATION PIPE	104.09
			DM2782245		SANTEE SUMMER CONCERTS	962.05
			HWPM146		COMPUTER EQUIPMENT	172.39
			HWZL838		COMPUTER EQUIPMENT	289.85
			HXGH552		COMPUTER REPAIR	135.10
			M446794		VEHICLE MAINTENANCE	100.00
			N-00265720		MATERIALS & SUPPLIES	108.39
			N1038354		PUBLIC EDUCATION MATERIALS	789.00
			R3C8C7		CCMA RETREAT	124.20
			R3C8C8-1		CCMA RETREAT	124.20
			R778317055		ICSC RECON	7.99
			R778317055-a		ICSC RECON	101.99
			SUM2017		SUMMER BROCHURE PRINTING	1,290.68
			W600492128-1		FS #4 LIGHTING	158.38
			W600492128-2		FS #4 LIGHTING	643.27
			X42810/1		FLEET PARTS	86.87
					Total :	**28,135.70**

1 Vouchers for bank code : ubgen **Bank total : 28,135.70**

1 Vouchers in this report **Total vouchers : 28,135.70**

Prepared by: Nicole
Date: 6-15-17

Approved by: [illegible]
Date: 6-15-17

City of Santee

COUNCIL AGENDA STATEMENT

1D

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE APPROVAL OF THE EXPENDITURE OF $49,351.85 FOR MAY 2017 LEGAL SERVICES AND RELATED COSTS

DIRECTOR/DEPARTMENT Tim K. McDermott, Director of Finance

SUMMARY

Legal service billings proposed for payment for the month of May 2017 total $49,351.85 as follows:

1)	General Retainer Services	$ 13,234.96
2)	Labor & Employment	660.30
3)	Litigation & Claims	4,891.85
4)	Special Projects (General Fund)	2,932.36
5)	Special Projects (Other)	10,202.70
6)	Applicant Initiated Projects	17,429.68
	Total	$ 49,351.85

FINANCIAL STATEMENT

General Fund:	AMOUNT	BALANCE
Adopted Budget	$ 398,000.00	
Revised Budget	$ 458,315.00	
Prior Expenditures	(376,752.27)	
Current Request	(21,719.47)	$ 59,843.26
Other Funds (excluding applicant initiated items):		
Adopted Budget	$ 40,000.00	
Revised Budget	$ 40,655.40	
Prior Expenditures	(9,615.36)	
Current Request	(10,202.70)	$ 20,837.34

CITY ATTORNEY REVIEW ☒ N/A ☐ Completed

RECOMMENDATION MDB

Approve the expenditure of $49,351.85 for May 2017 legal services and related costs.

ATTACHMENT (Listed Below)

Legal Services Billing Summary

LEGAL SERVICES BILLING SUMMARY
FY 2016-17

Category	Adopted Budget	Revised Budget	Spent Year to Date	Available Balance	Current Request Mo/Yr	Current Request Amount
General Fund:						
General / Retainer	$ 162,000.00	$ 162,000.00	$ 137,236.31	$ 24,763.69	May-17	$ 13,234.96
Labor & Employment	50,000.00	50,000.00	15,208.75	34,791.25	May-17	660.30
Litigation & Claims	50,000.00	67,053.00	122,388.65	(55,335.65)	May-17	4,891.85
Special Projects	136,000.00	179,262.00	101,918.56	77,343.44	May-17	2,932.36
Total	$ 398,000.00	$ 458,315.00	$ 376,752.27	$ 81,562.73		$ 21,719.47
Other City Funds:						
Litigation & Claims	$ -	$ 132.90	$ 132.90	$ -		$ -
Special Projects	30,000.00	30,000.00	8,076.00	21,924.00	May-17	10,202.70
MHFP Commission	10,000.00	10,000.00	883.96	9,116.04		-
Total	$ 40,000.00	$ 40,132.90	$ 9,092.86	$ 31,040.04		$ 10,202.70
CDC Successor Agency Bond Proceeds:						
Prospect Avenue Project	$ -	$ 522.50	$ 522.50	$ -		$ -

LEGAL SERVICES BILLING SUMMARY
FY 2016-17

Category	Adopted Budget	Revised Budget	Spent Year to Date	Available Balance	Current Request Mo/Yr	Current Request Amount
Applicant-initiated (paid from developer/applicant deposits)						
Sky Ranch	n/a	n/a	$ 2,405.06	n/a	May-17	$ 4,991.28
Riverwalk (County)	n/a	n/a	641.50	n/a		-
Lantern Crest	n/a	n/a	1,583.50	n/a		-
Castlerock	n/a	n/a	24,330.88	n/a	May-17	963.40
Castlerock CFD	n/a	n/a	2,490.40	n/a	May-17	2,886.00
El Nopal Estates II	n/a	n/a	393.30	n/a		-
Walmart	n/a	n/a	33,056.00	n/a	May-17	5,484.30
Home Fed/Subarea Plan	n/a	n/a	57,333.50	n/a	May-17	2,121.00
PDMWD Maint. Yard Wireless Fac.	n/a	n/a	239.70	n/a		-
East County Estates	n/a	n/a	298.40	n/a		-
Karl Strauss	n/a	n/a	4,301.02	n/a		-
Santee Walker	n/a	n/a	8,729.30	n/a		-
Prospect Estates	n/a	n/a	4,178.39	n/a	May-17	54.40
Heaney Properties	n/a	n/a	7,741.21	n/a	May-17	696.20
Calvary Chapel CUP Revision	n/a	n/a	13,594.68	n/a		-
Hillside Meadows Reorg	n/a	n/a	4,529.00	n/a		-
Robinson Lane	n/a	n/a	2,575.80	n/a		-
Woodside Terrace	n/a	n/a	4,629.07	n/a		-
Raising Cane	n/a	n/a	2,444.30	n/a		-
Graves Ave. Verizon Wireless Fac.	n/a	n/a	3,538.80	n/a		-
Various Other Projects	n/a	n/a	1,851.50	n/a	May-17	233.10
Total			$ 180,885.31			$ 17,429.68

Total Previously Spent to Date
FY 2016-17

General Fund	**$ 376,752.27**
Other City Funds	**9,092.86**
CDCSA Bond Proceeds	**522.50**
Applicant Deposits	**180,885.31**
Total	**$ 567,252.94**

Total Proposed for Payment

General Fund	**$ 21,719.47**
Other City Funds	**10,202.70**
CDCSA Bond Proceeds	**-**
Applicant Deposits	**17,429.68**
Total	**$ 49,351.85**

City of Santee
COUNCIL AGENDA STATEMENT

1E

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE ESTABLISHING THE APPROPRIATIONS LIMIT FOR FY 2017-18

DIRECTOR/DEPARTMENT Tim K. McDermott, Finance

SUMMARY

In accordance with Article XIII-B of the California Constitution, as amended, the City Council is required to adopt by resolution an appropriations limit prior to the beginning of each fiscal year. The appropriations limit creates a restriction on the amount of revenue that may be appropriated in any fiscal year. Not all revenues are restricted by the limit, only those which are considered proceeds of taxes.

The appropriations limit is adjusted each year based on a combination of population and inflation or assessed valuation factors. Population and inflation data is provided by the State Department of Finance, and the change in assessed valuation due to non-residential new construction data is provided by the City's property tax consultant HDL Coren & Cone. The appropriations limit for FY 2017-18 is calculated to be $311,402,211 which is an increase of $13,819,583 from the fiscal year 2016-17 calculation based on the growth of the San Diego County population and the change in California per capita income. Appropriations of tax revenues subject to the limit total $30,598,114 which is $280,804,097 less than the calculated limit. Additional appropriations in FY 2017-18 funded by non-tax sources such as service charges, restricted revenues from other agencies, or grants would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources could not exceed the $280,804,097 variance. Based on the amount of the variance, the City's appropriation limit will not be exceeded in the foreseeable future.

FINANCIAL STATEMENT
The appropriations limit for FY 2017-18 is $311,402,211.

CITY ATTORNEY REVIEW ☐ N/A ☒ Completed

RECOMMENDATION
Adopt the attached resolution establishing the appropriations limit for FY 2017-18.

ATTACHMENTS (Listed Below)
Resolution

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR FY 2017-18

WHEREAS, Article XIII-B of the California State Constitution, as amended, requires local jurisdictions to annually adjust their appropriations limit for inflation and population changes; and

WHEREAS, the City has received population and per capita personal income data from the State Department of Finance, used to calculate the FY 2017-18 appropriations limit; and

WHEREAS, the required calculations to determine the appropriations limit for FY 2017-18 have been performed by the Finance Department and are on file with the office of the City Clerk and are available for public review; and

WHEREAS, these calculations are provided on Exhibit "A", which is herein incorporated by reference and attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Santee, California that the appropriations limit for FY 2017-18 shall be $311,402,211 based upon the calculations provided on Exhibit "A".

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____
JOHN W. MINTO, MAYOR

ATTEST:

_____
PATSY BELL, CMC, CITY CLERK

Attachment: Exhibit A

Exhibit "A"

Appropriations Limit Calculation
FY 2017-18

FY 2016-17 Limit (per Reso #066-2016)			$ 297,582,628
Inflation Index Options:			
California per capita personal income (CCPI) change	3.69 %		
Change in assessed valuation due to non-residential new construction	2.08 %		
Inflation Factor to Use		1.0369	
Population Index Options:			
City Population Growth	0.66 %		
County Population Growth	0.92 %		
Population Factor to Use		1.0092	
Cumulative Factor (Inflation Factor x Population Factor)			1.046439
FY 2017-18 Limit			$ 311,402,211

City of Santee
COUNCIL AGENDA STATEMENT

1F

MEETING DATE June 28, 2107 **AGENDA ITEM NO.**

ITEM TITLE **RESOLUTIONS APPROVING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE SANTEE FIREFIGHTERS' ASSOCIATION AND A POLICY ON THE PAYMENT OF UNIFORM ALLOWANCE TO FIRE BATTALION CHIEFS**

DIRECTOR/DEPARTMENT Jessie Bishop, Director of Human Resources & Risk Management

SUMMARY

The City Council approved the terms of the Santee Firefighters' Association (SFFA) Memorandum of Understanding (MOU) for the period of July 1, 2016 through June 30, 2019. Under the MOU, the City provides a uniform allowance which is reported to CalPERS as special compensation. In order to comply with the Public Employees' Retirement Law (PERL) regulations an amendment to the current MOU language regarding the payment and reporting of the uniform allowance is required. The City and SFFA have agreed to amend the MOU as outlined in the side letter. Effective July 1, 2017, the City will begin paying the uniform allowance on a bi-weekly basis and will report the value to PERS bi-weekly, as required by the California Code of Regulations (CCR), Title 2, Section 571(b)(1)(A)(B). The attached resolution approves the side letter of agreement to the current SFFA MOU for the period of July 1, 2016 through June 30, 2019. There is no change in the total annual amount to be paid for uniform allowances.

Fire Battalion Chiefs receive a similar uniform allowance pursuant to their Employment Agreements. Therefore, in order to comply with the PERL and CCR requirements for those employees, the attached resolution approves a Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs.

FINANCIAL STATEMENT

Adoption of the resolutions will result in no change in the total amount of uniform allowance paid in any given fiscal year, just the timing of when the payments are made. Funding for the approved salary and benefits is included in the proposed FY 2017-18 operating budget which will be adopted by the City Council on June 28, 2017.

CITY ATTORNEY REVIEW ☐ N/A ☒ Completed

RECOMMENDATION

Adopt the attached Resolutions

ATTACHMENTS

1. Resolution with attached Side Letter to the SFFA MOU
2. Resolution with attached Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROVING AND ADOPTING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE SANTEE FIREFGHTERS' ASSOCIATION

WHEREAS, the City of Santee (hereinafter, the "City") and the recognized exclusive bargaining representatives for its Fire Department safety employees, excluding management employees, the Santee Firefighters' Association (SFFA) engaged in meet and confer sessions regarding the wages, hours and terms and conditions of employment; and

WHEREAS, the City and SFFA entered into a three year Memorandum of Agreement (MOU) effective July 1, 2016 through June 30, 2019 setting forth those terms, including payment for a uniform allowance; and

WHEREAS, the City's Labor Negotiations Team met independently with representatives of the SFFA bargaining unit to meet and confer in good faith regarding changes to the uniform allowance; and

WHEREAS, the parties agree to make changes to the timing of the payment of the uniform allowance; and

WHEREAS, this agreement shall serve as a Side Letter to the MOU with the City and SFFA for July 1, 2016 through June 30, 2019; and

WHEREAS, except as amended by the Side Letter, all other terms and conditions of the MOU between the City and SFFA from July 1, 2016 through June 30, 2019 shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Santee, California does hereby approve and adopt the Side Letter to the MOU between the City and SFFA resulting from the meet and confer process with this labor group.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 28TH day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

Attachment: Side letter to the SFFA MOU

CITY OF SANTEE

MAYOR
John W. Minto

CITY COUNCIL
Ronn Hall
Stephen Houlahan
Brian W. Jones
Rob McNelis

SIDE LETTER
SANTEE FIREFIGHTERS' ASSOCIATION
UNIFORM ALLOWANCE

This is a Side Letter regarding Chapter 2 (Compensation), Section 2.7 (Uniform Allowance), Subsection 2.7.2 (Payment) of the current Memorandum of Understanding for period July 1, 2016 through June 30, 2019. In order to comply with the Public Employees' Retirement Law (PERL) the City must report the value of an employee's uniform allowance as earned (bi-weekly). As such, the City and SFFA agree to amend Subsection 2.7.2 to read as follows:

2.7 Uniform Allowance

2.7.1 Allowance

The City agrees to pay six hundred fifty ($650) per fiscal year in uniform allowance to each employee for the maintenance and purchase of Class A and B uniforms and other related uniform attire.

2.7.2 Payment

The reimbursement shall be paid to each employee after the completion of initial probation (12 months) and will not require receipts. ~~Payment will be made in December of each fiscal year and will not require receipts.~~ Effective with the first pay period ending on or after July 1, 2017, the annual uniform allowance shall be paid on a bi-weekly basis, approximately $25.00 per pay period. The benefit will commence similarly every July 1st of subsequent years. The City will report to CalPERS the actual monetary value of the uniform allowance for SFFA covered CalPERS Classic Members. This excludes items that are solely for personal health and safety such as protective vests, pistols, guns, bullets, and safety shoes. The reported value shall not exceed $650 per fiscal year. Under PEPRA, a uniform allowance or the value of uniforms is not considered pensionable compensation for "new members" of CalPERS.

CITY OF SANTEE

Marlene Best — Date
City Manager

SANTEE FIREFIGHTERS' ASSOCIATION, INC.

Chris Balch — 6/16/17 — Date
Employer-Employee Relations Committee

Christopher Thompson, President — 6/15/17 — Date
Santee Firefighters' Association

Approved As To Legal Form:

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ADOPTING A POLICY ON THE PAYMENT OF UNIFORM ALLOWANCE TO FIRE BATTALION CHIEFS

WHEREAS, the City of Santee (hereinafter, the "City") has entered into Employment Agreements with the unrepresented Fire Battalion Chiefs of the City of Santee Fire Department;

WHEREAS, the Employment Agreements provide for the payment of a uniform allowance for those Battalion Chiefs which the City reports to CalPERS as special compensation, which is similar to the benefit provided to the represented employees of the Santee Fire Department under the applicable Memorandum of Understanding; and

WHEREAS, the parties have agreed to make changes to the timing of the payment of the uniform allowance; and

WHEREAS, to comply with California Code of Regulations 571, a policy or agreement adopted by the Council is required; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Santee, California does hereby approve and adopt the Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 28TH day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

Attachment: Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs

City of Santee
Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs

Allowance

The City agrees to pay six hundred ($600) per fiscal year in uniform allowance to each Fire Battalion Chief for the maintenance and purchase of Class A and B uniforms and other related uniform attire.

Payment

The reimbursement shall be paid effective with the first pay period ending on or after July 1, 2017, the annual uniform allowance shall be paid on a bi-weekly basis, approximately $23.08 per pay period. The benefit will commence similarly every July 1st of subsequent years. The City will report to CalPERS the actual monetary value of the uniform allowance for Fire Battalion Chiefs who are CalPERS Classic Members. This excludes items that are solely for personal health and safety such as protective vests, pistols, guns, bullets, and safety shoes. The reported value shall not exceed $600 per fiscal year. Under PEPRA, a uniform allowance or the value of uniforms is not considered pensionable compensation for "new members" of CalPERS.

City of Santee
COUNCIL AGENDA STATEMENT

1G

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **REJECTION OF BID FOR MAINTENANCE AND AS-NEEDED REPAIRS FOR APPARATUS DOORS, ROLLING COUNTER SHUTTER DOORS AND ELECTRIC GATES (RFB 17/18-20027) AND APPROVAL OF AN UP TO 90 DAY CONTRACT EXTENSION WITH CONTROLLED ENTRY SPECIALISTS FOR MAINTENANCE AND AS-NEEDED REPAIRS OF APPARATUS DOORS, MAN DOORS AND ELECTRIC GATES**

DIRECTOR/DEPARTMENT Bill Maertz, Community Services WM

SUMMARY The City's Maintenance and As-Needed Repairs of Apparatus Doors, Man Doors and Electric Gates contract with Controlled Entry Specialists will expire June 30, 2017.

Staff issued a request for bids for RFB 17/18-20027 for Maintenance and As-Needed Repairs of Apparatus Doors, Rolling Counter Shutter Doors and Electric Gates, and RFB 17/18-20030 for Maintenance and As-Needed Man Doors Repairs on April 20, 2017. Bids were due on May 22, 2017 for RFB 17/18-20027 and one bid was received. Bids for RFB 17/18-20030 were due on May 23, 2017 and no bids were received. The one bid received for RFB 17/18-20027 was deemed non-responsive as the proposer failed to submit a Bid Bond form and Public Works Contractor Registration Certification form.

Thus, staff is requesting the City Council reject the bid for RFB 17/18-20027 for Maintenance and As-Needed Repairs of Apparatus Doors, Rolling Counter shutter doors and Electric Gates and approve a contract extension for up to 90 days beginning July 1, 2017 at the current pricing structure in an amount not to exceed $2,500.

Staff will be researching options including the possibility of exercising the "Cooperative Purchasing" option allowed by section 3.24.180 of the Santee Municipal Code using another public agency's contract to hire a contractor. An example might be to use another city's Apparatus Door and Man Door repair contract to hire a contractor.

FINANCIAL STATEMENT Jm

Funding for this up to 90 day contract extension is included in the proposed FY 2017-18 Community Services operating budget.

CITY ATTORNEY REVIEW ☐ N/A ☒ Completed

RECOMMENDATION MAB

1. Deem the bid proposal for RFB 17/18-20027 as non-responsive as the proposer failed to submit a completed Bid Bond form and completed Public Works Contractor Registration Certification form; and
2. Approve contract extension for up to 90 days with Controlled Entry Specialists for Maintenance and As-Needed Repairs of Apparatus Doors, Man Doors and Electric Gates in an amount not to exceed $2,500; and
3. Authorize the City Manager to execute said up to 90 day contract extension.

ATTACHMENTS (Listed Below)

None

City of Santee
COUNCIL AGENDA STATEMENT

1H

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE PUBLIC IMPROVEMENTS AND APPROVAL OF THE REIMBURSEMENT AGREEMENT FOR THE CONSTRUCTION OF STREET IMPROVEMENTS ASSOCIATED WITH THE RIVERWALK SUBDIVISION – PHASE 3 (TM 2004-01). LOCATION: PARK CENTER DRIVE – FROM RIVERWALK DRIVE, NORTH TO MAST BOULEVARD.**

DIRECTOR/DEPARTMENT Melanie Kush, Development Services MK

SUMMARY
This item requests City Council accept the public improvements completed as a part of the Final Phase (Phase 3) of the Riverwalk subdivision, appropriate funds and approve a reimbursement agreement for the off-site work performed by the developer.

A staff report detailing the improvements, reimbursement amounts and fee credits that have been applied is attached for City Council's information. The reimbursement of $127,218.40 is the final cost for the off-site improvements completed by the developer on Park Center Drive and Riverwalk Drive. Acceptance formalizes these streets as public right of way.

ENVIRONMENTAL REVIEW
Environmental review was completed at the time of development review approval.

FINANCIAL STATEMENT
Acceptance of these public improvements will result in a minor increase in City street maintenance costs. Funding for the reimbursement agreement was appropriated with the FY2011-12 capital improvement program budget, has been carried forward since then and is available to cover the full reimbursement amount of $127,218.40.

CITY ATTORNEY REVIEW
☐ N/A ☒ Completed

RECOMMENDATION MSB
1. Adopt the attached resolution accepting the public improvements as complete; and
2. Authorize the City Manager to execute the attached reimbursement agreement.

ATTACHMENTS
Staff Report
Resolution
Location Map
Reimbursement Agreement

STAFF REPORT

ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AND APPROVAL OF REIMBURSEMENT AGREEMENT FOR THE CONSTRUCTION OF STREET IMPROVEMENTS ASSOCIATED WITH THE RIVERWALK SUBDIVISION-PHASE 3 (TM2004-01); LOCATION IS PARK CENTER DRIVE, FROM RIVERWALK DRIVE, NORTH TO MAST BOULEVARD

June 28, 2017

A. BACKGROUND

This item requests City Council accept the public improvements completed as a part of the Final Phase (Phase 3) of the Riverwalk subdivision (TM 2004-01), appropriate funds and approve a reimbursement agreement for the off-site work performed by the developer.

Standard Pacific Corp., the developer of the Riverwalk Subdivision, entered into an improvement agreement with the City of Santee (City) to construct public improvements along Riverwalk Drive. Pursuant to the improvement agreement, the City agreed to reimburse the developer for this work.

Phase 1 of the public improvements, which consisted of traffic improvements, was accepted by City Council with adoption of Resolution No. 064-2007 on August 8, 2007. That work totaled $593,015.95, which was reduced by a fee credit against future traffic impact fees in the amount of $492,300.00. The balance of $100,715.95 was paid by the City using developer traffic impact fees. The City also reimbursed the developer for improvements related to Town Center Community Park required as part of Phase 1 work in the amount of $446,994.81. The latter amount was paid by the Santee Community Development Commission.

Phase 2 of the work included drainage improvements to Woodglen Vista Creek, which was accepted by the City Council with the adoption of Resolution No. 029-2010 on May 26, 2010. Phase 2 improvements were approved by the City for fee credit reimbursement in an amount not to exceed $294,503.00. The final amount accepted by the Director of Development Services for drainage impact fee credits was determined to be $273,816.52.

The Phase 3 public improvements were constructed by a joint effort between Standard Pacific Corp., as a part of the Riverwalk development, and Sundt Construction Incorporated, as a part of the County of San Diego - Edgemoor Nursing Care Facility. With the approval of the Riverwalk residential subdivision, the developer of the project, Standard Pacific Corp. was requested to construct certain street, utility, and public improvements subject to reimbursement (Resolution No. 58-2004).

Park Center Drive – Phase 3, traffic improvements consisted of the surface and subsurface road improvements on Park Center Drive, north of the project boundary to

Mast Boulevard, and the installation of half width improvements of Riverwalk Drive on the south side from the YMCA entrance to Park Center Drive. (Refer to Location Map Exhibit for Phase 3). Drainage improvements consisted of installing a reinforced concrete drainage pipe in Riverwalk Drive which replaced an existing, deficient corrugated metal drainage pipe.

The public improvements have been completed and are ready for acceptance and incorporation into the City-maintained street system. The public improvements along Park Center Drive, Phase 3, have been constructed according to the improvement agreement, accepted plans, and to the satisfaction of the Director of Development Services.

The reimbursement of $127,218.40 by the City to the developer is the final cost for the off-site improvements completed by the developer on Park Center Drive and Riverwalk Drive. The City's acceptance formalizes these streets as public-rights-of-way.

Staff has reviewed the costs submitted by the developer for reimbursement and have reached agreement on the following amounts:

Traffic Reimbursements:

1. Per Resolution No. 58-2004, Section 3, Item 6d - Surface and subsurface half road width improvements on Park Center Drive north of the project boundary to Mast Boulevard, which includes curb, gutter, sidewalks, street lighting, fire hydrants, pedestrian ramps at curbs and paving required for street widening. 100% reimbursable to Standard Pacific Homes.

   a. Original Bid $ 107,456.00
      (Completed by County - Developer pass-through)

2. Per City of Santee direction to complete the work ahead of the City of Santee YMCA project so that the roadway connection to Mast Boulevard could be made sooner, Area YMCA and Zone 5 – All costs associated with half-width improvements on Riverwalk Drive from Canopy Park Lane east to Park Center Drive, south side. 100% Reimbursable to Standard Pacific Homes.

   a. Original Bid $ 118,516.36
      ($86,203.36 + $32,313.00 = $118,516.36)

Traffic Subtotal **$ 225,972.36**
($107,456.00 + $118,516.36 = $225,972.36)

Drainage Reimbursements:

1. Per Resolution No. 58-2004, Section 3, Item 6q – Replace the existing CMP storm drainpipe with a properly sized RCP crossing at Riverwalk Drive. 100% Reimbursable to Standard Pacific Homes.

a. Original Bid $ 197,054.67
($158,382.32 + $38,672.35 = $197,054.67)

Drainage Subtotal **$ 197,054.67**

Grand Total **$ 423,027.03**
($225,972.36 + $197,054.67 = $423,027.03)

Less Impact Fee Credits $ - 24,188.48

As a part of the Phase 1 reimbursement, the developer was credited Traffic Impact Fees in the amount of $492,300.00. However the actual amount of traffic impact fees the developer was responsible to pay totaled $450,637.00. Since the actual amount of fee credits is less than the credit originally applied, the developer is granted an additional traffic impact fee credit in the amount of $41,663.00.

As a part of the Phase 2 acceptance of public improvements, the City determined the contractor completed reimbursable work in the amount of $273,816.52. The total drainage impact fees credited for the entire project was $339,668.00. This leaves the developer responsible for drainage fees for the balance of $65,851.48.

The difference between the additional impact fee credit due, $41,663.00, and the portion of impact fees due, $65,851.48, creates a deduction from the reimbursement due to the developer in the amount of $-24,188.48.

Less City expense incurred to install Concrete Culvert $-271,620.15

(The concrete culvert was a condition of the developer to complete, but was installed by the City of Santee's contractor as a part of the YMCA project. This includes $218,308.00 for the culvert, plus $53,312.15 for decorative improvements to said culvert)

AMOUNT OF REIMBURSEMENT **$ 127,218.40**
($423,027.03 - $24,188.48 - $271,620.15 = $127,218.40)

B. STAFF RECOMMENDATION

Accept the public improvements for Phase 3 and incorporate them into the City's maintained street system.

Direct the City Clerk to release forty percent (40%) of the original faithful performance bond amount, retain ten percent (10%) of the original bond amount for 12 months as a warranty bond, and retain the labor and material bond for six months. The retained bonds shall be released upon approval of the Director of Development Services.

Authorize the approval of the reimbursement agreement for construction of Phase 3 Street Improvements associated with the Riverwalk Subdivision.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE PUBLIC IMPROVEMENTS AND APPROVAL OF THE REIMBURSEMENT AGREEMENT FOR THE CONSTRUCTION OF STREET IMPROVEMENTS ASSOCIATED WITH THE RIVERWALK SUBDIVISION – PHASE 3 (TM 2004-01). LOCATION: PARK CENTER DRIVE – FROM RIVERWALK DRIVE, NORTH TO MAST BOULEVARD.

WHEREAS, Standard Pacific Corp., the developer of the Riverwalk Subdivision, entered into an improvement agreement to construct certain public improvements; and

WHEREAS, the public improvements along Riverwalk Drive, Phase 1, were accepted by City Council with adoption of Resolution No. 064-2007; and

WHEREAS, the drainage improvements to Woodglen Vista Creek, Phase 2, were accepted by City Council with adoption of Resolution No. 029-2010; and

WHEREAS, the public improvements along Park Center Drive, Phase 3, have been constructed according to the improvement agreement, accepted plans, and to the satisfaction of the Director of Development Services; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1: Accepts the public improvements for Phase 3 and incorporates them into the City's maintained street system.

SECTION 2: Directs the City Clerk to release forty percent (40%) of the original faithful performance bond amount, retain ten percent (10%) of the original bond amount for 12 months as a warranty bond, and retain the labor and material bond for six months. The retained bonds shall be released upon approval of the Director of Development Services.

SECTION 3: Authorizes the approval of the reimbursement agreement for construction of Phase 3 Street Improvements associated with the Riverwalk Subdivision.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 28th of June, 2017, by the following roll call vote to wit:

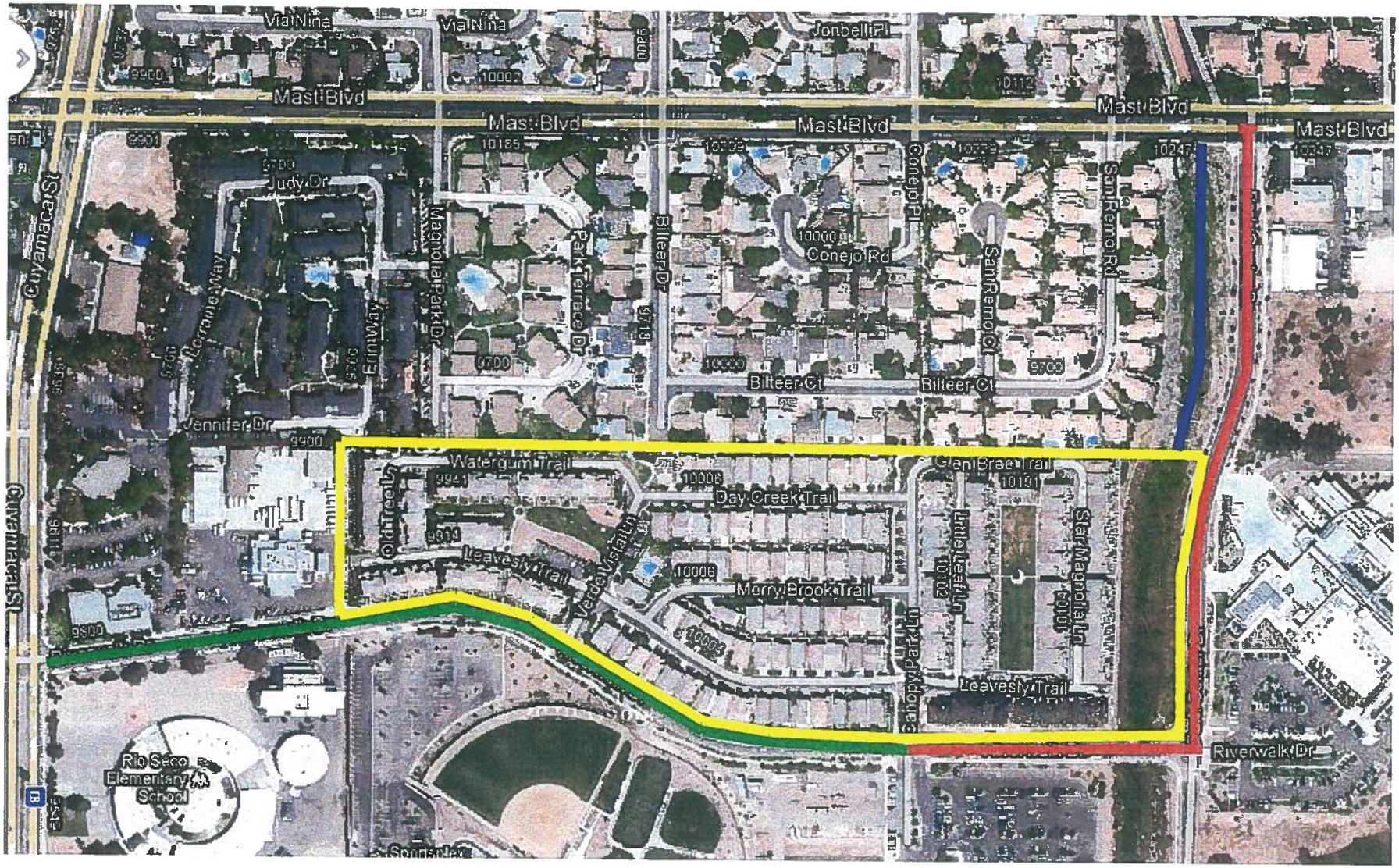
AYES:
NOES:
ABSENT:

APPROVED:

_____
JOHN W. MINTO, MAYOR

ATTEST:

_____
PATSY BELL, CMC, CITY CLERK



LOCATION MAP

RIVERWALK SUBDIVISION
TM2004-01

PHASE 1 IMPROVEMENTS
PHASE 2 IMPROVEMENTS
PHASE 3 IMPROVEMENTS
SUBDIVISION BOUNDARY

REIMBURSEMENT AGREEMENT
FOR CONSTRUCTION OF
PHASE 3 STREET IMPROVEMENTS AT
THE RIVERWALK SUBDIVISION (TM 2004-01)

This Reimbursement Agreement (hereinafter called "Agreement") is made this 28th day of June, 2017, by and between Standard Pacific Corp., a Delaware Corporation (hereinafter called "Developer") and the City of Santee, California, a Municipal Corporation of the State of California (hereinafter called "City"), with reference to the following facts:

RECITALS

A. On June 9, 2004, the City Council of the City of Santee (hereinafter called "Council") adopted Resolution No. 58-2004 (hereinafter called "Resolution"), approving Tentative Map TM 2004-01 for a residential subdivision located on the north side of Riverwalk Drive located west of Park Center Drive; and

B. In Section 3, subsection B(6) (d) and (q), the Resolution requires that the Developer participate with the City by installing certain street improvements (hereinafter called "Improvements") on Riverwalk Drive and Park Center Drive; and

C. All required improvements that are a part of this reimbursement agreement have been constructed in accordance with the Resolution of Approval, the accepted plans, and to the satisfaction of the Director of Development Services; and

D. As stated in Resolution No. 58-2004, the City will reimburse or credit one hundred percent (100%) of the cost of the Improvements to the Developer; and

E. The Developer has constructed the Improvements in consideration of the City's agreement to reimburse Developer for one hundred percent (100%) of the construction cost as defined in the Resolution; and

F. The City has and will make full reimbursement for the street improvements at the time of approval of this Agreement; and

G. The reimbursement for street improvements can be paid at this time from the City's Traffic Fee mitigation program funds upon the terms and conditions set forth in this Agreement; and

H. The reimbursement for drainage improvements can be paid at this time from the City's Drainage Fee mitigation program funds upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, the City and the Developer agree as follows:

1. Reimbursement to Developer

a.) City agrees to reimburse the Developer one hundred percent (100%) of construction costs of the road improvements, minus traffic impact fee credits (the "Reimbursement"), as follows:

Construction Cost =		$ 107,456.00
		$ 86,203.36
		$ 32,313.00
	TOTAL =	$ 225,972.36
City's Share (100%) =		$ 225,972.36
Traffic fee credits applied =		$ 41,663.00
Reimbursement =		**$ 267,635.36**

b.) City agrees to reimburse the Developer one hundred percent (100%) of construction costs of the drainage improvements, minus drainage impact fee credits (the "Reimbursement"), as follows:

Construction Cost =		$ 158,382.32	
		$ 38,672.35	
	TOTAL =	$ 197,054.67	
City's Share (100%) =		$ 197,054.67	
Work by others, Item 6 (e) =	<	$ 271,620.15	>
Drainage fee credits applied =	<	$ 65,851.48	>
Reimbursement =	**<**	**$ 140,416.96**	**>**

1.1 **Funding** The City agrees to pay a **Total Reimbursement Amount** of **$127,218.40 ($267,635.36 - $140,416.96 = $127,218.40)** upon acceptance by the Developer as this being the final settlement amount for payment of the Reimbursement.

1.2 **Payment** The City shall pay the Reimbursement to the Developer within a period of thirty (30) days from the date of acceptance of the Improvements by the City Council. Notwithstanding anything in this Agreement, the Reimbursement may be prepaid any time without penalty to the City. This Agreement shall automatically expire and terminate upon full payment by the City of the Reimbursement to the Developer or its heir(s), successor(s) or assignee(s). This Agreement may also be terminated prior to full payment of the Reimbursement by mutual written consent of the parties.

2. **Default** Any failure by either party to this Agreement to timely perform any material obligation under this Agreement or to cure any breach of this Agreement after receipt of thirty (30) days notice thereof from the other party to this Agreement shall be considered a Default and shall entitle the non-breaching party to terminate this Agreement and/ or seek remedies for such Default as provided in Paragraph 4 hereof.

3. **Notice** Whenever required by this Agreement, notice shall be given to the following addresses by certified mail or personal delivery, and shall be deemed given upon actual delivery or three (3) days after such notice is sent to the addresses listed below, even if actual delivery is willfully refused by the party to whom such notice was given.

City

City of Santee
10601 Magnolia Avenue
Santee, CA 92071

Attn: Melanie Kush, Director of Development Services

Developer

Standard Pacific Homes
16010 Camino Del Sur
San Diego, CA 92127

Attn: Thomas Atkin, VP of Finance

4. **Remedies** In the event of a Default by either party to this Agreement, the rights and responsibilities set forth in this Agreement may be enforced by litigation at either party's election due to the other party's breach. In case of breach, the non-defaulting party may seek any remedies as may be available at law or in equity.

4.1 **Fees and Costs** It is understood and agreed that the prevailing party shall be entitled to costs and reasonable attorney fees in enforcing the terms of this Agreement, including the costs of appeal.

4.2 **Venue** In case of litigation, this Agreement shall be interpreted under the laws of the State of California. Venue shall be in the San Diego Superior Court, El Cajon Branch, California.

5. **Severability** Provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect unless amended or modified by the mutual consent of the parties.

6. **Captions** The captions of this Agreement are for convenience and reference only and shall not define, explain, modify, limit, exemplify, or aid in the interpretation, construction, or meaning of any provision of this Agreement.

7. **Entire Agreement** This Agreement constitutes the entire agreement of the parties with respect to the subject matter. All modifications, amendments, or waivers of the terms of this Agreement must be in writing and signed by the appropriate representatives of the parties. In the case of the City, the appropriate party shall be the City Manager.

Signatures on following page

IN WITNESS WHEREOF, this Agreement has been duly executed on the date and year first written above by the following parties:

DEVELOPER:

STANDARD PACIFIC CORP.
A Delaware corporation

By:_____

Its:_____

CITY:

THE CITY OF SANTEE
A California municipal corporation

By:_____
Marlene Best, City Manager

Attest:

_____
Patsy Bell, CMC, City Clerk

Approved as to Content:

_____
Melanie Kush,
Development Services

Approved as to Form:

_____
Shawn Hagerty, City Attorney

City of Santee

COUNCIL AGENDA STATEMENT

11

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **AUTHORIZATION TO AWARD CONTRACT FOR AS-NEEDED PLUMBING REPAIRS AND RELATED MAINTENANCE TO COUNTYWIDE MECHANICAL SYSTEMS INCORPORATED PER RFB 17/18-20029**

DIRECTOR/DEPARTMENT Bill Maertz, Community Services WM

SUMMARY The current contract for as-needed plumbing repairs and related maintenance will expire on June 30, 2017. In compliance with the City's purchasing ordinance, Santee Municipal Code 3.24.110, the Finance Department administered a formal bid process for a new contract for said repairs and maintenance. On May 31, 2017, three bids were received and opened for RFB 17/18-20029. Based on the requirements for lowest responsive responsible bid, staff recommends awarding the contract to Countywide Mechanical Systems, Incorporated per their grand total bid amount (base bid) of $31,320.00, which includes anticipated costs for labor and materials.

The term of the initial contract shall be July 1, 2017 through June 30, 2018 (FY 2017-18) with three (3) subsequent 12-month options to renew. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the San Diego All-Urban Consumers Index (CPI) for the preceding calendar year.

Staff also requests City Council authorization for the City Manager to approve future purchase orders per subsequent contract renewals and annual change orders up to 10% of the then-current contract amount.

FINANCIAL STATEMENT m

Funding for this contract is included in various General Fund and Gas Tax Fund accounts of the FY 2017-18 proposed operating budget.

ENVIRONMENTAL REVIEW

This is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

CITY ATTORNEY REVIEW ☐ N/A ☒ Completed

RECOMMENDATION MSB

1. Award the contract for as-needed plumbing repairs and related maintenance per RFB 17/18-20029 to Countywide Mechanical Systems, Incorporated for an amount not to exceed $31,320.00 for FY 2017-18; and
2. Authorize the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders; and
3. Authorize the City Manager to approve annual change orders up to 10% of the then-current contract amount; and
4. Authorize the Director of Community Services to execute a Notice of Completion and direct the City Clerk to file said Notice of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director.

ATTACHMENTS

Bid Summary

CITY OF SANTEE

MAYOR
John W. Minto

CITY COUNCIL
Ronn Hall
Stephen Houlahan
Brian W. Jones
Rob McNelis

RFB 17/18-20029

Bid Results

for

PLUMBING REPAIRS AND RELATED MAINTENANCE

Bids received and verified:

1.	Countywide Mechanical Systems, Inc.	Total:	$31,320.00
2.	Arrow Pipeline Repair, Inc.	Total:	$32,030.04
3.	AGBW Corp dba BPI Plumbing	Total:	$38,525.00

City of Santee
COUNCIL AGENDA STATEMENT

5A

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING AND ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2017-18, AND RESOLUTIONS FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (CALPERS)**

DIRECTOR/DEPARTMENT Marlene D. Best, City Manager

SUMMARY

On May 24, 2017 and June 14, 2017 the proposed Operating Budget for Fiscal Year 2017-18 was presented to the City Council for review and discussion. The proposed Operating Budget is now presented to the City Council for additional discussion and adoption.

The proposed Operating Budget for Fiscal Year 2017-18 is on file with the City Clerk's Office and posted on the City's web site for public review. The attached Staff Report provides an overview of the proposed Operating Budget.

FINANCIAL STATEMENT

The proposed Operating Budget for Fiscal Year 2017-18 reflects a total budget of $44.4 million (all funds) for the upcoming year. The proposed General Fund budget is a balanced budget that meets the City's General Fund Reserve Policy. However, future year projections reflect growing deficits, largely driven by CalPERS retirement costs and law enforcement services contract cost increases.

CITY ATTORNEY REVIEW ☐ **N/A** ☑ **Completed**

RECOMMENDATION MDB

Adopt the attached resolutions approving and adopting the Operating Budget for Fiscal Year 2017-18 and for paying and reporting the value of employer paid member contributions.

ATTACHMENTS (Listed Below)

1. Staff Report
2. Budget Summaries
3. Resolution Approving and Adopting the Operating Budget for Fiscal Years 2017-18
4. Resolutions for Paying and Reporting the Value of Employer Paid Member Contributions (3)

STAFF REPORT

RESOLUTION APPROVING AND ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2017-18, AND RESOLUTIONS FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS (CALPERS)

CITY COUNCIL MEETING
June 28, 2017

GENERAL FUND

Overview

Over the past couple of years Santee has realized steady growth in the local economy. Real estate values have continued to experience solid gains, which has translated into growth in property tax revenues. Retail sales activity has remained steady with continued growth across many major industry groups. Such improvement in the City's key revenue sources has translated into an improved financial position for the City as we approach the new fiscal year.

The Proposed Operating Budget for Fiscal Year 2017-18 is a balanced budget which provides for a reserve balance of $8.1 million or 20% of annual General Fund operating expenditures. Supplemental reserves totaling $2.1 million are available in FY 2017-18 which will provide resources for capital expenditures and to pay down unfunded liabilities for retiree health and CalPERS retirement costs. However, the City is faced with severe fiscal challenges beyond FY 2017-18, with sharp continuing increases expected in law enforcement services contract costs and CalPERS retirement costs.

	FY 2017-18
Revenues	$ 40,668,350
Expenditures	(40,617,720)
Revenues Over (Under) Expenditures	50,630
Transfers to Vehicle Replacement Fund	(600,000)
Transfer to Capital Projects Fund	(1,064,860)
Unfunded Liabilities	(400,000)
Change in Fund Balance	(2,014,230)
Fund Balance, Beg of Year	10,154,980
Fund Balance, End of Year	$ 8,140,750

General Fund Revenues

General Fund revenues for FY 2017-18 are projected to total $40.7 million, a $913,000 or 2.3% increase from the current fiscal year (excluding one-time grant revenues). Following is a discussion of key revenues.

Property Taxes: Property Taxes represent 41% of General Fund revenues and are received based on property assessed valuation. Citywide assessed valuation is projected to increase by 6.5% in FY 2017-18, with valuation directly impacting the General Fund increasing by 5.6%. Property tax revenues are projected to total $16.7 million in FY 2017-18, an increase of $806,600 from the current fiscal year.

Sales Tax: Sales Tax represents 32% of General Fund revenues and is projected to total $13.0 million in FY 2017-18, an increase of $328,600 or 2.6% from the current fiscal year. Solid growth is expected to continue in Building & Construction and in County Pool allocations, while growth in General Consumer Goods is expected to remain below 1.0%. This is a reflection of the ongoing transition of a portion of "brick and mortar" retail activity to online sales.

Franchise Fees: Franchise Fees represent the third largest discretionary source of revenue and are received from Waste Management, San Diego Gas & Electric (SDG&E), Cox Communications and AT&T. Franchise Fees are projected to total $2.9 million in FY 2017-18, an increase of just $17,300 from the current fiscal year. Slight increases in revenues from Waste Management are projected to be offset by continued reductions in revenues from Cox Communications and AT&T, with revenues from SDG&E projected to remain relatively flat.

General Fund Expenditures

The proposed budget reflects General Fund operating expenditures totaling $40.6 million in FY 2017-18, a $595,000 or 1.5% increase from the current fiscal year. Excluding current fiscal year grant funded activities and the $797,000 replacement of the 800 MHz Regional Communications System backbone infrastructure, ongoing operating expenditures reflect a $1.6 million or 4.1% increase in FY 2017-18.

Public safety continues to represent the largest portion of the General Fund operating budget, totaling $26.7 million or 66% of the total General Fund expenditures. Community Services Department expenditures total $4.5 million or 11% of the total General Fund expenditures, while Development Services Department expenditures total $4.2 million or 10% of the total General Fund expenditures.

Following is a discussion of some of the key impacts on the proposed budget.

Law Enforcement Services Contract: The law enforcement services contract with the San Diego County Sheriff Department will total over $14.0 million in FY 2017-18, a $795,000 or 6.0% increase from the current fiscal year. The contract reflects no change in the current staffing level of 52 sworn officers and three Community Service Officers.

Under the terms of the new five-year law enforcement services contract, annual cost increases of 6.0% will be incurred in both FY 2017-18 and FY 2018-19, with annual cost increases slightly declining over the following three years to 4.5% in FY 2021-22. Annual cost increases in each of the next five years will average $797,000, resulting in a total contract amount in FY 2021-22 of more than $17.2 million based on current staffing levels.

Personnel Costs: The proposed budget includes no additional full-time or benefitted positions. The proposed budget reflects a 3.5% across the board salary increase for all employee groups (including Executive Management). Health insurance costs reflect a 5.0% increase based on a corresponding increase in Cigna premium costs.

Position Reclassifications/Adjustments: The proposed budget includes the following position reclassifications/adjustments.

- City Manager
  - Reclassify one Senior Economic Development Coordinator to Economic Development Manager
- Finance
  - Reclassify one vacant Senior Procurement Specialist position to Procurement Specialist
- Development Services
  - Eliminate one vacant Planning Director position
  - Add one Senior Planner
- Community Services
  - Reclassify one Maintenance Worker to Equipment Operator
  - Adjust the salary range for one Facilities Maintenance Technician

CalPERS Retirement Costs: As a result of changes in actuarial methods and demographic assumptions implemented by CalPERS in recent years, the proposed budget reflects a $242,000 increase in retirement costs in FY 2017-18 from the current fiscal year. However, the proposed budget reflects a reduction in the amount of additional compensation to be reported to CalPERS from employer paid member contributions ("EPMC"), providing $45,400 in annual budget savings. Three resolutions (in addition to the budget adoption resolution) are included as Attachment 4 in order to implement this change in the reported value of EPMC.

In December 2016 the CalPERS board approved a reduction in the discount rate (the assumed rate of return on retirement plan assets) from 7.5% to 7.0%. The impacts of this change, which will be phased-in over a seven year period starting in FY 2018-19, will have a dramatic impact on future CalPERS retirement costs, which are projected to increase from $3.6 million in FY 2017-18 to nearly $7.0 million by FY 2023-24.

Transfers and Other Uses: The proposed budget reflects the following transfers and other uses from the General Fund, primarily funded with the supplemental reserve balance, as follows.

- Vehicle Replacement Fund: Includes a $600,000 transfer for the replacement of various vehicles and for debt service on certain vehicle purchases from prior years (primarily major fire apparatus).
- Capital Projects Fund: Includes a $1,064,860 transfer for various projects included in the Capital Improvement Program for projects such as City Hall Improvements (ADA improvements, replacement of exterior wood, Building 6 roof repairs, modification of trash enclosures), Town Center Community Park Recycled Water Line Replacement, Woodside Avenue Gateway Enhancement and various information technology related projects.
- Unfunded Liabilities: Provides $400,000 to establish a trust to accumulate resources to pay down retiree health liabilities and/or to accelerate payments towards the City's CalPERS liabilities.

Agreement for City Attorney Legal Services: Section 4(E) of the budget adoption resolution would authorize the Mayor to execute a new agreement with Best, Best & Krieger LLP for City Attorney services. The proposed new agreement reflects an increase in the monthly retainer amount from $13,000 to $15,000 effective January 1, 2018. This would be the first increase in the monthly retainer since November 2003, and would return the retainer back to the $15,000 pre-November 2013 amount. The proposed new agreement would also increase the blended hourly rate charged for special services from the current $213 per hour to $225 per hour effective July 1, 2017. Annual consumer price index adjustments would be applied to the monthly retainer and all hourly rates starting on July 1, 2018.

Reserve Policy

Section 5 of the attached resolution reflects the current City Council reserve policy that a minimum reserve of 20% of annual General Fund operating expenditures be maintained. The reserve policy contributes to the fiscal security of the City by providing resources that could be used to mitigate future risks such as revenue shortfalls, economic downturns, natural disasters and other catastrophic events. The reserve policy increases the credit worthiness of the City to credit rating agencies, resulting in cost savings when the City issues debt. The reserve policy also provides a benchmark to assist in short-term and long-term financial planning.

Five-Year Projection

In order to address the future needs of the City and to provide assurances that we maintain a structurally balanced budget beyond the current two-year budget period, a five-year financial projection for the General Fund is prepared. The five-year projection is reviewed frequently in an effort to identify and address fiscal challenges as they may arise. The projection assumes continued growth in key revenues such as property tax and sales tax, though in general at a slightly lesser rate than is expected over the next year. The projection is based on service levels continuing at current levels. The projection reflects the expected sharp annual increases in both law enforcement contact services costs and CalPERS retirement costs. As a result it presents an unacceptable scenario of a drawdown of reserves each year in increasing amounts starting in FY 2018-19. Staff will be working with the City Council over the next several months to identify strategy alternatives to confront and resolve this situation.

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Revenues	$ 40,668,350	$ 41,814,470	$ 43,634,600	$ 45,312,200	$ 46,778,300
Expenditures	(40,617,720)	(42,643,120)	(44,205,440)	(46,109,340)	(47,825,500)
Revenues (Under) Expenditures	50,630	(828,650)	(570,840)	(797,140)	(1,047,200)
Transfers Out	(2,064,860)	-	(500,000)	(500,000)	(500,000)
Annual Surplus (Deficit)	(2,014,230)	(828,650)	(1,070,840)	(1,297,140)	(1,547,200)
Reserves, beg of year	10,154,980	8,140,750	7,312,100	6,241,260	4,944,120
Reserves, end of year	$ 8,140,750	$ 7,312,100	$ 6,241,260	$ 4,944,120	$ 3,396,920

SPECIAL FUNDS

The Special Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes or have been designated for a specified purpose. Following is an overview of the proposed operating budget for each of the Special Funds.

Risk Management Reserve Fund

The Risk Management Reserve Fund is used to account for funds held in reserve for general liability claims against the City. The reserve fund balance at the end of FY 2017-18 is projected to be $252,709 which, when combined with the liability claims-related expenditures budgeted in the General Fund is just slightly less than the "expected" funding level based on an actuarial analysis of the estimated outstanding liability. An actuarial analysis of the City's liability claims experience is performed every two years.

Workers' Compensation Reserve Fund

The Workers' Compensation Reserve Fund is used to account for funds held in reserve for employee workers' compensation claims. The reserve fund balance at the end of FY 2017-18 is projected to be $780,242 which, when combined with workers compensation claims-related expenditures budgeted in the General Fund meets the "expected" funding level based on an actuarial analysis of the estimated outstanding liability. An actuarial analysis of the City's workers' compensation claims experience is performed every two years.

Vehicle Acquisition & Replacement Fund

The Vehicle Acquisition & Replacement Fund is used to account for funds that are accumulated for the replacement of City vehicles. Following are the vehicles proposed for purchase in FY 2017-18.

- Ford F-250 truck for Public Services crews with an estimated cost of $38,530 to replace a truck that is 16 years old.
- Ford F-150 truck for Development Services with an estimated cost of $32,020 to replace a truck that is 19 years old.
- Passenger van for use primarily by Community Services with an estimated cost of $32,000 to replace a van that is 18 years old.

Recreation Revolving Fund

The Recreation Revolving Fund is used to account for revenues received from recreation program participants and the direct costs of these programs. Included are instructional classes for all ages, sports leagues, youth camps, senior trips, teen activities and Santee Parks and Recreation Committee (SPARC) special fund raising events. Revenues are estimated to be $265,000 in FY 2017-18 with proposed expenditures and transfers out of $263,150.

Supplemental Law Enforcement Fund

The Supplemental Law Enforcement Fund is used to account for revenues received annually under the State's Citizens' Option for Public Safety program in the approximate amount of $100,000. These revenues are used to partially offset the cost of one Special Purpose Officer in the Community Oriented Policing Unit.

Gas Tax Fund

The Gas Tax Fund is used to account for revenues received from the State of California that are restricted for street and road purposes (including the public right-of-way). Gas Tax Fund revenues are projected to total $1,629,820 in FY 2017-18, which includes an estimated $385,620 in new Gas Tax revenues to be received in accordance with State Senate Bill 1 (SB 1). Gas Tax revenues are utilized for the following purposes: traffic signal maintenance, street sweeping, street striping, minor street repairs, right-of-way and median landscape maintenance and curb/gutter/sidewalk maintenance. The proposed budget reflects $1,310,540 in operating expenditures and transfers, and the transfer of $761,850 for capital improvement projects, primarily for corrugated metal pipe storm drain repairs and replacement.

SAFE Program Fund

The SAFE (Service Authority for Freeway Emergencies) Program Fund provides for the expenditure of Santee's share of excess program reserve funds that were distributed to all cities and the county in accordance with Assembly Bill 1572. This funding is used to offset the cost of traffic management and traffic operations center activities, for the proposed installation of fiber optic cable to provide the Sheriff Department with access to video from traffic cameras installed at intersections and for the replacement of the Traffic van through the Vehicle Replacement Fund.

Zone 2 Flood Control District Fund

The Zone 2 Flood Control District Fund is used to account for property tax allocations used for primarily for activities required by the Municipal Storm Water Permit issued by the San Diego Regional Water Quality Control Board. Revenues are projected to total $351,000 in FY 2017-18, covering a portion but not all of the storm water permit and storm drain/channel maintenance activities, the balance of which are paid from the General Fund.

Community Development Block Grant ("CDBG") Fund

The CDBG Fund is used to account for federal CDBG revenues received annually for public service, public facility and program administrative activities that benefit low and moderate income families, aid in the prevention or elimination of blight or address an urgent community need. CDBG revenues are estimated to be $232,470 in FY 2017-18 which will be expended on program activities in accordance with prior City Council action.

Town Center Landscape Maintenance District ("TCLMD") Funds

The TCLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following four zones: Town Center, The Lakes, San Remo and Mission Creek. Assessment revenues have reached the maximum allowed in each of the four zones. In recent years maintenance costs have been brought in line with available assessment revenues. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues and operating transfers in from the Gas Tax Fund are estimated to total $348,750 in FY 2017-18 with proposed expenditures of $355,210.

Santee Landscape Maintenance District ("SLMD") Funds

The SLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following ten zones: El Nopal, Country Scenes, Camelot Heights, Silver Country Estates, Mattazaro/Timberlane, The Heights, Prospect Hills, Mitchell Ranch, Dakota Ranch and Allos. Assessment revenues have reached the maximum allowed in seven of the ten zones and no assessment increases are proposed for FY 2017-18. In recent years maintenance costs have been brought in line with available assessment revenues. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues are estimated to total $107,460 in FY 2017-18 with proposed expenditures of $105,170.

Special Street Light Tax (Zone A) Fund

The Special Street Light Tax Fund is used to account for property tax allocations required to be utilized to operate, maintain and replace street lights of general benefit located throughout the City, primarily arterial streets (also referred to as "Zone A" of the Santee Roadway Lighting District). Annual revenues are estimated to be $284,650 in FY 2017-18 with proposed expenditures of $142,000.

Roadway Lighting District (Zone B) Fund

The Roadway Lighting District Fund is used to account for assessments received from benefiting property owners (currently $14.06 per year for a single family residence) in order to operate, maintain and replace street lights of special benefit throughout the City (also referred to as "Zone B" of the Santee Roadway Lighting District). Revenues are estimated to be $333,240 in FY 2017-18 with proposed expenditures of $348,970.

Mobile Home Park Ordinance Administration Fund

The Mobile Home Park Ordinance Administration Fund is used to account for assessment revenues collected from mobile park owners to help defray the reasonable and necessary costs incurred in the administration of the City's mobile home rent control ordinance. Park owners are assessed $3 per month for each space subject to the City's rent control ordinance. Revenues are estimated to be $42,700 in FY 2017-18 with proposed expenditures of $42,510.

Forester Creek Development Fund

The proposed budget reflects a $23,860 transfer to close out this fund which has been inactive since 2013.

Attachment 2A

CITY OF SANTEE
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES
FY 2017-18 PROPOSED BUDGET

	FY 2016-17 Revised Budget	FY 2017-18 Proposed Budget	Increase (Decrease)
Revenues	$ 39,990,921	$ 40,668,350	$ 677,429
Expenditures by Dept:			
City Council	420,600	402,850	(17,750)
City Attorney	398,000	535,000	137,000
City Manager (total):	746,470	789,450	42,980
City Manager	746,470	620,630	(125,840)
Economic Development	-	168,820	168,820
Information Technology	381,080	325,050	(56,030)
Animal Control	358,490	389,700	31,210
City Clerk	392,010	388,160	(3,850)
Human Resources & Risk Mgmt (total):	1,126,200	1,012,070	(114,130)
Human Resources	480,800	500,900	20,100
Risk Management	645,400	511,170	(134,230)
Finance	1,229,800	1,210,290	(19,510)
Development Services (total):	4,337,643	4,166,000	(171,643)
Engineering	2,134,300	2,084,810	(49,490)
Stormwater	-	185,920	185,920
Planning	1,041,283	832,460	(208,823)
Building	1,022,820	933,000	(89,820)
Code Compliance	139,240	129,810	(9,430)
Community Services (total):	4,299,176	4,468,430	169,254
Administration	470,950	492,950	22,000
Public Svcs - Maintenance	2,833,100	2,866,660	33,560
Stormwater	-	123,980	123,980
Solid Waste	70,976	48,860	(22,116)
Facility Operations	71,180	68,800	(2,380)
Recreation	602,180	593,640	(8,540)
Special Events	250,790	273,540	22,750
Law Enforcement	14,013,308	14,086,960	73,652
Fire and Life Safety (total):	12,003,399	12,643,060	639,661
Administration	774,330	787,030	12,700
Emergency Operations	8,024,820	8,343,670	318,850
Emergency Medical	2,836,300	3,117,470	281,170
Emergency Preparedness	10,350	25,750	15,400
Grants	3,969	-	(3,969)
Fleet Operations and Maintenance	353,630	369,140	15,510
Debt Service	202,300	200,700	(1,600)
Total Operating Expenditures	39,908,476	40,617,720	595,114
Revenues Over (Under) Expenditures	82,445	50,630	(31,815)
Transfers to Vehicle Replacement Fund	300,000	600,000	300,000
Transfers to Capital Projects Fund	-	1,064,860	1,064,860
Unfunded Liabilities	-	400,000	400,000
Change in Fund Balance	(217,555)	(2,014,230)	(1,796,675)
Fund Balance, Beg. of Year	9,030,534	10,154,980	1,124,446
Fund Balance, End of Year	$ 8,812,979	$ 8,140,750	$ (672,229)

Attachment 2B

CITY OF SANTEE
GENERAL FUND
REVENUE DETAIL
FY 2017-18 ESTIMATES

General Fund	FY 2015-16 Actual	FY 2016-17 Revised	FY 2017-18 Estimate	Increase (Decrease)
TAXES				
Property Taxes				
Property Tax - Secured & Unsecured	8,884,571	9,181,500	9,677,900	496,400
Property Tax - Redev. Resid. Dist.	297,178	1,297,400	1,245,600	(51,800)
Property Tax - Redev. Passthrough	621,492	303,100	330,800	27,700
Real Property Transfer Tax	261,981	289,800	242,200	(47,600)
Property Taxes in Lieu (of VLF)	4,914,171	5,127,000	5,461,300	334,300
Sales And Use Taxes				
Sales and Use Tax	11,078,016	12,675,000	13,003,600	328,600
Sales Tax in Lieu ("Triple Flip")	2,764,253	-	-	-
Less: Location Agreement Payment	(1,607,943)	(1,385,500)	(1,385,500)	-
Transient Occupancy Tax				
Transient Occupancy Tax	483,359	500,800	506,900	6,100
Franchise Fees				
Franchise Fees	2,912,740	2,841,400	2,858,700	17,300
Sycamore Landfill Fees	312,964	312,100	322,500	10,400
SPECIAL ASSESSMENTS				
Assessments/Fire Benefit Fee	994,730	1,061,400	1,069,100	7,700
INTERGOVERNMENTAL				
Motor Vehicle License Fees	22,516	25,400	25,400	-
SB90 Claims (Mandated Costs)	65,800	26,200	26,000	(200)
CSA 115 Fire Services	377,117	67,300	19,800	(47,500)
Grants - Federal	58,654	204,505	-	(204,505)
Grants - State	16,697	30,776	-	(30,776)
Grants - Local/Other	22,419	-	-	-
Fire Reimbursements - Federal	-	70,100	22,000	(48,100)
Fire Reimbursements - State	78,018	95,300	68,400	(26,900)
Fire Reimbursements - Local/Other	8,350	7,300	6,500	(800)
LICENSES AND PERMITS				
Business Licenses - New	42,392	40,800	41,300	500
Business Licenses - Renewal	51,640	52,100	53,800	1,700
Regulatory Permits	2,672	2,300	2,500	200
Business Licenses - Other	1,002	1,000	1,000	-
SB 1186 Surcharge	2,044	2,000	2,000	-
Home Occupation Permit - New	5,280	4,600	4,700	100
Home Occupation Permit - Renewal	16,245	15,500	16,000	500
Alarm Permits	1,212	1,400	1,400	-
Fire - Permits/Service Fees	42,771	36,000	60,300	24,300
Building Fees - Eng Direct City Costs	12,566	14,300	14,000	(300)
Building Fees - Subject to Split	1,244,556	1,341,600	1,225,500	(116,100)
Building Fees - Planning Direct City Costs	21,383	14,700	14,000	(700)
FINES AND FORFEITURES				
Vehicle Code Fines	139,886	119,600	125,000	5,400
Other Fines and Forfeitures	46,836	30,000	20,000	(10,000)
Code Compliance Administrative Citations	-	-	18,300	18,300
Stormwater Administrative Citations	-	-	200	200
Parking Citations	12,171	10,000	10,000	-

Attachment 2B

CITY OF SANTEE
GENERAL FUND
REVENUE DETAIL
FY 2017-18 ESTIMATES

General Fund	FY 2015-16 Actual	FY 2016-17 Revised	FY 2017-18 Estimate	Increase (Decrease)
CHARGES FOR SERVICES				
Engineering - Fee Based	114,370	71,500	75,000	3,500
Engineering - Full Cost Recovery	473,316	579,700	414,000	(165,700)
Engineering - Miscellaneous	11	-	-	-
Street Light Energizing Fee	1,305	740	-	(740)
Stormwater Inspection Fee	5,141	2,500	2,000	(500)
Planning - Fee Based	33,301	19,700	20,000	300
Planning - Full Cost Recovery	87,763	81,000	89,700	8,700
Planning - Miscellaneous	5,632	200	400	200
Community Services - Full Cost Recovery	2,260	-	2,000	2,000
Fire - Full Cost Recovery	-	-	1,000	1,000
Administrative Tow Fees	19,348	25,000	25,000	-
Cost Recovery - Restitution	912	1,040	1,000	(40)
Cost Recovery - Subrogation	14,948	19,160	100	(19,060)
Fire - Instructional Services - FTES	14,225	7,100	15,100	8,000
Sports Field Lighting	50,709	48,500	46,500	(2,000)
Teen Programs	9,347	15,100	15,100	-
Skate Park	(30)	-	-	-
Special Events	109,331	117,400	114,200	(3,200)
Candidate Statements	-	2,900	-	(2,900)
CSA 69 Paramedic Services	2,079,777	2,836,300	3,117,470	281,170
City Clerk - Miscellaneous Fees	999	2,200	1,000	(1,200)
Charges to Other Funds	1,107,935	942,100	1,124,020	181,920
USE OF MONEY AND PROPERTY				
Interest Income	124,348	98,000	100,000	2,000
Rent/Lease/Use Income	54,945	50,600	5,000	(45,600)
City Facilities - Sportsplex	173,630	175,000	175,000	-
Rentals - Bldgs 7 & 8	40,622	38,600	38,600	-
Rental - Picnic Shelters	43,335	40,100	41,000	900
Rental - Ball Fields	91,945	88,600	85,000	(3,600)
OTHER REVENUE				
Miscellaneous Income	463,015	36,400	6,900	(29,500)
Donations	600	-	100	100
Donations - Memorial Program	3,300	300	-	(300)
Abandoned Property Registration	3,401	3,400	3,000	(400)
Code Compliance /Other	346	1,000	1,000	-
Taxable Sales	42	-	100	100
Loss Control Program	-	-	4,000	4,000
Insurance Dividends/Premium Adjustments	178,704	248,300	-	(248,300)
Sales of Real & Personal Property	9,628	11,700	-	(11,700)
OTHER FINANCING SOURCES				
Operating Transfers In	10,000	10,000	33,860	23,860
TOTAL GENERAL FUND	39,538,196	39,990,921	40,668,350	677,429

CITY OF SANTEE
SUMMARY OF SPECIAL FUNDS
FY 2017-18 PROPOSED BUDGET

Fund	Estimated Balances 07/01/17	Estimated Revenues	Proposed Operating Budget	Operating Transfers In (Out)	Capital Improvement Program	Estimated Balances 06/30/18
SPECIAL FUNDS						
Risk Management Reserve	$ 120,709	$ 2,000	$ -	$ 130,000	$ -	$ 252,709
Workers' Comp. Reserve	902,542	7,700	-	(130,000)	-	780,242
Vehicle Acq. & Replacement	568,516	159,860	(510,120)	600,000	-	818,256
Recreation Revolving	69,488	265,000	(253,150)	(10,000)	-	71,338
Supplemental Law Enforcement	43,990	100,000	(143,990)	-	-	-
Gas Tax	602,910	1,629,820	(1,286,140)	(24,400)	(761,850)	160,340
SAFE Program	79,985	500	(24,000)	-	-	56,485
Zone 2 Flood Control District	-	351,000	(351,000)	-	-	-
Community Dev. Block Grant	-	232,470	(232,470)	-	-	-
CFD No. 2015-1	1,005	1,530	(1,500)	-	-	1,035
Town Center Landscape Maint.				-		
Zone A - Town Center	131,112	142,830	(162,570)	24,400	-	135,772
Zone B - The Lakes	21,047	7,720	(9,110)	-	-	19,657
Zone C - San Remo	17,862	8,020	(7,670)	-	-	18,212
Zone D - Mission Creek	118,416	165,780	(175,860)	-	-	108,336
Santee Landscape Maint.						
Zones 1&2 - El Nopal	2,792	2,310	(3,220)	-	-	1,882
Zone 3 - Country Scenes	2,992	2,100	(2,410)	-	-	2,682
Zone 4 - Camelot Heights	2,066	1,410	(1,690)	-	-	1,786
Zone 8 - Silver Country	55,649	76,200	(71,270)	-	-	60,579
Zone 9 - Mattazaro/Timberline	1,330	1,550	(1,570)	-	-	1,310
Zone 12 - The Heights	18,902	8,900	(7,880)	-	-	19,922
Zone 13 - Prospect Hills	5,463	3,280	(3,890)	-	-	4,853
Zone 14 - Mitchell Ranch	6,185	2,740	(2,980)	-	-	5,945
Zone 17 - Dakota Ranch	19,772	5,010	(6,470)	-	-	18,312
Zone 18 - Allos	3,304	3,960	(3,790)	-	-	3,474
Special Street Light Tax (Zone A)	766,471	284,650	(142,000)	-	-	909,121
Roadway Lighting District (Zone B)	553,574	333,240	(348,970)	-	-	537,844
Mobile Home Park Admin.	71,220	42,700	(42,510)	-	-	71,410
Forester Creek Development	23,860	-		(23,860)	-	-
TOTAL SPECIAL FUNDS	**$ 4,211,162**	**$ 3,842,280**	**$ (3,796,230)**	**$ 566,140**	**$ (761,850)**	**$ 4,061,502**

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROVING AND ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2017-18

WHEREAS, on May 24, 2017 and June 14, 2017 public meetings were held by the City Council to review the Proposed Operating Budget for Fiscal Year 2017-18; and

WHEREAS, the City Council considered all recommendations by staff and public testimony; and

WHEREAS, the City Council desires to adopt the Operating Budget for Fiscal Year 2017-18 that incorporates any and all changes made by the City Council during the public meeting held on June 28, 2017.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Santee, California does hereby find, determine and declare as follows:

Section 1

The Operating Budget for Fiscal Year 2017-18, including all changes directed by the City Council, is approved and adopted.

Section 2

The monies necessary to offset the expenditures in the Operating Budget for Fiscal Year 2017-18 as adopted by the City Council pursuant to Section 1 hereof are authorized by this section to be appropriated out of the funds available to the City during said fiscal year.

Section 3

A. The City Manager is authorized to implement salary and benefits adjustments for General, Management and Santee Firefighters' Association (SFFA) employee groups as approved and directed by the City Council.

B. In accordance with the terms of the Memorandum of Understanding with the SFFA approved by the City Council on September 14, 2016, the following adjustments are made to the salary and benefit plan for SFFA employees for fiscal year 2017-18.
   a. 3.5% salary increase effective June 29, 2017
   b. Coverage under the City's dental insurance plan at the same cost sharing structure as other City employees effective July 1, 2017

C. The following adjustments are made to the salary and benefit plan for General and Management employees (including Executive Management) for fiscal year 2017-18.

a. 3.5% salary increase effective June 29, 2017
b. Reduction in the employer paid member contributions reported to CalPERS as additional compensation effective June 29, 2017 in accordance with separate resolutions to be adopted by the City Council as follows:
    i. Miscellaneous Tier 1 – from 8% to 4%
    ii. Miscellaneous Tier 2 – from 7% to 3%
    iii. Safety Tier 1 (Fire Management) – from 9% to 5%

D. Resolution No. 050-2009 "Resolution of the City Council of the City of Santee, California, for Employee Contribution to Optional Benefits" as adopted on October 14, 2009 is hereby rescinded.

E. The following personnel changes are hereby approved:
    a. Reclassify one Senior Economic Development Coordinator with an annual salary band of $74,173.89 to $100,135.38 to Economic Development Manager with an annual salary band of $76,028.23 to $102,638.77
    b. Eliminate one vacant Senior Procurement Specialist at Range 48 with an annual salary range of $67,605.05 to $82,174.35
    c. Add one Procurement Specialist at Range 38 with an annual salary range of $52,812.98 to $64,194.56
    d. Eliminate one vacant Planning Director with an annual salary band of $112,845.39 to $152,341.48
    e. Add one Senior Planner with an annual salary band of $73,906.17 to $99,775.77
    f. Reclassify one Maintenance Worker at Range 29 with an annual salary range of $42,288.60 to $51,402.19 to Equipment Operator at Range 35 with an annual salary range of $49,042.02 to $59,611.05
    g. Adjust one Facilities Maintenance Technician at Range 17 with an annual salary range of $31,443.91 to $38,220.22 to Range 25 with an annual salary range of $38,311.25 to $46,567.34

F. The Salary Schedules effective June 29, 2017 as presented as Exhibit A are approved and adopted.

Section 4

A. The City Manager is authorized to adjust operating budget line items during fiscal year 2017-18 as may from time to time be deemed desirable, not to exceed the authorized departmental totals.

B. Unencumbered balances remaining at June 30, 2017 for operating accounts, excluding salaries/benefits, may be carried forward at the discretion of the City Manager to the subsequent fiscal year.

C. For contract building inspection services which are funded by permit fees collected, the City Manager is hereby authorized to increase the expenditure appropriation proportionately as increased revenues are received.

D. For Recreation Revolving program expenditures that are funded from program revenues, the City Manager is hereby authorized to increase the expenditure appropriation as additional revenues are realized or if funds are available in the unappropriated balance of the Recreation Revolving Fund.

E. The Mayor is authorized to execute a new Agreement for City Attorney Legal Services with Best, Best & Krieger LLP. The new Agreement shall include an increased monthly retainer amount of $15,000 per month, effective January 1, 2018. In addition, the new Agreement shall reflect an adjustment in the current City Project special services hourly rates from the current blended rate of $213 per hour to a blended rate of $225 per hour, effective July 1, 2017. All other hourly rates shall remain the same as the currently effective rates and shall not be adjusted until July 1, 2018, at which time an annual consumer price index (CPI) adjustment shall be applied to the monthly retainer and all hourly rates, as shall be provided in the new Agreement.

F. The City Manager is authorized to execute the following professional service contract renewals provided for in the Operating Budget for Fiscal Year 2017-18 without further Council action:
   1. Ronald Burner (athletic field coordination) $25,000
   2. HdL Coren & Cone (property tax audit and reporting) $18,500

G. The City Manager is authorized to execute the Joint Operating and Financial Plan with San Diego County for animal control services in the estimated amount of $389,700 for FY 2017-18.

H. The City Manager is authorized to execute agreements between the City of Santee and appropriate insurance companies for the purpose of providing health, life, long-term disability insurance and dental coverage for the eligible officers, active, retired and terminated employees of the City of Santee and their eligible dependents.

I. Grant funds awarded to the City of Santee, based on an application of these funds approved by the City Council, shall be appropriated as required.

J. All fire benefit fee receipts shall be used exclusively to provide fire suppression with any funding shortfall made up from other General Fund sources.

Section 5

The General Fund Reserve Policy is hereby established by this resolution that a minimum reserve of 20% of annual General Fund operating expenditures be maintained.

RESOLUTION NO. _____

Section 6

The Balanced General Fund Budget Policy is hereby established by this resolution that, generally, ongoing revenues shall cover ongoing operating expenditures, allowing for use of General Fund reserves if the General Fund Reserve Policy is met.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____
JOHN W. MINTO, MAYOR

ATTEST:

_____
PATSY BELL, CMC, CITY CLERK

EXHIBIT A: FY 17/18 Salary Schedules

Exhibit A

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E
Fire Captain / PM	Hourly	30.27	31.79	33.38	35.05	36.80
Base salary	Annual	88,160.22	92,569.22	97,197.40	102,056.56	107,159.98
Educational Incentive						
Fire Captain / PM	Hourly	30.73	32.27	33.88	35.57	37.35
31-45 units = 1.5% over base	Annual	89,482.43	93,957.77	98,655.44	103,587.55	108,767.40
Fire Captain / PM	Hourly	31.18	32.74	34.38	36.10	37.90
46 units and over = 3.0% over base	Annual	90,804.93	95,346.30	100,113.48	105,117.98	110,374.53
Fire Captain / PM	Hourly	31.64	33.22	34.88	36.62	38.46
A.A. Degree = 4.5% over base	Annual	92,127.43	96,734.56	101,571.22	106,648.98	111,981.94
Fire Captain / PM	Hourly	32.09	33.70	35.38	37.15	39.01
Bachelor Degree = 6% over base	Annual	93,449.64	98,123.09	103,029.26	108,179.98	113,589.66

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E
Fire Captain	Hourly	28.97	30.42	31.94	33.54	35.21
Base salary	Annual	84,363.73	88,582.69	93,011.59	97,661.69	102,544.79
Educational Incentive						
Fire Captain	Hourly	29.41	30.88	32.42	34.04	35.74
31-45 units = 1.5% over base	Annual	85,629.12	89,911.25	94,407.06	99,126.64	104,082.99
Fire Captain	Hourly	29.84	31.33	32.90	34.54	36.27
46 units and over = 3.0% over base	Annual	86,894.82	91,240.09	95,801.95	100,591.32	105,621.20
Fire Captain	Hourly	30.27	31.79	33.38	35.05	36.80
A.A. Degree = 4.5% over base	Annual	88,160.22	92,568.94	97,197.11	102,056.56	107,159.41
Fire Captain	Hourly	30.71	32.25	33.86	35.55	37.33
Bachelor Degree = 6% over base	Annual	89,425.62	93,897.50	98,592.57	103,521.24	108,697.60

Exhibit A

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E
Fire Engineer/PM	Hourly	25.97	27.25	28.58	30.04	31.47
Base salary	Annual	75,629.28	79,341.01	83,237.62	87,484.06	91,627.61
Educational Incentive						
Fire Engineer / PM	Hourly	26.36	27.65	29.01	30.49	31.94
31-45 units = 1.5% over base	Annual	76,763.92	80,530.99	84,485.88	88,796.37	93,001.92
Fire Engineer / PM	Hourly	26.75	28.06	29.44	30.94	32.41
46 units and over = 3.0% over base	Annual	77,898.28	81,721.29	85,734.72	90,108.37	94,376.26
Fire Engineer / PM	Hourly	27.14	28.47	29.87	31.39	32.88
A.A. Degree = 4.5% over base	Annual	79,032.63	82,911.28	86,983.25	91,420.67	95,750.87
Fire Engineer / PM	Hourly	27.53	28.88	30.30	31.85	33.35
Bachelor Degree = 6% over base	Annual	80,167.27	84,101.57	88,231.79	92,732.99	97,125.21

Exhibit A

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E
Fire Engineer	Hourly	24.73	25.94	27.22	28.61	29.96
Base salary	Annual	72,012.51	75,546.01	79,256.84	83,300.19	87,246.07
Educational Incentive						
Fire Engineer	Hourly	25.10	26.33	27.63	29.04	30.41
31-45 units = 1.5% over base	Annual	73,092.78	76,679.32	80,445.83	84,549.74	88,554.71
Fire Engineer	Hourly	25.47	26.72	28.03	29.46	30.86
46 units and over = 3.0% over base	Annual	74,173.04	77,812.37	81,634.52	85,799.27	89,863.68
Fire Engineer	Hourly	25.84	27.11	28.44	29.89	31.31
A.A. Degree = 4.5% over base	Annual	75,253.02	78,945.69	82,823.49	87,048.81	91,172.32
Fire Engineer	Hourly	26.21	27.50	28.85	30.32	31.76
Bachelor Degree = 6% over base	Annual	76,333.56	80,078.73	84,012.20	88,298.35	92,480.98

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E	F	G	H
Firefighter Paramedic	Hourly	22.26	23.17	24.12	25.12	26.60	27.68	28.79	29.96
Base salary	Annual	64,813.75	67,476.33	70,249.66	73,136.61	77,465.16	80,594.63	83,850.71	87,246.07

Educational Incentive (after completing 3 1/2 years of employment)

	G	H
Firefighter Paramedic 31-45 units = 1.5% over base	29.23 85,108.32	30.41 88,554.71
Firefighter Paramedic 46 units and over = 3.0% over base	29.66 86,365.94	30.86 89,863.68
Firefighter Paramedic A.A. Degree = 4.5% over base	30.09 87,624.12	31.31 91,172.32
Firefighter Paramedic Bachelor Degree = 6% over base	30.52 88,881.74	31.76 92,480.98

Exhibit A

CITY OF SANTEE
FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Classification		A	B	C	D	E	F	G	H
Firefighter	Hourly	18.89	19.83	20.73	21.86	22.96	24.10	25.31	26.57
Base salary	Annual	54,995.06	57,743.58	60,374.75	63,663.11	66,846.51	70,189.11	73,697.80	77,383.54

Educational Incentive (after completing 3 1/2 years of employment)

	G	H
Firefighter 31-45 units = 1.5% over base	25.69 74,803.42	26.97 78,544.27
Firefighter 46 units and over = 3.0% over base	26.07 75,908.79	27.37 79,704.99
Firefighter A.A. Degree = 4.5% over base	26.45 77,014.42	27.77 80,866.00
Firefighter Bachelor Degree = 6% over base	26.83 78,119.77	28.17 82,026.43

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
29	Account Clerk	Hourly	20.33	21.35	22.42	23.54	24.71
		Annual	42,288.60	44,403.09	46,623.31	48,954.65	51,402.19
35	Administrative Secretary	Hourly	23.58	24.76	25.99	27.29	28.66
		Annual	49,042.02	51,494.07	54,068.81	56,772.51	59,611.05
	Assistant to the City Manager	Hourly		49.32	to	66.58	
		Annual		102,586.74	to	138,492.26	
50	Assistant Engineer	Hourly	34.15	35.86	37.65	39.53	41.51
		Annual	71,027.41	74,578.98	78,308.11	82,223.26	86,334.61
58	Associate Civil Engineer / Associate Traffic Engineer	Hourly	41.61	43.69	45.87	48.16	50.57
		Annual	86,539.87	90,867.24	95,410.87	100,181.27	105,190.55
49	Associate Planner	Hourly	33.31	34.98	36.73	38.57	40.49
		Annual	69,295.16	72,759.94	76,398.02	80,218.18	84,228.89
	City Clerk	Hourly		41.51	to	58.13	
		Annual		86,342.77	to	120,901.17	
	City Manager (Single Rate)	Hourly		96.91	to	96.91	
		Annual		201,566.25	to	201,566.25	
	City Planner	Hourly		49.32	to	66.58	
		Annual		102,587.19	to	138,491.96	

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
26	Code Compliance Assistant	Hourly	18.88	19.82	20.81	21.86	22.95
		Annual	39,269.12	41,232.64	43,294.26	45,459.06	47,731.87
44	Code Compliance Officer	Hourly	29.45	30.92	32.46	34.09	35.79
		Annual	61,246.89	64,309.06	67,524.76	70,900.76	74,445.82
46	Confidential Accountant	Hourly	30.94	32.48	34.11	35.81	37.60
		Annual	64,347.51	67,564.90	70,943.16	74,490.21	78,214.81
38	Confidential Human Resources & Risk Management Technician	Hourly	25.39	26.66	27.99	29.39	30.86
		Annual	52,812.98	55,453.61	58,226.27	61,137.76	64,194.56
46	Confidential Payroll Specialist	Hourly	30.94	32.48	34.11	35.81	37.60
		Annual	64,347.51	67,564.90	70,943.16	74,490.21	78,214.81
46	Confidential Secretary to City Manager/Council	Hourly	30.94	32.48	34.11	35.81	37.60
		Annual	64,347.51	67,564.90	70,943.16	74,490.21	78,214.81
	Confidential Senior Human Resources Analyst	Hourly		37.44	to	50.55	
		Annual		77,882.57	to	105,142.16	
	Crossing Guards ^ (Single Rate)	Hourly			12.52		
43	Deputy City Clerk	Hourly	28.73	30.16	31.67	33.26	34.92
		Annual	59,752.98	62,740.52	65,877.62	69,171.62	72,629.89
	Deputy Fire Chief	Hourly		54.09	to	72.92	
		Annual		112,514.46	to	151,671.93	

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
	Development Services Aide ^	Salary Band		10.50	to	16.76	
35	Development Services Technician	Hourly	23.58	24.76	25.99	27.29	28.66
		Annual	49,042.02	51,494.07	54,068.81	56,772.51	59,611.05
	Director of Community Services	Hourly		59.45	to	79.27	
		Annual		123,657.73	to	164,883.55	
	Director of Development Services	Hourly		58.83	to	79.30	
		Annual		122,356.03	to	164,952.29	
	Director of Finance / City Treasurer	Hourly		62.15	to	83.63	
		Annual		129,275.21	to	173,941.67	
	Director of Fire & Life Safety (Fire Chief)	Hourly		64.70	to	84.45	
		Annual		134,580.26	to	175,666.35	
	Director of Human Resources & Risk Management	Hourly		52.86	to	71.37	
		Annual		109,956.42	to	148,441.34	
	Economic Development Manager	Hourly		36.55	to	49.35	
		Annual		76,028.23	to	102,638.77	
44	Engineering Inspector	Hourly	29.45	30.92	32.46	34.09	35.79
		Annual	61,246.89	64,309.06	67,524.76	70,900.76	74,445.82

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
39	Equipment Mechanic	Hourly	26.03	27.33	28.69	30.13	31.63
		Annual	54,133.29	56,840.08	59,682.01	62,666.17	65,799.30
35	Equipment Operator	Hourly	23.58	24.76	25.99	27.29	28.66
		Annual	49,042.02	51,494.07	54,068.81	56,772.51	59,611.05
25	Facilities Maintenance Technician	Hourly	18.42	19.34	20.31	21.32	22.39
		Annual	38,311.25	40,226.70	42,238.28	44,349.95	46,567.34
	Finance Manager	Hourly		45.89	to	61.95	
		Annual		95,453.60	to	128,862.44	
	Fire Battalion Chief (2920 hours)	Hourly		34.47	to	46.73	
		Annual		100,655.15	to	136,452.51	
	Fire Division Chief	Hourly		50.80	to	68.57	
		Annual		105,666.65	to	142,630.87	
	Fire Marshal	Hourly		45.89	to	61.95	
		Annual		95,453.60	to	128,862.44	
	Graphic Artist ^	Hourly		19.16	to	24.70	
53	Information Technology Analyst	Hourly	36.77	38.61	40.54	42.57	44.70
		Annual	76,488.78	80,313.18	84,329.26	88,545.51	92,972.95
	Information Technology Manager	Hourly		41.72	to	56.32	
		Annual		86,776.00	to	117,147.74	
	IT Systems Technician^	Hourly		27.76	to	33.74	
29	Landscape and Irrigation Maintenance Worker	Hourly	20.33	21.35	22.42	23.54	24.71
		Annual	42,288.60	44,403.09	46,623.31	48,954.65	51,402.19

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
48	Lead Equipment Mechanic	Hourly	32.50	34.13	35.83	37.63	39.51
		Annual	67,605.05	70,985.29	74,534.32	78,261.17	82,174.35
38	Lead Maintenance Worker	Hourly	25.39	26.66	27.99	29.39	30.86
		Annual	52,812.98	55,453.61	58,226.27	61,137.76	64,194.56
29	Maintenance Worker	Hourly	20.33	21.35	22.42	23.54	24.71
		Annual	42,288.60	44,403.09	46,623.31	48,954.65	51,402.19
43	Management Assistant	Hourly	28.73	30.16	31.67	33.26	34.92
		Annual	59,752.98	62,740.52	65,877.62	69,171.62	72,629.89
	Office Aide ^	Hourly		10.50	to	16.76	
48	Parks & Landscape Supervisor	Hourly	32.50	34.13	35.83	37.63	39.51
		Annual	67,605.05	70,985.29	74,534.32	78,261.17	82,174.35
	Planning Director	Hourly		54.25	to	73.24	
		Annual		112,845.39	to	152,341.48	
	Principal Civil Engineer	Hourly		51.56	to	69.84	
		Annual		107,249.87	to	145,262.48	
	Principal Planner	Hourly		40.86	to	55.16	
		Annual		84,992.72	to	114,741.98	
	Principal Traffic Engineer	Hourly		51.56	to	69.84	
		Annual		107,249.87	to	145,262.48	

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
38	Procurement Specialist	Hourly	25.39	26.66	27.99	29.39	30.86
		Annual	52,812.98	55,453.61	58,226.27	61,137.76	64,194.56
	Public Services Manager	Hourly		39.68	to	53.58	
		Annual		82,531.03	to	111,442.99	
43	Public Works Supervisor	Hourly	28.73	30.16	31.67	33.26	34.92
		Annual	59,752.98	62,740.52	65,877.62	69,171.62	72,629.89
	Recreation Aide ^	Hourly		10.50	to	16.76	
28	Recreation Coordinator	Hourly	19.84	20.83	21.87	22.96	24.11
		Annual	41,257.23	43,320.26	45,486.20	47,760.44	50,148.59
	Recreation Coordinator ^	Hourly		15.19	to	21.09	
	Recreation Leader ^	Hourly		11.90	to	17.50	
	Recreation Services Manager	Hourly		39.68	to	53.58	
		Annual		82,531.03	to	111,442.99	
	Recreation Supervisor	Hourly		28.35	to	40.49	
		Annual		58,960.23	to	84,228.89	
23	Secretary	Hourly	17.53	18.41	19.33	20.29	21.31
		Annual	36,465.08	38,288.36	40,202.67	42,212.84	44,323.65
36	Senior Account Clerk	Hourly	24.17	25.38	26.64	27.98	29.38
		Annual	50,268.18	52,781.59	55,420.81	58,191.79	61,101.58

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

CITY OF SANTEE
HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
EFFECTIVE JUNE 29, 2017

Range	Classification		A	B	C	D	E
	Senior Civil Engineer / Senior Traffic Engineer	Hourly		45.20	to	61.46	
		Annual		94,013.33	to	127,840.03	
	Senior Management Analyst	Hourly		35.66	to	48.14	
		Annual		74,173.89	to	100,135.38	
	Senior Planner	Hourly		35.53	to	47.97	
		Annual		73,906.17	to	99,775.77	
48	Senior Procurement Specialist	Hourly	32.50	34.13	35.83	37.63	39.51
		Annual	67,605.05	70,985.29	74,534.32	78,261.17	82,174.35
48	Special Events Supervisor	Hourly	32.50	34.13	35.83	37.63	39.51
		Annual	67,605.05	70,985.29	74,534.32	78,261.17	82,174.35
	Special Projects Coordinator ^	Hourly		31.52	to	42.55	
	Storm Water Program Assistant^	Hourly		27.76	to	33.74	
50	Storm Water Program Manager	Hourly	34.15	35.86	37.65	39.53	41.51
		Annual	71,027.41	74,578.98	78,308.11	82,223.26	86,334.61
	Student Intern ^	Hourly		10.50	to	16.00	
	Student Intern ^ (Graduate)	Hourly		11.00	to	17.60	

^Part-time, temporary status

Revised to reflect changes to the minimum wage rates 1/1/17.
Revised 6/21/17.

Exhibit A

CITY OF SANTEE
MAYOR AND CITY COUNCIL MEMBERS SALARY SCHEDULE
EFFECTIVE JANUARY 1, 2017

Range	Classification		
	City Council Member	Monthly	1,686.24
		Annual	20,234.88
	Mayor	Monthly	2,841.84
		Annual	34,102.08

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS the governing body of the City of Santee has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691; and

WHEREAS, the governing body of the City of Santee has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Santee of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the City of Santee has identified the following conditions for the purpose of its election to pay and report the value of EPMC:

- This benefit shall apply to all Fire Management employees (Fire Battalion Chief, Fire Division Chief, Deputy Fire Chief, Director of Fire & Life Safety/Fire Chief), except New Members as that term is defined in the California Public Employees' Pension Reform Act of 2013, pursuant to the terms set forth below.

- Effective June 29, 2017, this benefit shall consist of paying 5% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation.

The effective date of this Resolution shall be June 29, 2017.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Santee elects to pay and report the value of EPMC, as set forth above.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN W. MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS the governing body of the City of Santee has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691; and

WHEREAS, the governing body of the City of Santee has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Santee of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the City of Santee has identified the following conditions for the purpose of its election to pay and report the value of EPMC:

- This benefit shall apply to all General Miscellaneous employees, except New Members as that term is defined in the California Public Employees' Pension Reform Act of 2013, pursuant to the terms set forth below.

- Effective June 29, 2017, this benefit shall consist of paying 4% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation for Miscellaneous Plan Tier 1 employees.

- Effective June 29, 2017, this benefit shall consist of paying 3% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation for Miscellaneous Plan Tier 2 employees.

The effective date of this Resolution shall be June 29, 2017.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Santee elects to pay and report the value of EPMC, as set forth above.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN W. MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS the governing body of the City of Santee has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691; and

WHEREAS, the governing body of the City of Santee has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Santee of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the City of Santee has identified the following conditions for the purpose of its election to pay and report the value of EPMC:

- This benefit shall apply to all Management Miscellaneous employees, except New Members as that term is defined in the California Public Employees' Pension Reform Act of 2013, pursuant to the terms set forth below.

- Effective June 29, 2017, this benefit shall consist of paying 4% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation for Miscellaneous Plan Tier 1 employees.

- Effective June 29, 2017, this benefit shall consist of paying 3% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation for Miscellaneous Plan Tier 2 employees.

The effective date of this Resolution shall be June 29, 2017.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Santee elects to pay and report the value of EPMC, as set forth above.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN W. MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

5B

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **RESOLUTION APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEARS 2017-18 AND 2018-19**

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY

The Proposed Five-Year Capital Improvement Program (CIP) Budget for Fiscal Years 2017-18 through 2021-22 was presented to the City Council for review and discussion on May 24 and June 14, 2017. The proposed CIP budget is now presented to City Council for adoption.

The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital project budget. Once adopted, the CIP is continually monitored to ensure funding sources are available as projected and is revised bi-annually in response to continually evolving priorities and economic conditions.

The proposed Five-Year Capital Improvement Program Budget is on file with the City Clerk's Office for public review.

FINANCIAL STATEMENT

The Proposed Five-Year Capital Improvement Program Budget reflects funded projects totaling $11,683,621 in Fiscal Year 2017-18 and $19,182,255 in Fiscal Year 2018-19.

CITY ATTORNEY REVIEW ☐ N/A ☑ Completed

RECOMMENDATION

Adopt the attached resolution approving the Five-Year Capital Improvement Program and adopting the Capital Improvement Program Budget for Fiscal Years 2017-18 and 2018-19.

ATTACHMENTS

1. Resolution
2. Financial Summaries – CIP by Project Type and CIP by Revenue Source

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEARS 2017-18 AND 2018-19

WHEREAS, the City of Santee, California requires public infrastructure improvements in areas such as circulation, drainage, parks and public facilities; and

WHEREAS, the prioritization and scheduling of these improvements is necessary to best serve the public's health, safety and welfare; and

WHEREAS, in order to prioritize these public infrastructure improvements, a Capital Improvement Program is necessary; and

WHEREAS, on May 24, 2017 and June 14, 2017 public meetings were held by the City Council to discuss the proposed Five-Year Capital Improvement Program for Fiscal Years 2017-18 through 2021-22; and

WHEREAS, the City Council considered all recommendations by staff and public testimony.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California as follows:

SECTION 1.

The Five-Year Capital Improvement Program for Fiscal Years 2017-18 through 2021-22 as submitted by the City Manager, including all changes directed by the City Council, is hereby approved.

SECTION 2.

The Capital Improvement Program Budget for Fiscal Years 2017-18 and 2018-19 is hereby adopted and appropriated pursuant to Section 1. Upon adoption, any projects identified or remaining as unfunded in Fiscal Years 2017-18 or 2018-19 will be scheduled out to future years, as no funding is available for appropriation.

SECTION 3.

The City Manager may authorize transfers of up to $20,000 between approved Capital Improvement Program projects.

SECTION 4.

Unencumbered balances remaining at June 30, 2018 and June 30, 2019 for Capital Improvement Program projects may be carried forward to the succeeding fiscal year without further City Council action.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 28th day of June 2017 by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

_____

JOHN W. MINTO, MAYOR

ATTEST:

_____

PATSY BELL, CMC, CITY CLERK

Capital Improvement Program - Summary of Projects by Project Type

May 18, 2017

Five-Year Projection FY 2017-18 through FY 2021-22

Page No.	Lead Dept	Project	Prior Year Expend/Encumb	Proposed FY 2017-18	Proposed FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total Project Cost
		CIRCULATION PROJECTS							
15	DDS	Active Transportation Master Plan (1)	$ -	$ -	$ -	$ 362,702	$ -	$ -	$ 362,702
16	DDS	Bridge Restorations Citywide (2)	-	670,000	670,000	670,000	670,000	670,000	3,350,000
17	DDS	Bus Stop Improvements	-	14,000	78,000	-	-	-	92,000
18	DDS	Carlton Oaks Bridge Retrofit	100,000	400,000	-	-	-	-	500,000
19	DDS	Cottonwood Ave River Crossing (2)	-	-	-	-	-	23,247,700	23,247,700
20	DDS	Cottonwood Ave Widening & Sidewalks (2)	-	-	-	800,000	4,248,450	1,734,950	6,783,400
21	DDS	Cuyamaca Right Turn Lanes at Mission Gorge	-	-	-	166,850	160,700	809,250	1,136,800
22	DDS	Graves Avenue Street Improvements	-	-	2,136,200	1,210,000	1,200,000	294,200	4,840,400
23	DDS	Illuminated Street Signs Lighting Replacement	-	133,000	-	-	-	-	133,000
24	CSD	Median/Streetscape Improvements (1)	-	-	-	480,000	500,000	1,000,000	1,980,000
25	DDS	Mission Gorge/Edgemore Signal Modification	-	139,000	-	-	-	-	139,000
26	DDS	Mission Gorge Road East-Median Installation	13,500	1,035,245	-	-	-	-	1,048,745
27	CSD	Mission Gorge Road West-Median Upgrade (1)	-	-	-	-	36,000	299,000	335,000
28	DDS	Mission Gorge Road Sidewalk Installation (1)	-	-	-	-	87,750	496,500	584,250
29	DDS	Mobility Element Update	327,600	28,400	-	-	-	-	356,000
30	DDS	Olive Lane Improvements (2)	-	431,000	100,000	100,000	4,761,300	-	5,392,300
31	DDS	Pavement Condition Report	-	-	-	-	70,000	-	70,000
32	DDS	Pavement Repair & Rehabilitation Citywide (2)	848,000	2,354,634	2,032,900	2,048,000	2,142,200	2,194,350	11,620,084
33	DDS	Pavement Roadway Maintenance Citywide (2)	393,000	1,009,746	1,013,700	1,016,815	1,010,850	1,010,685	5,454,796
34	DDS	Prospect Avenue Improvements - West (2)	-	760,000	535,950	3,962,950	5,000,000	2,500,000	12,758,900
35	DDS	Prospect Ave/Mesa Rd Improvements	-	-	37,000	214,000	-	-	251,000
36	DDS	Regional Arterial Management System	7,400	7,400	7,400	7,400	7,400	7,400	44,400
37	DDS	Riverwalk Drive Pedestrian Crossing	21,500	219,500	-	-	-	-	241,000
38	DDS	Safe Routes to School Improvements (1)	-	-	180,000	240,000	-	-	420,000
39	DDS	Sidewalk Program Citywide (1)	-	-	-	6,240,742	6,240,742	6,240,742	18,722,226
40	DDS	SR-52 Westbound On-Ramp Widening (1)	-	-	-	-	-	2,100,000	2,100,000
41	DDS	SR-67/Woodside Ave Interchange Improve	173,022	368,978	2,344,290	-	-	-	2,886,290
42	DDS	Street Light Installation (2)	10,000	873,700	-	-	350,000	-	1,233,700

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Capital Improvement Program - Summary of Projects by Project Type

May 18, 2017

Five-Year Projection FY 2017-18 through FY 2021-22

Page No.	Lead Dept	Project	Prior Year Expend/Encumb	Proposed FY 2017-18	Proposed FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total Project Cost
43	DDS	Traffic Sign Upgrades Citywide	140,985	113,515	-	-	-	-	254,500
44	DDS	Traffic Signal Visibility Enhancements	-	-	-	-	69,750	-	69,750
45	DDS	Transportation Improv Master Plan Implement(2)	1,449,926	141,200	805,950	342,000	1,468,000	966,900	5,173,976
46	DDS	Woodside Ave Gateway Enhancement	-	101,000	-	-	-	-	101,000
		Subtotal Circulation Projects	**$ 3,484,933**	**$ 8,800,318**	**$ 9,941,390**	**$ 17,861,459**	**$ 28,023,142**	**$ 43,571,677**	**$ 111,682,919**
		DRAINAGE PROJECTS							
47	DDS	Citywide Master Drainage Facilities Study (1)	$ -	$ -	$ 200,000	$ 200,000	$ -	$ -	$ 400,000
48	DDS	CMP Storm Drain Replacement Program (2)	1,984,196	2,852,558	2,852,558	2,852,558	2,852,558	2,852,558	16,246,986
49	DDS	Concrete Channel Infiltration Pilot Project	45,270	206,666	-	-	-	-	251,936
50	DDS	Heatherdale Storm Drain Improvements	45,000	1,072,570	-	-	-	-	1,117,570
51	DDS	Mission Gorge Rd Drainage Improve East (1)	-	-	-	282,500	2,927,500	2,645,000	5,855,000
52	DDS	Mission Gorge Rd Drainage Improve West (1)	-	-	-	122,500	1,265,000	1,142,500	2,530,000
53	DDS	Storm Drain Trash Diversion	-	-	-	115,000	115,000	115,000	345,000
		Subtotal Drainage Projects	**$ 2,074,466**	**$ 4,131,794**	**$ 3,052,558**	**$ 3,572,558**	**$ 7,160,058**	**$ 6,755,058**	**$ 26,746,492**
		FACILITY PROJECTS							
55	DDS	City Hall Improvements (2)	$ -	$ 561,795	$ -	$ 97,230	$ 100,000	$ -	$ 759,025
56	CSD	Community Center - Phase 1	-	60,000	300,000	3,200,000	-	-	3,560,000
57	CSD	Community Center - Phase 2	-	-	-	300,000	3,500,000	-	3,800,000
58	CSD	Community Center - Phase 3	-	-	-	-	-	600,000	600,000
59	FIRE	EOC Improvements (1)	-	-	25,000	-	-	-	25,000
60	FIRE	Fleet Maintenance Facility (1)	-	-	-	2,200,000	-	-	2,200,000
61	DDS	Lighting Upgrades Citywide	-	-	-	250,000	-	-	250,000
62	CSD	Parking Lot Resurfacing	-	35,000	-	-	-	40,000	75,000
63	FIRE	Public Safety Center (1)	-	-	1,400,000	14,000,000	-	-	15,400,000
		Subtotal Facility Projects	**$ -**	**$ 656,795**	**$ 1,725,000**	**$ 20,047,230**	**$ 3,600,000**	**$ 640,000**	**$ 26,669,025**

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Capital Improvement Program - Summary of Projects by Project Type

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Five-Year Projection FY 2017-18 through FY 2021-22

Page No.	Lead Dept	Project	Prior Year Expend/Encumb	Proposed FY 2017-18	Proposed FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total Project Cost
		PARK PROJECTS							
65	CSD	Ball Field Improvements	$ 590,000	$ 20,000	$ 20,000	$ 100,000	$ 100,000	$ 100,000	$ 930,000
66	CSD	Castlerock Park	-	-	-	3,300,000	-	-	3,300,000
67	CSD	Central Irrigation System Expansion	-	-	-	-	100,000	100,000	200,000
68	CSD	General Park Improvements	-	20,000	20,000	150,000	150,000	150,000	490,000
69	CSD	Mast Park Improvements	681,916	315,189	10,202,895	-	-	-	11,200,000
71	CSD	Mast Park Trail Connection to Santee Lakes	-	-	-	-	50,000	230,000	280,000
72	CSD	San Diego River Interpretive Center	-	-	-	560,000	-	-	560,000
73	CSD	San Diego River Trail at Carlton Oaks	-	-	-	2,500,000	8,000,000	-	10,500,000
74	DDS	San Diego River Trail - Cuyamaca to Magnolia	-	200,000	500,000	6,006,400	7,048,000	-	13,754,400
75	CSD	San Diego River Trail at RCP Site	-	-	-	1,200,000	-	-	1,200,000
76	CSD	SD River Trail - Walker Preserve Hilltop Trail(2)	-	-	-	100,000	250,000	-	350,000
77	CSD	Santee Aquatics Center/YMCA Locker Rooms	-	-	-	840,000	-	-	840,000
78	CSD	TCCP East Trail	-	-	-	1,200,000	-	-	1,200,000
79	CSD	TCCP - New Parking Lot	-	-	50,000	-	500,000	-	550,000
80	DDS	TCCP Recycled Water Line Replacement	-	140,000	-	-	-	-	140,000
81	CSD	Trails Master Plan (1)	-	-	-	50,000	-	-	50,000
		Subtotal Park Projects	**$ 1,271,916**	**$ 695,189**	**$ 10,792,895**	**$ 16,006,400**	**$ 16,198,000**	**$ 580,000**	**$ 45,544,400**

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Capital Improvement Program - Summary of Projects by Project Type

May 18, 2017

Five-Year Projection FY 2017-18 through FY 2021-22

Page No.	Lead Dept	Project	Prior Year Expend/Encumb	Proposed FY 2017-18	Proposed FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total Project Cost
		OTHER PROJECTS							
83	CLERK	City Council Chamber A/V Upgrade	$ -	$ -	$ 100,000	$ 15,000	$ 15,000	$ 15,000	145,000
84	I.T.	Conference Room Upgrades	-	16,600	-	-	-	-	16,600
85	I.T.	IT Computer Workstation Replacement	18,510	180,690	33,200	33,200	33,200	33,200	332,000
86	I.T.	IT Master Plan Implementation	15,412	84,588	-	-	-	-	100,000
87	I.T.	IT Network Hardware/Software Replacement	15,980	80,020	16,000	16,000	16,000	16,000	160,000
88	DDS	Permitting and Land Management System (2)	-	408,100	-	-	-	-	408,100
89	DDS	San Diego River Bacterial Reduction (1)	-	-	-	40,000	-	-	40,000
90	I.T.	Telecommunications System Upgrade	37,869	18,381	6,250	6,250	6,250	6,250	81,250
		Subtotal Other Projects	**$ 87,771**	**$ 788,379**	**$ 155,450**	**$ 110,450**	**$ 70,450**	**$ 70,450**	**$ 1,282,950**
		TOTAL PROJECT SUMMARY	**$ 6,919,086**	**$ 15,072,475**	**$ 25,667,293**	**$ 57,598,097**	**$ 55,051,650**	**$ 51,617,185**	**$ 211,925,786**
		Less Prior Year Expenditures/Encumb							**$ (6,919,086)**
		TOTAL 5-YEAR CAPITAL IMPROVEMENT PROGRAM		**$ 15,072,475**	**$ 25,667,293**	**$ 57,598,097**	**$ 55,051,650**	**$ 51,617,185**	**$ 205,006,700**

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Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

	REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
	DEVELOPER CONTRIBUTIONS	-	-	***1,439,745***	***3,384,450***	***11,816,652***	***7,450,080***	***15,960,300***	***40,051,227***
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD	Castelrock Park	-	-	-	-	3,300,000	-	-	3,300,000
DDS	CMP Storm Drain Replacement Program	59,526	-	-	-	-	-	-	-
DDS	Cottonwood Avenue River Crossing		-	-	-	-	-	14,556,800	14,556,800
DDS	Cottonwood Ave Widening & Sidewalk Improve	-	-	-	-	-	402,080	1,000,000	1,402,080
DDS	Cuyamaca Right Turn Lanes at Mission Gorge	-	-	-	-	110,252	-	403,500	513,752
DDS	Graves Avenue Street Improvements	-	-	-	1,936,200	-	-	-	1,936,200
CSD	Mast Park Improvements	-	-	-	948,250	-	-	-	948,250
DDS	Mission Gorge Road East - Median Installation	-	-	48,745	-	-	-	-	48,745
DDS	Olive Lane Improvements	-	-	431,000	-	-	-	-	431,000
DDS	Prospect Avenue Improvements - West	-	-	760,000	-	-	-	-	760,000
DDS	San Diego River Trail - Cuyamaca to Magnolia	-	-	200,000	500,000	6,006,400	7,048,000	-	13,754,400
CSD	San Diego River Trail at RCP Site	-	-	-	-	1,200,000	-	-	1,200,000
CSD	Town Center Community Park East Trail	-	-	-	-	1,200,000	-	-	1,200,000
	Surplus / (Deficit)		-	-	-	-	-	-	
	DRAINAGE FEES	-	***2,067,819***	***968,290***	***1,219,710***	***1,111,310***	***621,230***	***403,750***	***6,392,109***
	Prior Year Surplus / (Deficit)		-	***2,067,819***	-	-	-	-	
DDS	CMP Storm Drain Replacement Program	1,150,834	-	1,943,306	1,219,710	1,111,310	621,230	403,750	5,299,306
DDS	Concrete Channel Infiltration Pilot Project	45,270	-	20,233	-	-	-	-	20,233
DDS	Heatherdale St. Storm Drain Improvements	45,000	-	1,072,570	-	-	-	-	1,072,570
	Surplus / (Deficit)		2,067,819	-	-	-	-	-	
	ENVIRONMENTAL EDUCATION GRANT	-	-	-	-	***500,000***	-	-	***500,000***
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD	San Diego River Interpretive Center	-	-	-	-	500,000	-	-	500,000
	Surplus / (Deficit)		-	-	-	-	-	-	

Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

	REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
	FEDERAL HSIP GRANT	-	-	***1,742,363***	-	-	-	-	***1,742,363***
	(Highway Safety Improvement Program)								
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS	Street Light Installation	10,000	-	873,700	-	-	-	-	873,700
DDS	Traffic Sign Upgrades Citywide	126,887	-	102,163	-	-	-	-	102,163
DDS	Mission Gorge Road East - Median Install	13,500	-	766,500	-	-	-	-	766,500
	Surplus / (Deficit)		-	-	-	-	-	-	
	FEDERAL HIGHWAY BRIDGE PROGRAM	-	-	***354,120***	-	-	-	-	***354,120***
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS	Carlton Oaks Bridge Retrofit	88,530	-	354,120	-	-	-	-	354,120
	Surplus / (Deficit)		-	-	-	-	-	-	
	GAS TAX	-	-	***761,850***	***658,760***	***981,230***	***1,000,850***	***1,020,870***	***4,423,560***
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS	Bridge Restorations Citywide	-	-	-	100,000	150,000	50,000	50,000	350,000
DDS	Carlton Oaks Bridge Retrofit	11,470	-	22,940	-	-	-	-	22,940
DDS	CMP Storm Drain Replacement Program	773,836	-	594,558	-	-	-	-	594,558
DDS	Illuminated Street Sign Lighting Replacement	-	-	133,000	-	-	-	-	133,000
DDS	Pavement Repair & Rehabilitation Citywide	-	-	-	279,380	415,615	475,425	485,385	1,655,805
DDS	Pavement Roadway Maintenance Citywide	-	-	-	279,380	415,615	475,425	485,485	1,655,905
DDS	Traffic Sign Upgrades Citywide	14,098	-	11,352	-	-	-	-	11,352
	Surplus / (Deficit)		-	-	-	-	-	-	

Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

REVENUE SOURCE & Project Expenditures		Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
GENERAL FUND		-	***788,309***	***1,064,860***	-	***185,450***	***185,450***	***225,450***	***2,449,519***
Prior Year Surplus / (Deficit)			-	***788,309***	***410,095***	-	-	-	
CLRK	City Council Chamber A/V Upgrade	-	-	-	100,000	15,000	15,000	15,000	145,000
DDS	City Hall Improvements	-	-	561,795	-	-	-	-	561,795
IT	Conference Room Upgrades	-	-	16,600	-	-	-	-	16,600
IT	I.T. Computer Workstation Replacement	18,510	-	180,690	33,200	33,200	33,200	33,200	313,490
IT	I.T. Master Plan Implementation	15,412	-	84,588	-	-	-	-	84,588
IT	I.T. Network Hardware/Software Replacement	15,980	-	80,020	16,000	16,000	16,000	16,000	144,020
CSD	Mast Park (Storm Drain Trash Diversion)	78,390	-	-	254,645	-	-	-	254,645
CSD	Parking Lot Resurfacing	-	-	35,000	-	-	-	40,000	75,000
DDS	Permitting and Land Management System	-	-	225,000	-	-	-	-	225,000
DDS	Storm Drain Trash Diversion	-	-	-	-	115,000	115,000	115,000	345,000
IT	Telecommunications System Upgrade	37,869	-	18,381	6,250	6,250	6,250	6,250	43,381
DDS	TCCP Recycled Water Line Replacement	-	-	140,000	-	-	-	-	140,000
DDS	Woodside Ave Gateway Enhancement	-	-	101,000	-	-	-	-	101,000
	Surplus / (Deficit)		788,309	410,095	-	-	-	-	
HOUSING RELATED PARKS PROGRAM GRANT			-	-	***298,000***	-	-	-	***298,000***
Prior Year Surplus / (Deficit)			-	-	-	-	-	-	
CSD	Mast Park Improvements	-	-	-	298,000	-	-	-	298,000
	Surplus / (Deficit)		-	-	-	-	-	-	
INTEGRATED REGIONAL WATER MGMT GRANT			-	***186,433***	-	-	-	-	***186,433***
Prior Year Surplus / (Deficit)			-	-	-	-	-	-	
DDS	Concrete Channel Infiltration Pilot Project	-	-	186,433	-	-	-	-	186,433
	Surplus / (Deficit)		-	-	-	-	-	-	

Capital Improvement Program - Summary of Projects by Revenue Source

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Five-Year Projection FY 2017-18 through FY 2021-22

	REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
	LOCAL BRIDGE SEISMIC RETROFIT ACCOUNT (LBSRA)		-	***22,940***	-	-	-	-	***22,940***
	(Proposition 1B Matching Fund Program)								
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS	Carlton Oaks Bridge Retrofit	-	-	22,940	-	-			22,940
	Surplus / (Deficit)		-	-	-	-	-	-	
	PARK-IN-LIEU FEES	-	***737,625***	***1,242,130***	***1,827,630***	***2,108,280***	***1,801,210***	***1,180,600***	***8,897,475***
	Prior Year Surplus / (Deficit)		-	***737,625***	***1,624,566***	***1,545,760***	***1,504,040***	***2,755,250***	
CSD	Ball Field Improvements	590,000	-	20,000	20,000	100,000	100,000	100,000	340,000
CSD	Community Center - Phase 1	-	-	-	-	1,800,000	-	-	1,800,000
CSD	Central Irrigation System Expansion	-	-	-	-	-	100,000	100,000	200,000
CSD	General Park Improvements	-	-	20,000	20,000	150,000	150,000	150,000	490,000
CSD	Mast Park Improvements	295,276	-	315,189	1,866,436	-	-	-	2,181,625
CSD	Mast Park Trail Connection to Santee Lakes	-	-	-	-	-	50,000	230,000	280,000
CSD	San Diego River-Walker Preserve Hilltop Trail	-	-	-	-	100,000	150,000	-	250,000
	Surplus / (Deficit)		737,625	1,624,566	1,545,760	1,504,040	2,755,250	3,355,850	
	PUBLIC FACILITIES FEES	-	***4,406,210***	***1,837,520***	***2,637,070***	***2,268,120***	***1,561,380***	***977,200***	***13,687,500***
	Prior Year Surplus / (Deficit)		-	***4,406,210***	***6,183,730***	***3,446,886***	***3,745,006***	***1,306,386***	
CSD	Community Center - Phase 1	-	-	60,000	300,000	1,400,000	-	-	1,760,000
CSD	Community Center - Phase 2	-	-	-	-	300,000	3,500,000	-	3,800,000
CSD	Community Center - Phase 3	-	-	-	-	-	-	600,000	600,000
CSD	Mast Park Improvements	-	-	-	5,023,914	-	-	-	5,023,914
CSD	San Diego River Interpretive Center	-	-	-	-	60,000	-	-	60,000
CSD	Santee Aquatic Center/YMCA Locker Rooms	-	-	-	-	210,000	-	-	210,000
CSD	Town Center Community Park - New Parking Lc	-	-	-	50,000	-	500,000	-	550,000
	Surplus / (Deficit)		4,406,210	6,183,730	3,446,886	3,745,006	1,306,386	1,683,586	

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REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
RTCIP FEE	-	***625,515***	***735,620***	***1,071,520***	***937,880***	***622,440***	***382,650***	***4,375,625***
(Regional Transportation Congestion Improvement Program)								
Prior Year Surplus / (Deficit)		-	***625,515***	***783,157***	-	***676,880***	***515,320***	
DDS Mission Gorge/Edgemoor Signal Modification	-	-	139,000	-	-	-	-	139,000
DDS SR-67/Woodside Ave Interchange Improvemen	173,022	-	368,978	1,854,677	-	-	-	2,223,655
DDS Transportation Improve Master Plan Implement	1,439,926	-	70,000	-	261,000	784,000	-	1,115,000
Surplus / (Deficit)		625,515	783,157	-	676,880	515,320	897,970	
SAN DIEGO COUNTY	-	-	-	-	***420,000***	-	-	***420,000***
Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD Santee Aquatics Center/YMCA Locker Rooms	-	-	-	-	420,000	-	-	420,000
Surplus / (Deficit)		-	-	-	-	-	-	
SAN DIEGO COUNTY REINVESTMENT GRANT		-	-	***200,000***	-	-	-	***200,000***
Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD Mast Park Improvements	-	-	-	200,000	-	-	-	200,000
Surplus / (Deficit)		-	-	-	-	-	-	
SAN DIEGO RIVER TRASH REMOVAL AND WATER QUALITY ENHANCEMENT GRANT		-	-	***686,900***	-	-	-	***686,900***
Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD Mast Park Improvements	-	-	-	686,900	-	-	-	686,900
Surplus / (Deficit)		-	-	-	-	-	-	

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REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
SANDAG	-	-	-	-	***2,500,000***	***8,000,000***	-	***10,500,000***
Prior Year Surplus / (Deficit)	-	-	-	-	-	-	-	
CSD San Diego River Trail at Carlton Oaks	-	-	-	-	2,500,000	8,000,000	-	10,500,000
Surplus / (Deficit)		-	-	-	-	-	-	
SANDAG Active Transportation Grant	-	-	***197,550***	-	-	-	-	***197,550***
Prior Year Surplus / (Deficit)	-	-	-	-	-	-	-	
DDS Riverwalk Drive Pedestrian Crossing	19,350	-	197,550	-	-	-	-	197,550
Surplus / (Deficit)		-	-	-	-	-	-	
SDG&E ON-BILL FINANCING	-	-	-	-	***250,000***	-	-	***250,000***
Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS Lighting Upgrades Citywide	-	-	-	-	250,000	-	-	250,000
Surplus / (Deficit)		-	-	-	-	-	-	
STATE WATER BOND PROP 1 GRANT	-	-	-	***924,750***	-	-	-	***924,750***
Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
CSD Mast Park Improvements	308,250	-	-	924,750	-	-	-	924,750
Surplus / (Deficit)		-	-	-	-	-	-	

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Five-Year Projection FY 2017-18 through FY 2021-22

	REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
	TRAFFIC MITIGATION FEES	-	***1,373,739***	***2,548,070***	***2,705,850***	***2,973,480***	***748,560***	***497,450***	***10,847,149***
	Prior Year Surplus / (Deficit)		-	***1,373,739***	***3,651,459***	***5,530,696***	***6,123,578***	***1,674,138***	
DDS	Cottonwood Ave Widening & Sidewalk Improve	-	-	-	-	800,000	2,076,000	734,950	3,610,950
DDS	Cuyamaca Right Turn Lanes at Mission Gorge	-	-	-	-	56,598	160,700	405,750	623,048
DDS	Graves Avenue Street Improvements	-	-	-	200,000	1,210,000	1,200,000	294,200	2,904,200
DDS	Mission Gorge Road East - Median Install	-	-	220,000	-	-	-	-	220,000
DDS	Mobility Element Update	327,600	-	28,400	-	-	-	-	28,400
DDS	Olive Lane Improvements	-	-	-	100,000	100,000	1,761,300	-	1,961,300
DDS	Prospect Ave/Mesa Rd Intersection Improve	-	-	-	37,000	214,000	-	-	251,000
DDS	Riverwalk Drive Pedestrian Crossing	2,150	-	21,950	-	-	-	-	21,950
DDS	SR-67/Woodside Ave Interchange Improvemen	-	-	-	489,613	-	-	-	489,613
	Surplus / (Deficit)		1,373,739	3,651,459	5,530,696	6,123,578	1,674,138	736,688	
	TRAFFIC SIGNAL FEES	-	***476,086***	***363,960***	***371,230***	***424,430***	***77,180***	***51,300***	***1,764,186***
	Prior Year Surplus / (Deficit)		-	***476,086***	***768,846***	***334,126***	***677,556***	***986***	
DDS	Traffic Signal Visibility Enhancements	-	-	-	-	-	69,750	-	69,750
DDS	Transportation Improve Master Plan Implement	10,000	-	71,200	805,950	81,000	684,000	-	1,642,150
	Surplus / (Deficit)		476,086	768,846	334,126	677,556	986	52,286	
	TRANSIT DEVELOPMENT ACT (TDA)	-	-	***14,000***	***78,000***	-	-	-	***92,000***
	Prior Year Surplus / (Deficit)		-	-	-	-	-	-	
DDS	Bus Stop Improvements	-	-	14,000	78,000	-	-	-	92,000
	Surplus / (Deficit)		-	-	-	-	-	-	

Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

	REVENUE SOURCE & Project Expenditures	Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
	TRANSNET / PROP A	*-*	*210,720*	*1,457,890*	*1,516,490*	*1,575,110*	*1,639,350*	*1,702,150*	*8,101,710*
	Debt Service			*(964,890)*	*(962,490)*	*(964,110)*	*(964,350)*	*(960,150)*	*(4,815,990)*
	Prior Year Surplus / (Deficit)		*-*	*210,720*	*-*	*-*	*-*	*-*	
DDS	Pavement Condition Report	-	-	-	-	-	70,000	-	70,000
DDS	Pavement Repair & Rehabilitation Citywide	848,000	-	487,104	382,900	423,000	467,200	519,400	2,279,604
DDS	Pavement Roadway Maintenance Citywide	393,000	-	209,216	163,700	180,600	130,400	215,200	899,116
DDS	Regional Arterial Management System	7,400	-	7,400	7,400	7,400	7,400	7,400	37,000
	Surplus / (Deficit)		210,720	-	-	-	-	-	
	TRANSNET ADVANCE	*-*	*447,000*	*-*	*-*	*-*	*-*	*-*	*447,000*
	Prior Year Surplus / (Deficit)		*-*	*447,000*	*-*	*-*	*-*	*-*	
DDS	Pavement Repair & Rehabilitation Citywide	-	-	447,000	-	-	-	-	447,000
	Surplus / (Deficit)		447,000	-	-	-	-	-	
	YMCA	*-*	*-*	*-*	*-*	*210,000*	*-*	*-*	*210,000*
	Prior Year Surplus / (Deficit)		*-*	*-*	*-*	*-*	*-*	*-*	
CSD	Santee Aquatics Center/YMCA Locker Rooms	-	-	-	-	210,000	-	-	210,000
	Surplus / (Deficit)		-	-	-	-	-	-	

Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

REVENUE SOURCE & Project Expenditures		Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
UNFUNDED									
UNFUNDED - HIGH PRIORITY									
DDS	Citywide Master Drainage Facilities Study	-	-	-	200,000	200,000	-	-	400,000
DDS	CMP Storm Drain Replacement Program	-	-	314,694	1,632,848	1,741,248	2,231,328	2,448,808	8,368,926
DDS	Pavement Repair & Rehabilitation Citywide	-	-	1,420,530	1,370,620	1,209,385	1,199,575	1,189,565	6,389,675
DDS	Pavement Roadway Maintenance Citywide	-	-	800,530	570,620	420,600	405,025	310,000	2,506,775
FIRE	Public Safety Center	-	-	-	1,400,000	14,000,000	-	-	15,400,000
	Sub-Total Unfunded High Priority			2,535,754	5,174,088	17,571,233	3,835,928	3,948,373	33,065,376
UNFUNDED - INTERMEDIATE PRIORITY									
FIRE	Fleet Maintenance Facility	-	-	-	-	2,200,000	-	-	2,200,000
DDS	Mission Gorge Drainage Improvements-East	-	-	-	-	282,500	2,927,500	2,645,000	5,855,000
DDS	Mission Gorge Drainage Improvements-West	-	-	-	-	122,500	1,265,000	1,142,500	2,530,000
DDS	Prospect Avenue Improvements - West	-	-	-	535,950	3,962,950	5,000,000	2,500,000	11,998,900
DDS	San Diego River Bacterial Reduction	-	-	-	-	40,000	-	-	40,000
	Sub-Total Unfunded High Priority			-	535,950	6,607,950	9,192,500	6,287,500	22,623,900
UNFUNDED - LONGER TERM PRIORITY									
DDS	City Hall Improvements	-	-	-	-	97,230	100,000	-	197,230
DDS	Cottonwood Avenue River Crossing	-	-	-	-	-	-	8,690,900	8,690,900
DDS	Cottonwood Ave Widening & Sidewalk Improve	-	-	-	-	-	1,770,370	-	1,770,370
DDS	Median/Streetscape Improvements	-	-	-	-	480,000	500,000	1,000,000	1,980,000
DDS	Mission Gorge Road Sidewalk Installation	-	-	-	-	-	87,750	496,500	584,250
CSD	Mission Gorge Road West-Median Upgrade	-	-	-	-	-	36,000	299,000	335,000
DDS	Olive Lane Improvements	-	-	-	-	-	3,000,000	-	3,000,000
DDS	Sidewalk Program Citywide	-	-	-	-	6,240,742	6,240,742	6,240,742	18,722,226
DDS	SR 52 Westbound On-Ramp Widening	-	-	-	-	-	-	2,100,000	2,100,000
DDS	Transportation Improve Master Plan Implement	-	-	-	-	-	-	966,900	966,900
	Sub-Total Unfunded Longer-Term Priority			-	-	6,817,972	11,734,862	19,794,042	38,346,876

Capital Improvement Program - Summary of Projects by Revenue Source

May 18, 2017

Revenue/Expenditure Analysis

Five-Year Projection FY 2017-18 through FY 2021-22

REVENUE SOURCE & Project Expenditures		Prior Year Expenditures	Available Balance	Adopted FY 2017-18	Adopted FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Total 5-Year Revenue & Expenditures
UNFUNDED - SEEKING GRANT FUNDS									
DDS	Active Transportation Plan	-	-	-	-	362,702	-	-	362,702
DDS	Bridge Restorations Citywide	-	-	670,000	570,000	520,000	620,000	620,000	3,000,000
FIRE	EOC Improvements	-	-	-	25,000	-	-	-	25,000
DDS	Permitting and Land Management System	-	-	183,100	-	-	-	-	183,100
DDS	Safe Routes to School Improvements	-	-	-	180,000	240,000	-	-	420,000
CSD	San Diego River-Walker Preserve Hilltop Trail	-	-	-	-	-	100,000	-	100,000
DDS	Street Light Installation	-	-	-	-	-	350,000	-	350,000
CSD	Trails Master Plan	-	-	-	-	50,000	-	-	50,000
	Sub-Total Unfunded-Seeking Grant Funds			853,100	775,000	1,172,702	1,070,000	620,000	4,490,802
	Total Unfunded Projects			3,388,854	6,485,038	32,169,857	25,833,290	30,649,915	98,526,954
TOTAL 5-YEAR CAPITAL IMPROVEMENT PROGRAM		***$ 6,919,086***	***$ -***	***$ 15,072,475***	***$ 25,667,293***	***$ 57,598,097***	***$ 55,051,650***	***$ 51,617,185***	***$ 205,006,700***
Total CIP Funded Projects (excludes unfunded projects)				**$ 11,683,621**	**$ 19,182,255**	**$ 25,428,240**	**$ 29,218,360**	**$ 20,967,270**	**$ 106,479,746**

City of Santee
COUNCIL AGENDA STATEMENT

6A

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **APPROVAL OF A FIVE-YEAR AGREEMENT WITH THE COUNTY OF SAN DIEGO AND THE SAN DIEGO COUNTY SHERIFF'S DEPARTMENT FOR GENERAL AND SPECIALIZED LAW ENFORCEMENT AND TRAFFIC SERVICES FOR THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2022; AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE THE AGREEMENT**

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY

The San Diego County Sheriff's Department has provided law enforcement services to the City of Santee since incorporation. These services have typically been provided under five-year contracts that serve as an umbrella agreement, while the actual cost of services and staffing levels are outlined each year in the form of an "Attachment B" to the agreement. The current contract is set to expire on June 30, 2017.

The contract cities have been meeting with the Sheriff's Department the past several months to negotiate the terms of a new five-year agreement. The most significant change from the last agreement is how costs will be established each year. While the previous contract provided a cap on cost increases in any given year (not including retirement costs), the new contract provides for annual fixed cost increases, as follows: FY 2017-18 (6.0% increase); FY 2018-19 (6.0% increase); FY 2019-20 (5.5% increase); FY 2020-21 (5.0% increase); and FY 2021-22 (4.5% increase). These fixed costs will allow the City to plan for known fiscal impacts of future law enforcement services.

FINANCIAL STATEMENT

The total contract cost for Fiscal Year 2017-18 is $14,042,446.43 which is partially funded with $143,990 of State COPS grant funds. Sufficient funds are included the Fiscal Year 2017-18 Proposed Operating Budget, which is scheduled to be adopted by City Council on June 28, 2017.

CITY ATTORNEY REVIEW ☐ N/A ☑ Completed

RECOMMENDATION

Approve the Agreement with the County of San Diego and the San Diego County Sheriff's Department for general and specialized law enforcement and traffic services for the period July 1, 2017 through June 30, 2022, and authorize the City Manager to execute the Agreement.

ATTACHMENTS

Five-Year Agreement for Law Enforcement Services

AGREEMENT BETWEEN THE CITY OF SANTEE, THE COUNTY OF SAN DIEGO, AND THE SAN DIEGO COUNTY SHERIFF

FOR GENERAL AND SPECIALIZED LAW ENFORCEMENT AND TRAFFIC SERVICES

This Agreement is between the City of Santee, a California municipal corporation and charter city, hereinafter referred to as "CITY" and the County of San Diego, a political subdivision of the State of California, hereinafter referred to as "COUNTY", for services to be provided by the San Diego County Sheriff, hereinafter referred to as "SHERIFF".

RECITALS

WHEREAS, COUNTY through SHERIFF provides public safety services throughout the County of San Diego and is equipped and will do so to the extent and in the manner hereinafter provided; and

WHEREAS, CITY is a municipal corporation of the State of California within the County of San Diego and desires to obtain general and specialized law enforcement and traffic services; and

WHEREAS, Sections 51300-51308, 51350, 55632, and sections 54980 et seq. of the California Government Code authorize COUNTY and CITY to contract for performance of Sheriff services within the CITY; and

WHEREAS, COUNTY through SHERIFF currently provides general and specialized law enforcement and traffic services to CITY pursuant to a contract dated January 29, 2013; and

WHEREAS, CITY and COUNTY through SHERIFF desire to enter into a new agreement with provisions concerning the nature and extent of general and specialized law enforcement and traffic services to be provided to CITY and establishing the compensation to be paid therefore; and

WHEREAS, COUNTY acknowledges that CITY requires standards of performances that demonstrate professional excellence both in the execution of duties and in the interpersonal relations with CITY employees and all persons utilizing the services of CITY; and

WHEREAS, the Board of Supervisors on June 20, 2017 authorized the Clerk of the Board to accept and execute this Agreement for General and Specialized Law and Traffic Enforcement Services; and

WHEREAS, the City Council for the City of Santee on June 28, 2017 authorized the City Manager to accept and execute this Agreement for General and Specialized Law and Traffic Enforcement Services.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CITY jointly intend that CITY will fund and COUNTY will provide a level of general and specialized law enforcement and traffic services, as set forth in this Agreement.

AGREEMENT

I. PURPOSE AND INTENT

The purpose of this Agreement is to satisfy the requirements of California Government Code §§51300-51308, 51350 and 54980, *et seq.* This Agreement is effective for its term beginning as set forth in Section III.A, regardless of is approval date by the parties and supersedes and replaces the January 29, 2013 contract between COUNTY and CITY for the period of July 1, 2012 through June 30, 2017, including all supplements, insofar as that contract relates to provisions of general and specialized law enforcement and traffic services to CITY.

II. SCOPE OF SERVICES

COUNTY through SHERIFF shall provide general and specialized law enforcement and traffic services to CITY as follows:

A. Method of Service Delivery

SHERIFF will maintain a Law Enforcement Services Bureau, which will be responsible for performance of COUNTY's obligations under this Agreement. General and specialized law enforcement and traffic services will be staffed as described in Section IV, Standards of Services. These services shall be provided from SHERIFF's existing stations and other such facilities as COUNTY or the CITY may hereafter acquire.

B. Law Enforcement Services

COUNTY through SHERIFF will provide general and specialized law enforcement and traffic services ("Law Enforcement Services") to CITY as outlined in Attachment B. Law Enforcement Services consist of enforcement of the California Penal Code, the California Vehicle Code, and pertinent regulatory ordinances as adopted by the City Council of CITY, as well as direct supervision of law enforcement personnel assigned to provide Law Enforcement Services to CITY; all to the extent necessary and appropriate to meet the Standards of Services

described in Section IV. Staffing for Law Enforcement Services shall be provided in Section IV.D of this Agreement.

C. Ancillary Services

Services of the SHERIFF'S units related to the following services will be provided to CITY as an integral part of the law enforcement services described above and are included in the cost of such services: crime prevention, juvenile intervention, financial crimes, homicide, domestic violence, communication, information technology support, and clerical support. SHERIFF will consult with CITY when new programs are proposed that would increase costs to CITY, and implement them only after discussion with CITY.

D. Regional Services

The following regional services are provided to CITY as needed as an adjunct to the Law Enforcement Services described above at no additional cost: Special Weapons & Tactics (SWAT); Aerial Support to Regional Enforcement Agencies (ASTREA); Bomb/Arson; Search and Rescue; Fire/Rescue helicopter; Crime Lab; and Property and Evidence.

E. Search and Rescue Responsibility

The COUNTY and the CITY agree that some rescues are the responsibility of and will be performed by the SHERIFF while other rescues are the responsibility of and will be performed by the CITY's public safety services. In many instances, rescues will be conducted in a joint operation involving both the SHERIFF and the CITY's emergency response personnel.

F. Reserve Program

The SHERIFF, in partnership with the CITY, will take active steps to recruit individuals to participate in the Reserve Program.

G. Additional Services

1. General

COUNTY through SHERIFF may provide supplemental Law Enforcement Services or additional related equipment and supplies as requested by CITY. Additional Services

not covered under Law Enforcement Services may include, but are not limited to, added patrol or traffic services required for special events such as street fairs, concerts, movie productions and other third party promotions as well as auditing of red light camera programs.

2. **Requests**

Requests for Additional Services shall be made to SHERIFF by CITY through the SHERIFF'S Station Commander or his or her designee and shall be made in writing or, if made in person or by telephone, shall be confirmed in writing by the requestor within forty-eight (48) hours of the request. CITY shall provide SHERIFF with as much advance notice as possible regarding requests for Additional Services.

3. **Provision of Additional Services**

SHERIFF shall advise CITY promptly and shall confirm in writing if SHERIFF is unable to provide some or all of any requested Additional Services. If SHERIFF is able to provide some or all of the requested Additional Services, SHERIFF shall promptly advise CITY in writing of the estimated costs of the services. Unless CITY disapproves in writing of an estimate provided by SHERIFF, SHERIFF shall provide such Additional Services to CITY and shall be reimbursed for the actual cost of providing the Additional Services subject to Section V.B.2 COUNTY shall delegate the authority to SHERIFF to approve additional services consistent with the intent of this provision.

4. **Identification**

COUNTY and CITY acknowledge and agree that it is impractical to specify in this Agreement each and every category of Additional Services that might be desired by CITY, and that the parties will reasonably cooperate in identifying and addressing such potential Additional Services within the scope of Law Enforcement Services.

H. Emergencies

1. General

Notwithstanding any other provisions of this Agreement, in the event of an emergency occurring within CITY, SHERIFF shall take any and all actions reasonably necessary or appropriate to respond to the emergency, to include appropriate referrals to, and coordination with, other law enforcement agencies.

2. Temporary Duties

SHERIFF's personnel assigned to perform services for CITY under this contract ("SHERIFF's contract city personnel") may be required to perform temporary duty outside the scope of this Agreement. For the purpose of this Agreement, "temporary duty" shall include, but not be limited to, assignments necessitated by a public safety emergency or other exigent circumstances such as might be required under "mutual aid" agreements.

3. Redeployment of Staff

During the period of any public safety emergency or exigent circumstance such as responding to mutual aid requests, SHERIFF's contract city personnel may be temporarily redeployed for emergency response. If reasonable and practical, SHERIFF shall notify the City Manager for the CITY and discuss the redeployment prior to reassignment. If the public safety emergency or exigent circumstance such as requests for mutual aid demand immediate redeployment, SHERIFF need not notify the City Manager in advance, but shall do so as soon as practical. In the event of a major disaster for which the SHERIFF is reimbursed by FEMA for salary and benefit cost, the SHERIFF shall reimburse CITY (less administrative fee) from which the staff was redeployed.

III. TERM OF AGREEMENT

A. Term

The term of this agreement shall commence at midnight July 1, 2017, and shall continue in effect through and terminate at midnight of June 30, 2022, subject to the termination provisions in Section III. B. below.

B. Termination

Notwithstanding any other section or provisions of this Agreement, either party hereto may terminate this Agreement by giving a one-year advance written notice of intention to terminate.

IV. STANDARDS OF SERVICE

A. Anticipated Service Outcome

The anticipated outcome of law enforcement services provided by COUNTY through SHERIFF to CITY under this Agreement is the provision of efficient and effective police protection and the performance of all duties as required by law or contract. These duties include patrol, traffic, general and specialized investigations, crime prevention, crime analysis, criminal intelligence, narcotics enforcement, emergency services, licensing, crime lab and communications.

B. Performance Standards

COUNTY through SHERIFF shall provide CITY with qualified personnel to meet the following performance standards and scope of service:

1. General

All SHERIFF personnel who provide general and specialized law enforcement and patrol services to CITY pursuant to this Agreement shall have met the minimum qualifications designated for their specific classification, including a background investigation.

2. **Patrol Services**

COUNTY through SHERIFF shall provide general law enforcement services via the various options listed in Attachment A of this Agreement. To the extent such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily provide enforcement of the California Penal Code, the California Vehicle Code, and pertinent regulatory ordinances as adopted by the City Council of CITY.

3. **Traffic Services**

COUNTY through SHERIFF shall provide traffic services via the various options listed in Attachment A. To the extent that such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily provide enforcement of the California Vehicle Code and pertinent traffic regulatory ordinances as adopted by the City Council of CITY, accident investigations, analysis of traffic related problems of CITY, and cooperate with various CITY departments to obtain solutions to the traffic problems of CITY.

4. **Special Purpose Officers**

COUNTY through SHERIFF shall provide problem solving services via the various Special Purpose Officer options listed in Attachment A of this Agreement. To the extent such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily be to identify and resolve problems of both a criminal and non-criminal nature for a designated geographic area through investigation, patrol support, coordination of departmental resources and cooperation with various CITY departments.

5. **School Resource Officers**

COUNTY through SHERIFF shall provide school resource services via the various Special Purpose Officer options listed in Attachment A of this Agreement. To the

extent such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily provide enforcement and follow up investigation on school property for violations of the Penal Code of the State of California, the California Vehicle Code, and the California Education Code and cooperate with school administration, faculty, students, and parents to obtain solutions to problems of the school district.

6. **Community Service Officers**

COUNTY through SHERIFF shall provide community services via the Community Service Officer options listed in Attachment A of this Agreement. To the extent such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily provide response/information to citizen inquiries, completion of minor reports, fingerprinting, traffic direction, parking enforcement, vehicle abatement, crime prevention education and enforcement of pertinent regulatory ordinances as adopted by the City Council of CITY.

7. **Detectives**

COUNTY through SHERIFF shall provide follow-up criminal investigative services via the Detective option listed in Attachment A of this Agreement. To the extent such staff is provided within CITY, their services, together with all normal ancillary services related thereto, shall primarily be to investigate crime reports submitted by Patrol Officers, Community Service Officers, Special Purpose Officers or other personnel. Detectives are responsible for classifying and closing cases, identifying suspects, gathering evidence, making arrests, submitting cases for prosecution and supporting said prosecution with needed supplemental investigation.

8. **Retired-Rehired Deputies**

COUNTY through SHERIFF shall, to the extent such personnel are available, make available Retired Deputies according to the options listed on Attachment A of this

Agreement. Such Retired-Rehired Deputies are eligible for short-term assignments or assignments requiring specialized skills or knowledge on a temporary basis to CITY. Such Retired-Rehired Deputies are not available for routine Patrol, Traffic, Detective, or Special Purpose Officer services and are limited by State Law and Retirement System policy to working a maximum of 960 hours per fiscal year.

C. **Assignment of Personnel**

1. **Sheriff's Responsibility**

The management, direction, supervision and discipline of SHERIFF personnel, the standard of performance, and all other matters incident to the performance of services, shall be performed by and be the responsibility of COUNTY through SHERIFF in SHERIFF's sole but reasonable judgement and in accordance with the provisions of applicable labor agreements. SHERIFF shall be the appointing authority for all personnel provided to CITY and shall have complete discretion as to the assignment of all individual SHERIFF'S personnel under this Agreement.

2. **Transfers and Selection of Station Commanders**

SHERIFF will consult with CITY prior to reassignment of the station commander serving CITY and CITY will be afforded the opportunity to interview potential candidates prior to one being selected as the Station Commander of the station serving CITY. SHERIFF will solicit input from CITY when completing Station Commander's performance review. CITY and SHERIFF acknowledge that the length of assignment of the Station Commander serving CITY cannot be precisely defined; however SHERIFF will endeavor to maintain the Station Commander serving the CITY in that assignment for twenty four (24) months.

3. **Other Staff Assignments**

If CITY has specific concerns regarding the actions of any officer, agent or employee who performs Law Enforcement Services, CITY may address those concerns with the Station Commander serving CITY.

4. **Liability for Payment of Wages**

CITY shall have no liability for any direct payment of salary, wages, indemnity, or other compensation or benefit to persons engaged in COUNTY's performance of this Agreement.

D. **Staffing for Basic Services**

COUNTY through SHERIFF shall staff CITY as described in Attachment B in order to provide Law Enforcement Services. SHERIFF shall ensure that adequate numbers of qualified SHERIFF personnel are provided to CITY at all times during the term of this Agreement to meet the Law Enforcement Services, Scope of Services and Standards of Service commitments set forth herein, at no less than the staffing and classification levels established in the most current Attachment B. SHERIFF shall use best efforts to fill CITY funded position vacancies within a reasonable period of time.

E. **Changes in Staffing**

CITY shall provide COUNTY through SHERIFF thirty days advance notice when requesting changes in staffing. If CITY and SHERIFF agree that changes to the staffing level for Law Enforcement Services are needed and/or agree that staff additions or deletions in CITY are necessary in order to provide adequate levels of Law Enforcement Services in the succeeding contract year, CITY and COUNTY through SHERIFF shall execute and sign an amendment to Attachment B. COUNTY shall delegate the authority to SHERIFF to sign amendments to Attachment B consistent with the intent of this provision after review and approval by County Counsel. The level of service shall not be changed without the mutual consent of the SHERIFF and CITY.

F. Vehicles, Equipment, and Supplies

COUNTY shall provide all supplies, equipment and materials required for performance of the required law enforcement services; except that the CITY shall, at its own expense, supply any special stationery, supplies, notices, or forms which are to be issued in the name of the CITY. COUNTY agrees to provide the standard equipment for CITY vehicles per Attachment E. All marked vehicles (black and white) will generally be replaced at 100,000 miles. Vans and sedans will generally be replaced at 100,000 miles. Motorcycles will be replaced as needed at COUNTY's discretion.

The name of the city and city seal will be included on the doors of patrol cars if requested by the CITY. The CITY shall provide their CITY decal in the size requested by the SHERIFF. Subject to written approval of the SHERIFF or his designee, the CITY may purchase equipment deemed necessary to facilitate program implementation or operation. If the COUNTY does not accept ownership of the equipment, the purchase price and all ongoing costs will be the responsibility of the CITY. If the COUNTY accepts in writing, such equipment becomes the property of the COUNTY, and the CITY shall be credited the total cost for the equipment. Total cost shall mean a value agreed upon between COUNTY and CITY at the time the transfer is made.

G. Asset Ownership

1. Vehicles

Vehicle ownership will be retained by the entity (CITY or COUNTY) that purchase the vehicle and is currently carrying ownership via the vehicle registration.

2. Office Equipment

Office equipment (desks, chairs, computers, etc.) ownership will be retained by the entity (CITY or COUNTY) that purchased the equipment and is currently carrying ownership on the entity's inventory.

3. **Safety Equipment**

Safety equipment (firearms, uniforms, leather gear, etc.) ownership will be retained by the COUNTY.

4. **Facilities**

CITY shall retain ownership of facilities that CITY constructed for the purpose of use as a Sheriff's station. SHERIFF's payment to CITY is a lease payment only.

H. **Memberships**

1. For each year that this Agreement is in effect, CITY agrees to maintain its membership in the Automated Regional Justice Information System Joint Powers Agency (ARJIS).
2. For each year that this Agreement is in effect, CITY agrees to maintain its membership in the Regional Communications System (RCS).
3. For each year that this Agreement is in effect, CITY agrees to maintain its participation in the California Identification System Remote Access Network (CAL-ID).

I. **Contract Administration**

1. **County Representative**

COUNTY designates SHERIFF or his designee to represent COUNTY in all matters pertaining to the administration of the Agreement.

2. **City Representatives**

CITY designates its City Manager or designee to represent CITY in all matters pertaining to the administration of the Agreement.

3. **Meetings between City and Sheriff**

SHERIFF or his designee shall be available to confer with the City Manager or designee whenever feasible, practical and not in conflict with mandated duties and responsibilities. SHERIFF and/or Undersheriff and the Assistant Sheriff will meet with the City Managers as a group twice each year to discuss the law enforcement contract.

CITY and COUNTY shall provide full cooperation and assistance of its officers, agents, and employees to each other in the performance of this contract.

4. **Implementation of New Programs**

The COUNTY will discuss the implementation of any new programs with the CITIES. The County will provide the justification and value to CITY for the program and estimates of the cost impact. Such programs, if resulting in additional costs to CITY will only be implemented after discussion with the CITY.

5. **Labor Negotiations**

The CITY will be requested to provide the SHERIFF with comments and recommendations during labor negotiations. The SHERIFF will review and pass on the CITY's comments to the COUNTY's labor negotiators.

6. **CLETAC**

CITY, along with other cities within San Diego County entering into contracts for law enforcement services similar to this Agreement ("CITIES") shall maintain a Contract Law Enforcement Technical Advisory Committee (CLETAC). The Law Enforcement Services Bureau Assistant Sheriff, Law Enforcement Commanders and Sheriff's Contracts Manager shall meet with the committee on at least a semi-annual basis to review contract administration including contract interpretation, costs, and liability. Additional meetings can be scheduled at the request of either party.

J. **Audit and Inspection of Records**

COUNTY agrees that records generated under this agreement shall be made available to CITY to audit and examine. CITY agrees that any such audit will be arranged by contacting COUNTY Board of Supervisors or designated representative in writing at least ten working days prior to the commencement of the audit and shall be conducted during normal working hours. CITY through its City Manager shall have access to reports and other documents

pertaining to this Agreement including statistical reports on crime rates, traffic incidents and calls for service within CITY.

K. Reporting Requirements

CITY will receive monthly reports that provide information with respect to staffing, crime statistics, traffic statistics, programs, patrol activities and Information Led Policing strategies.

V. COST OF SERVICES/CONSIDERATION

A. General

As full consideration for the satisfactory performance and completion by COUNTY through SHERIFF of the Law Enforcement Services set forth in this Agreement, CITY shall pay COUNTY for the services agreed to on the basis of invoices and submittals as set forth hereunder.

B. Personnel Costs

1. Law Enforcement Services

The cost of a Law Enforcement Services position includes amounts that compensate COUNTY for all absences due to compensatory time off, bereavement, family, injury, military, sick leave, holidays, jury duty, leave without pay, related training, and vacation but does not provide coverage or include costs required to maintain coverage for Law Enforcement Services during such absences. If, however, there is an individual absence of more than 30 calendar days, CITY is not required to compensate the COUNTY from the 31st day until the position is staffed. In the event of a vacancy, CITY is not required to compensate the COUNTY from the 1st day of a vacancy until the position is filled.

2. Additional Services

CITY shall compensate COUNTY for additional services requested and approved by CITY in accordance with Section II.G., based upon the actual costs incurred by SHERIFF to provide those services.

C. Full Cost Center with Direct Space

1. Cost Center Development

A Cost Center model including each station showing the direct, station support, space and overhead costs for both the CITY and COUNTY shall be developed.

2. Direct Costs

CITY shall pay for direct staff and equipment, which includes:

a. Deputies

b. Detectives

c. Sergeants

d. Community Service Officers

e. Vehicles

f. Handheld Radios

3. Station Support Costs & Space

Station support costs shall include:

a) Lieutenants

b) Captains

c) Administrative Secretary I & II

d) Office Assistants

e) Property & Evidence Specialists

f) Sr. Office Assistants

g) Departmental Aid

h) Crime Prevention

i) Crime Analyst

j) Supplies

k) Space

All station support costs shall be allocated between the COUNTY and the CITY (or CITIES) occupying the station based on their number of deputies, detectives, sergeants and community services officers in that station. All deputy, detective and sergeant positions shall be allocated the same amount of station support costs and community service offices will be allocated one half the amount of station support costs allocated to a deputy, detective or sergeant.

4. **Overhead Costs**

Overhead costs shall consist of:

a. Communications Center

b. Reserves

c. Traffic Coordinator

d. Juvenile Intervention

e. Family Protection

f. Financial Crimes

g. Domestic Violence Unit

h. Homicide

i. Crime Analysis Administration

j. Supplies

k. Administrative Support

l. Financial Services

m. Personnel

n. Data Services

o. County Counsel

p. County Support Costs

All CITY overhead costs shall be allocated to all the CITIES based on their number of deputies, detectives, sergeants and community services officers. All deputy, detective and sergeant positions will be allocated the same overhead amount and community service officers will be allocated one half the amount of overhead allocated to a deputy, detective, or sergeant. CITY costs shall be listed in Attachment C.

5. **Overhead Allocation Date**

The staffing of each city on May 1st (June 1st in agreement year one) and any requested adjustments shall be used to allocate overhead, station support and space calculation for the contract year starting the following July 1st.

6. **Staff Added After May 1st**

For staff added after May 1st (June 1st in agreement year one) the CITY will only pay the direct cost (salary, benefits, retirement, vehicle costs and the one time equipment charge) until July 1st of the following year (e.g. 14 months or 13 months in agreement year one) when they will be included in the new overhead and station support costs and space calculation.

7. **Deleted Positions After May 1st**

If a CITY deletes a position after May 1st (June 1st in agreement year one), they will not have to pay the direct cost but that position will still be included in overhead, station support costs and space calculation until the following July 1st.

D. **Costs**

1. **Fixed Cost Increase**

Cost increases for each city will be 6% in years one and two of this agreement, 5.5% in year three of this agreement, 5.0% in year four of this agreement and 4.5% in year five of this agreement. The cities will pay the applicable contract year's percentage increase regardless of the actual cost increase or decrease.

2. **Application of Fixed Cost**

Only staff included in the previous year's overhead calculation and adjustments made prior to May 1st (June 1st for agreement year one) will be used to determine the base for the percentage cost increase. Adjustments for any changes in the future contract year will be made after applying the fixed percentage increase.

3. **Exceptions to the Fixed Cost**

Notwithstanding any other provision of this Agreement, the CITY's cost may increase above the fixed cost percentage if the following situation occurs:

a. If any city elects to discontinue its participation in the Contract Law Enforcement Program or deletes positions, all city overhead shall be reallocated among the remaining CITIES at the beginning of the next contract year, as provided for in Section V.C.4. Overhead Costs.

E. **Liability**

1. **Agreement Years One, Two, and Three**

The CITIES will pay a total of $650,000. This amount shall be allocated to each CITY using the formula for overhead costs in Section V.C.4.

2. **Agreement Years Four and Five**

The CITIES will pay a total of one million dollars. This amount shall be allocated to each CITY using the formula for overhead costs in Section V.C.4.

3. **Reopener**

During year three of this agreement, either party may request a meeting to discuss liability costs. All changes require the consent of both parties.

F. **Rate of Compensation**

1. **First Year**

For the first year of this Agreement, CITY will compensate COUNTY for provision of the Law Enforcement Services in an amount equal to the fiscal year base amount set

forth in Attachment B effective July 1, 2017. Included in this amount will be a liability cost agreed to by COUNTY and CITY. In addition to the charges for Law Enforcement Services, CITY will compensate COUNTY for any Additional Services as set forth in Section V.B.2.

2. **Subsequent Years**

a. **Cost Detail**

By April 1st of each year, SHERIFF shall provide CITY with service costs as defined in Attachment A. The cost for services provided by SHERIFF shall be based upon the actual cost of such services as identified in Attachment A. The salaries and benefits shall be based upon the most current payroll and adjusted for any known increases approved by the COUNTY's Board of Supervisors. Included in this amount will be an annual liability cost agreed to by COUNTY and CITY. All other costs will be based on actual costs per the COUNTY auditor's previous fiscal year accounting records.

b. **Level of Service**

By May 1st of each year, CITY shall determine the level of Law Enforcement Services as defined in Section IV.B. required within CITY for the upcoming fiscal year (July 1 through June 30). At a minimum, such service shall include the availability of one continuous twenty-four hour per day patrol unit and one continuously available eight and one-half hour, seven days a week, traffic unit.

c. **Joint Operating and Financial Plan**

By July 1st of each year, COUNTY and CITY shall prepare a written Joint Operating and Financial Plan specifying the level of service for the upcoming fiscal year and the total cost of such services as determined in accordance with Sections V.C. and V.D. This plan, when approved by the CITY and the

COUNTY through the SHERIFF shall be effective July 1st and shall be made a part of this Agreement as Attachment B.

d. **Mandated Costs**

CITY shall pay all costs which are mandatory as of the effective date of this agreement for any city police force to pay pursuant to state or federal statute or case law, if such costs are not included in the agreed-to costs enumerated in the Joint Operating and Financial Plan. Further, CITY shall pay any mandatory costs that shall become operational during the term of this Agreement.

G. **Mid-Year Adjustments to Basic Services**

With thirty (30) days advance notice, either party may propose amendments or modifications to this Agreement. Such changes, including any increase or decrease in the level of service, which are mutually agreed upon by and between COUNTY and CITY shall be effective when incorporated in a revised Joint Operating and Financial Plan that is attached to this Agreement as Attachment B and approved by both the COUNTY through the SHERIFF and CITY. When CITY opts to increase or reduce service levels, thus impacting the base staff count, SHERIFF will reallocate costs in accordance to Sections V.C. and V.D.

H. **Method of Payment, Proportional Payment, Credits**

1. **Monthly Invoices**

COUNTY shall invoice CITY monthly for services received (1/12 of annual costs). CITY, within 30 days from the date of the invoice, shall pay to the County Treasurer, through the SHERIFF at 9621 Ridgehaven Court, San Diego, CA 92123, for costs of the services agreed upon as reflected in the Joint Operating and Financial Plan (Attachment B).

2. **Billing for Additional Services**

In the event that Additional Services have been agreed to by the parties and provided by SHERIFF to CITY, such services shall be billed in addition to those listed above.

CITY agrees to pay the allowable cost of such services so requested. CITY shall not be obligated to pay for any regional services listed in Section II.D. However, in the event that all non-contract cities are charged by COUNTY for any regional service, the COUNTY may reopen negotiations with CITY and, upon agreement of the parties, a charge for such regional service may take effect at any time during the term of this Agreement.

3. **Credits**

a. **Vacancies and Absences**

In the event that a credit is due CITY for vacancies or for absences extending beyond 30 calendar days, SHERIFF will deduct the amount of the credit from the total amount billed. This credit will not be "pooled" among all of the CITIES but will be credited to CITY only, for not having received the contractual service.

b. **Towing Fees**

CITY shall be given credit for towing fees collected under California Vehicle Code Section 22850.5.

I. **Booking Fees/Jail Access Fee**

Effective July 1, 2007, in lieu of charging CITY booking fees, COUNTY will receive an annual appropriation from the state. COUNTY may charge a "jail access fee" for certain low-level offenses (municipal code violations and misdemeanor violations except driving under the influence, domestic violence offenses, and enforcement of protective orders), for each booking in excess of CITY's three year average of such bookings (recalculated annually). In the event that the state reduces its annual appropriation, COUNTY may reinstate booking fee in accordance with Government Code sections 29550-29552.

J. **Distribution of Fines and Forfeitures**

All personnel provided by SHERIFF in the performance of the services under this Agreement for CITY shall be COUNTY officers and employees, but shall be deemed officers and

employees of CITY for the sole purpose of distributing fines and forfeitures pursuant to Penal Code section 1463.

K. Forfeited Property and Assets

Any property retrieved in CITY by SHERIFF'S personnel such as unclaimed stolen goods or revenue generated by the sale of such property by COUNTY shall be made available to CITY net of allowable expenses, at first option to retain for CITY purposes. Assets seized through the Asset Forfeiture process by SHERIFF's personnel within CITY as a result of self-initiated activities or calls for service shall be shared with CITY according to current Federal Asset Seizure Guidelines.

L. Grant Availability

SHERIFF will advise CITY of the availability of grant funding to maximize efforts to obtain funds for such things as anti-terrorism activities, programs, and training.

M. Availability of Funding

All terms and conditions of this Agreement are subject to the continued appropriation and availability of funds by either party for the performance of the services stated herein.

VI. DEFENSE AND INDEMNIFICATION

A. Indemnification Related to Workers' Compensation and Employment Issues

COUNTY shall fully indemnify and hold harmless CITY, its officers, employees and agents, from any claims, losses, fines, expenses (including attorney's fees and court costs or arbitration costs), costs, damages, or liabilities arising from or related to (1) any workers' compensation claim or demand or other workers compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of COUNTY or any contract labor provider retained by COUNTY, or (2) any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status or employment (including without limitation compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is

brought by an employee of COUNTY or any contract labor provider retained by COUNTY. CITY shall fully indemnify and hold harmless COUNTY, its officers, employees and agents, from any claims, losses, fines, expenses (including attorney's fees and court costs or arbitration costs), costs, damages, or liabilities arising from or related to (1) any workers' compensation claim or demand or other workers compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of CITY or any contract labor provider retained by CITY, or (2) any claim, demand, suit, or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is brought by an employee of CITY or any contract labor provider retained by CITY.

B. <u>Defense And Indemnity; Acts And Omissions</u>

1. <u>Claims, Actions or Proceedings Arising From Acts or Omissions of COUNTY</u>

COUNTY hereby agrees to defend and indemnify the CITY, its agents, officers and employees, from any claim, action or proceeding against CITY, arising out of the acts or omissions of COUNTY in the performance of this Agreement. At its sole discretion, CITY may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve COUNTY of any obligation imposed by this Agreement. CITY shall notify COUNTY promptly of any claim, action or proceeding and cooperate fully in the defense.

2. <u>Claims, Actions or Proceedings Arising From Acts or Omission of CITY</u>

CITY hereby agrees to defend and indemnify the COUTNY, its agents, officers and employees, from any claim, action or proceeding against COUNTY, arising out of the acts or omissions of CITY in the performance of this Agreement. At its sole discretion, COUNTY may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve CITY of any obligation imposed by

this Agreement. COUNTY shall notify CITY promptly of any claim, action or proceeding and cooperate fully in the defense.

3. **Claims, Actions or Proceedings Arising From Concurrent Acts or Omissions**

COUNTY hereby agrees to defend itself, and CITY hereby agrees to defend itself, from any claim, action or proceeding arising out of the concurrent acts or omissions of COUNTY and CITY. In such cases, COUNTY and CITY agree to retain their own legal counsel, bear their own defense costs, and waive their right to seek reimbursement of such costs, except as provided in paragraph 5 below (referring to joint defense agreements and reimbursement and/or reallocation).

4. **Limited COUNTY Defense And Indemnification Of CITY; Claims Investigation**

a. **Limited COUNTY Defense And Indemnification Of City**

The COUNTY shall indemnify, defend and hold the CITY harmless where asserted CITY liability is based solely on one or more of the following three circumstances:

(1) The CITY's contractual relationship with COUNTY under this Agreement;

(2) The incident giving rise to the claim or suit is alleged to have occurred within the boundaries of CITY and there is no "dangerous condition" allegation against the CITY;

(3) The conduct alleged to be that of the CITY is, in fact, COUNTY conduct.

b. **Procedure For Determination Of Duty To Defend And Indemnify**

If the COUNTY and/or CITY receive a claim or claims containing a description of circumstances, and/or are served with a complaint containing allegations, that the actions and/or omissions of the COUNTY and CITY in the performance of this Agreement contributed to the injuries and/or damages alleged in the complaint, the COUNTY shall look beyond the mere description of circumstances or allegations to determine whether CITY acts, omissions or

dangerous conditions of CITY property may have contributed to the injuries and/or damages alleged in the complaint, notwithstanding the allegations. The COUNTY, consistent with its long standing practice, shall review the information in any COUNTY claims file, including investigative materials of the factual circumstances underlying the complaint's allegations and/or available law enforcement agency incident reports. If the COUNTY review determines that there are no facts supporting any viable theory of liability alleged in the complaint against the CITY, the COUNTY shall defend and indemnify the CITY pursuant to the provisions in paragraph 4.a above. However, if a result of the COUNTY review, there appears to be a reasonable basis for concluding that CITY acts, omissions or dangerous conditions of CITY property may have contributed to the injuries and/or damages alleged in the complaint, COUNTY shall, as soon as practicable contact the appropriate CITY representative to discuss COUNTY's findings. If, after the discussion with CITY representative, the COUNTY in convinced that CITY was not involved, the COUNTY shall defend and indemnify the CITY pursuant to the provisions in paragraph A, above. However, if there continues to appear to be a reasonable basis for concluding that CITY acts, omissions or dangerous conditions of CITY property may have contributed to the plaintiff's injuries and/or damages alleged in the complaint, the COUNTY will notify CITY that the COUNTY, pursuant to the provisions of this Agreement, is not obligated to defend and indemnify CITY under paragraph 4(a), above. When the COUNTY defends a claims or suit pursuant to paragraph 4(a), above, the CITY shall cooperate with COUNTY in the defense of the action of claim.

5. **Joint Defense**

Notwithstanding paragraph 4 above, in cases where COUNTY and CITY agree in writing to a joint defense, COUNTY and CITY may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of CITY and COUNTY. Joint defense counsel shall be selected by mutual agreement of COUNTY and CITY. COUNTY and CITY agree to share the costs of such joint defense and any agreed settlement in equal amounts, except as follows: COUNTY and CITY further agree that neither party may bind the other to a settlement agreement without the written consent of both COUNTY and CITY. Where a trial verdict or arbitration award, in a joint defense case, allocates or determines the comparative fault of the parties, COUNTY and CITY may seek reimbursement and/or reallocation of defense costs, judgements and awards, consistent with such comparative fault.

VII. GENERAL PROVISIONS

A. Independent Contractor Status

In the performance of services under this Agreement, COUNTY and their respective officers, agents and/or employees shall be deemed independent contractors and not officers, agents or employees of CITY. All such personnel provided by COUNTY under this Agreement are under the direct and exclusive supervision, daily direction, and control of COUNTY and COUNTY assumes full responsibility for the actions of such personnel in the performance of services hereunder.

CITY and COUNTY acknowledge and agree that CITY does not control the manner and means of performing the work of COUNTY's officers, agents, or employees who perform Law Enforcement Services, and that CITY does not have the right or authority to hire, discipline or terminate such officers, agents, or employees. COUNTY has no authority of any kind to bind CITY, and CITY has no authority to bind COUNTY and/or SHERIFF in any respect whatsoever, nor shall COUNTY or SHERIFF act or attempt to act, or represent itself directly

or by implication as an agent of CITY, or in any manner assume or create or attempt to assume or create any obligation on behalf of or in the name of CITY. CITY shall not act or attempt to act, or represent itself directly or by implication as an agent of COUNTY, or in any manner assume or create or attempt to assume or create any obligation on behalf of or in the name of COUNTY.

B. Notices

Any notice, request, demand or other communication required or permitted hereunder shall be in writing and may be personally delivered or given as of the date of mailing by depositing such notice in the United States mail, first-class postage prepaid and addressed as follows; or to such other place as each party may designate by subsequent written notice to each other:

To COUNTY and SHERIFF:

County of San Diego Chairperson San Diego County Board of Supervisors 1600 Pacific Highway San Diego, CA 92101	AND	Sheriff Contracts Manager PO Box 439062 9621 Ridgehaven Ct San Diego, CA 92123

To CITY:

City Manager
City of Santee
10601 Magnolia Avenue
Santee, CA 92071

A notice shall be effective on the date of personal delivery if personally delivered before 5:00 p.m. on a business day or otherwise on the first business day following personal delivery; or two (2) business days following the date the notice is postmarked, if mailed; or on the first business day following delivery to the applicable overnight courier, if sent by overnight courier for next business day delivery and otherwise when actually received.

C. Time of the Essence

Time is of the essence of this Agreement. Unless specifically stated to the contrary, all references to days herein shall be deemed to refer to business days, not to include COUNTY and CITY holidays.

D. Amendments

With the exception of the modification or amendment of Exhibits as noted in Sections IV.E., V.C. and V.D., this Agreement may be modified or amended only by a written document signed by all parties, and no oral understanding or agreement shall be binding on the parties. No party shall assign any of its rights or delegate any of its obligations hereunder without the prior written consent of the other parties.

E. Entire Agreement

This Agreement, including all Exhibits hereto, constitute the complete and exclusive statement of agreement between COUNTY and CITY with respect to the subject matter hereof. As such, all prior written and oral understandings are superseded in total by this Agreement.

F. Construction

Each party has held the opportunity to participate in the review of this Agreement and this Agreement will be deemed to have been made and shall be construed, interpreted, governed and enforced pursuant to and in accordance with the laws of the State of California. The headings and captions used in this Agreement are for convenience and ease of reference only and shall not be used to construe, interpret, expand, or limit the terms of the Agreement and shall not be construed against any one party. Each of the Exhibits attached to this Agreement is hereby incorporated into this Agreement by this reference.

G. No Third Party Beneficiaries

This Agreement is intended solely for the benefit of the COUNTY and the CITY. Any benefit to any third party is incidental and does not confer on any third party to this Agreement any

rights whatsoever regarding the performance of this Agreement. Any attempt to enforce provisions of this Agreement by third parties is specifically prohibited.

H. Waiver

A waiver by COUNTY of a breach of any of the covenants to be performed by CITY, or a waiver by CITY of a breach of any of the covenants to be performed by COUNTY, shall not be construed as a waiver of any succeeding breach of the same or other covenants, agreements, restrictions, or conditions of this Agreement. In addition, the failure of either party to insist upon strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by COUNTY or CITY of either performance or payment shall not be considered a waiver of the other party's preceding breach of this Agreement.

I. Authority to Enter Agreement

COUNTY and CITY each has all requisite power and authority to conduct its respective business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

J. Cooperation

COUNTY through SHERIFF and CITY will cooperate in good faith to implement this Agreement.

K. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

L. Severability

This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed upon by the parties, to be in conflict with any law or regulation, then the conflicting provision shall be considered

null and void. If the effect of nullifying any conflicting provision is such that a material benefit of this Agreement to either party is lost, then the Agreement may be terminated at the option of the affected party, with the notice as required in this Agreement. In all other cases, the remainder of this Agreement shall be severable and shall continue in full force and effect.

M. Representation

CITY's City Manager, or his or her designee, shall represent CITY in all discussions pertaining to this Agreement. With the exception of the procedures set forth in Sections II.E., IV.E. and V.D., concerning services and payment, the SHERIFF, or his or her designee, shall represent COUNTY in all discussions pertaining to this Agreement.

N. Job Actions

In the event of a work slowdown, strike, or any other form of job action by those individuals assigned to perform CITY Law Enforcement Services, COUNTY through SHERIFF agrees to provide only that minimal level of service agreed to by CITY and COUNTY, and CITY shall have no responsibility for the cost of SHERIFF's Law Enforcement Services personnel who withhold Law Enforcement Services to CITY under those circumstances.

O. Dispute Resolution Concerning Services and Payment

In the event of any dispute concerning services and payment arising from this Agreement, the Assistant Sheriff of the Law Enforcement Services Bureau, or his or her designee, and CITY's City Manager, or his or her designee, will meet and confer within ten (10) business days after receiving notice of the dispute in an attempt to resolve the dispute. In the event no agreement can be reached, SHERIFF, or his or her designee, and the CITY's City Manager, or his or her designee, shall meet to discuss resolution of said dispute.

P. Obligation

This AGREEMENT shall be binding upon the successors of the members of the City Council, the Mayor and the City Manager of CITY, and the members of the COUNTY Board of Supervisors and the SHERIFF.

IN WITNESS WHEREOF, the CITY, duly adopted by its City Council on June 28, 2017, has approved the execution of this contract by its City Manager; and the COUNTY, by order of its Board of Supervisors on June 20, 2017 has approved the execution of this contract on the 20th day of June 2017.

CITY

_____
City Manager

Approved by City Council

Action Minute Action – Approved

Date June 28, 2017

By: _____

Approved as to form and legality

By: _____
City Attorney

Date _____

COUNTY OF SAN DIEGO

_____
Clerk of the Board of Supervisors

Approved by Board of Supervisors

Action _____

Date _____

By: _____

Approved as to form and legality

By: _____
County Counsel

Date _____

EXHIBITS TO THIS AGREEMENT:
- Exhibit A
- Exhibit B
- Exhibit C
- Exhibit D
- Exhibit E

ATTACHMENT A

CONTRACT LAW ENFORCEMENT PROGRAM

SERVICE COSTS
FY 2017/2018

SERVICE CATEGORY	SALARY & BENEFITS (Prorate if partial year)	START UP COSTS (Full)	RADIO REPLACEMENT (Prorate if partial year)
STAFF:			
Deputy Patrol	$176,417.39	$17,559.00	$506.03
Deputy Traffic	$176,417.39	$17,559.00	$506.03
Deputy Motor	$188,725.58	$17,559.00	$506.03
Deputy SPO	$176,417.39	$17,559.00	$506.03
Detective	$184,622.85	$17,559.00	$506.03
CSO	$77,254.92	$10,308.00	$506.03
Sergeant	$228,142.66	$17,559.00	$506.03
Lieutenants	$241,248.58	$17,559.00	$506.03
Captains	$280,804.60	$17,559.00	$506.03
Admin Sec II	$83,862.96	$5,133.00	$0.00
Admin Sec I	$71,220.34	$5,133.00	$0.00
Office Assistant	$67,017.44	$5,133.00	$0.00
Office Support Specialist	$80,822.88	$5,133.00	$0.00
Sr. Office Assistant	$79,088.72	$5,133.00	$0.00
Sheriff's Prop & Evid Spec I	$69,628.22	$5,133.00	$0.00
Dept. Aide	$47,228.30	$5,133.00	$0.00
Crime & Intelligence Analyst	$127,599.62	$5,133.00	$0.00
Rehire (960 program) per hour	$40.00		

AUTO:	Cost per auto (Prorate if partial year)
Patrol Sedan B/W	$25,523.32
Patrol 4x4 B/W	$30,744.11
Traffic Sedan B/W	$25,523.32
Motorcycle	$12,117.66
Management Sedan	$11,418.67
Detective Sedan & Det. Supervisor	$8,601.45
SPO - Sedan 4 Dr	$8,601.45
SPO - Van	$13,066.57
SPO - B&W	$25,523.32
CSO - Sedan 4 Dr	$8,601.45
CSO - Van	$8,004.99

ATTACHMENT B
City of Santee
Effective 7/1/17 through 6/30/18
June 2017

SERVICE CATEGORY	Staff Cost	# of Staff	Unit Factor	Total Net Cost	Notes
Deputy Patrol	$ 176,417.39	28.000		4,939,686.87	
Deputy Traffic	$ 176,417.39	5.000		882,086.94	
Deputy Motor	$ 188,725.58	2.000		377,451.16	
Deputy SPO	$ 176,417.39	4.000		705,669.55	
Detective	$ 184,622.85	7.000		1,292,359.94	
CSO	$ 77,254.92	3.000		231,764.76	
Sergeant Patrol	$ 228,142.65	3.000		684,427.96	
Sergeant Traffic	$ 228,142.66	1.000		228,142.66	
Sergeant Relief	$ 228,142.66	1.000		228,142.66	
Sergeant Dedicated	$ 228,142.65	-		-	
Detective Sgt	$ 228,142.66	1.000		228,142.66	
Station Staff				767,624.07	
Subtotal				10,565,499.20	
Ancillary Support				1,717,952.75	
Supply				265,978.10	
Vehicles				797,667.08	
Space				224,057.79	
Management Support				377,832.28	
Liability				93,459.23	
				3,476,947.23	
Adjustments:					
Cap reduction				-	
		TOTAL AMOUNT		$ 14,042,446.43	

ATTACHMENT C

OVERHEAD COST DETAIL SHEET

	DEPUTY SHERIFF & SERGEANT		COMMUNITY SERVICE OFFICER	
Station Support Staff	Direct Charge Now		Direct Charge Now	
Ancillary Support				
Communications Ctr	$ 15,199.34		$ 7,599.67	
Reserves	$ -		$ -	
Crime Prevention	$ 1,808.50		$ 904.25	
Crime Analysis	$ 475.02		$ 237.51	
Traffic Coordinator	$ 435.81		$ 217.91	
Juvenile Intervention	$ 2,654.71		$ 1,327.36	
Family Protection	$ 3,737.30		$ 1,868.65	
Financial Crimes	$ 2,725.31		$ 1,362.66	
Domestic Violence	$ 1,268.61		$ 634.31	
Homicide	$ 3,806.66		$ 1,903.33	
Total		$ 32,111.26		$ 16,055.65
Supplies				
Station	Direct Charge Now		Direct Charge Now	
Support Other	$ 1,932.23		$ 966.12	
Total		$ 1,932.23		$ 966.12
Space Cost				
Space	Direct Charge Now		Direct Charge Now	
Total		$ -		$ -
Management Support				
Admin	$ 1,423.28		$ 711.64	
Fiscal	$ 1,561.40		$ 780.70	
Personnel	$ 2,591.77		$ 1,295.89	
Data Services	$ 1,375.19		$ 687.60	
Other	$ 1,857.31		$ 928.66	
Total		$ 8,808.95		$ 4,404.49
Grand Total		$ 42,852.44		$ 21,426.26

Note:

Deputy, Detective, CSO, Sergeant, Station Staff, Station Supplies, Space & Vehicles are calculated directly per station.

ATTACHMENT D

LIABILITY FUND HISTORY

	AMOUNT
Beginning Balance	1,643,947.51
FY 2009/2010	307,764.05
FY 2010/2011	(1,298,299.47)
FY 2011/2012	209,033.65
FY 2012/2013	258,994.88
FY 2013/2014	15,350.61
FY 2014/2015	60,289.48
FY 2015/2016	(635,636.98)
FY 2016/2017 (2 Quarters)	(178,801.17)
Total	382,642.56

ATTACHMENT E

VHF Mobile radio

STANDARDIZED EQUIPMENT LIST

PATROL STATIONS

Vehicle Type	Mobile Radio	Handitalk Radio	VHF Mobile Radio	MCT's (1)	VRM Modems	AVL (2)	Light Siren	Plastic Rear Seat	Radar	Push Bar	Gunlock	Winch	Screen
Patrol Sedan	x	x		x	x	x	x	x		x	x		x
Patrol 4X4 (Expedition)	x	x	x	x	x	x	x			x	x	x	x
Patrol 4X4 (Pick Up)	x	x		x	x	x	x			x	x	x	x
Traffic Sedan	x	x		x	x	x	x	x	x	x	x		x
Traffic Motorcycle	x	x							x				
Detective (4-Door)	x	x											
Detective (2-Door)	x	x											
Detective (Black & white)	x	x		x	x	x	x			x	x		x
Detective (Van)	x	x											
CSO (Van)	x	x		x	x		x (3)						
Supervisory Sedan	x	x		No*				x					

(1) Mobile Computer Terminals - purchased by Communication Center.
(2) Auto Vehicle Locator
(3) Amber warning light in rear deck.

Staff Equivalent for Coverage and Relief

Work seven days a week with relief for weekends and time off

	Hours per day Coverage	Hours per shift	days per week	Staff required
7 day with Relief (old unit)	8.5	8.5	7.0	1.78
New Unit	10.5	10.5	7.0	2.19
New Unit	12.5	12.5	7.0	2.61
New Unit	25.0	12.5	7.0	5.22
New Unit	25.5	8.5	7.0	5.33

Work full shifts a week with relief for time off

	Hours per day Coverage	Hours per shift	days per week	Staff required
5 day with Relief (Old Unit)	8.5	8.5	5.0	1.27
New Unit	10.5	10.5	4.0	1.27
New Unit	12.5	12.5	3.4	1.27

Work full shifts a week with no relief for time off

	Hours per day Coverage	Hours per shift	days per week	Staff required
5 day without Relief (Old Unit)	8.5	8.5	5.0	1.00
New Unit	10.5	10.5	4.0	1.00
New Unit	12.5	12.5	3.4	1.00

Note: add partial totals and round totals up. For example, if you need coverage for 2 positions 5 days a week with relief you would need 1.27 staff x 2 or 2.54 and would need 3 staff.

Assumptions

	Hours per year	Hours per week
Work	1,743	33.52
Off	467	8.98
Total	2,210	42.50

City of Santee
COUNCIL AGENDA STATEMENT

6B

MEETING DATE June 28, 2017 **AGENDA ITEM NO.**

ITEM TITLE **PUBLIC WORKSHOP ON PLANNED UNIT DEVELOPMENTS IN CERTAIN MULTIPLE-FAMILY RESIDENTIAL ZONES IN THE CITY OF SANTEE**

DIRECTOR/DEPARTMENT Melanie Kush, Development Services MK

SUMMARY

This item seeks City Council guidance on potential changes to Title 16 ("Subdivisions") and Title 17 ("Zoning Ordinance") of the Santee Municipal Code ("SMC") that would allow planned unit developments in the City of Santee.

A planned unit development is one of four "Common Interest Developments" allowed by California law (CA Civil Code §4100). The other three are: 1. apartments; 2. condominiums; and 3. stock cooperatives. A planned unit development (PUD) allows separate individual ownership of a lot combined with access to or ownership of a common area. This common area is maintained by a home owner's association ("HOA"). Planned unit developments are increasingly common in California; over 38% of Californians live in planned unit development communities.

The SMC does not address PUD type projects. Currently, a multiple-family project would be classified as either an apartment or condominium. Adding language to the SMC for planned unit developments has several advantages:

1. Eliminates confusion on the part of consumers and lenders on the type of development.
2. Provides flexibility in allowable development types.
3. Allows the City to set standards with regard to density, minimum lot size, building height, setbacks, parking, and public open space requirements.

ENVIRONMENTAL REVIEW

This item seeks input for potential changes to the Santee Municipal Code and does not take action to enact such a change and therefore is not a project under the California Environmental Quality Act ("CEQA") as defined in Section 15378 of the CEQA Guidelines.

FINANCIAL STATEMENT

Staff time expended on this project would be paid for by the General Fund.

CITY ATTORNEY REVIEW

☐ N/A ☒ Completed

RECOMMENDATION

MOB

Provide guidance to the staff on the following issues:

1. The types of zones appropriate for planned development projects
2. Development standards for such planned developments to include:
   a. Density
   b. Lot size, dimensions, and coverage
   c. Maximum building height
   d. Setbacks
   e. Parking
   f. Private street width
   g. Public open space requirements

ATTACHMENTS

Staff Report

STAFF REPORT

PUBLIC WORKSHOP ON PLANNED UNIT DEVELOPMENTS IN CERTAIN RESIDENTIAL ZONES

CITY COUNCIL MEETING

JUNE 28, 2017

A. OVERVIEW

This item seeks City Council guidance on potential changes to Title 16 ("Subdivisions") and Title 17 ("Zoning Ordinance") of the Santee Municipal Code that would allow planned unit developments in the City of Santee.

A planned unit development is one of four "Common Interest Developments" allowed by California law (CA Civil Code §4100). The other three are: 1) apartments; 2) condominiums; and 3) stock cooperatives. There are basic differences between each of these types of developments. In an apartment, an undivided interest in land is coupled with the right of exclusive occupancy of an apartment located thereon. A condominium consists of an undivided interest in the common portion of real property along with ownership (interest) in a space called a unit, as defined in a final map or condominium plan. In a stock cooperative a corporation is formed for the purpose of holding title to land and members of the corporation are given exclusive right of occupancy of portions of the real property (CA Civil Code §§4105, 4125, and 4190).

The fourth type of common interest development is known as a planned unit development which is a subdivision containing individually owned lots and a common area owned by a home owners association ("HOA") or in common by the individual lot owners (CA Civil Code §4175). The association may have the power to levy assessments to maintain the common areas which typically include private streets, recreation areas, and open space areas owned and maintained by the HOA.

B. SANTEE RESIDENTIAL USES

The Santee Municipal Code ("SMC") identifies and recognizes individual lot ownership, apartments, and condominiums. The type of allowed residential use depends upon the zone designation. Section 17.10.030 of the SMC describes the eight residential zones and the types of development allowed in each. These residential uses are summarized in Table 1. As noted in the table, single-family residences are allowed in the HL, R-1, R-1A, R-2, and R-7 zones. These zones allow one residence on each lot with a prescribed minimum lot area. The R-7 zone allows multiple units but does not specify a minimum lot area for each residence, but rather the minimum lot area for the project site as a whole.
Multiple-family dwellings are allowed in the R-7, R-14, R-22, and R-30 zones. In these multiple family zones, minimum lot size is not related to each individual

dwelling unit but rather to the project as a whole. In the multiple family zones, development is regulated by density ranges calculated in dwelling units per acre ("d.u./acre"). Mobile home park development is regulated separately and is not included in this discussion.

Table 1
Residential Development Types by Zone District

	Single-Family Residences	Apartments	Condominiums	Mobile Home Parks
Hillside / Limited Residential (HL)	Allowed			Allowed with CUP
Low Density Residential (R-1)	Allowed			Allowed with CUP
Low Density Residential –Alternative (R-1A)	Allowed			Allowed with CUP
Low-Medium Density Residential (R-2)	Allowed			Allowed with CUP
Medium Density Residential (R-7)	Allowed	Allowed	Allowed	Allowed with CUP
Medium-High Density Residential (R-14)		Allowed	Allowed	Allowed with CUP
High Density Residential (R-22)		Allowed	Allowed	Allowed with CUP
Urban Residential (R-30)		Allowed	Allowed	

As shown above, the Title 17 of the SMC recognizes two of the four types of common interest developments (apartments, and condominiums). Not addressed by Title 17 are stock cooperatives and planned developments. However, stock cooperatives are addressed in Title 16 (Subdivisions). Stock cooperatives typically exist in urban centers, with one principal building, and are usually formed as part of an apartment conversion process. There are no known stock cooperative ownership buildings in Santee.

Planned unit developments are an increasingly popular method of development and ownership. Several projects have proposed individual detached dwelling units and small parcel ownership combined with a commonly owned private streets and recreational amenities. As the SMC does not address planned unit developments, the City has classified these projects as condominiums. Development in the City could be improved by adding provisions allowing planned developments in Santee. With these added sections, the City could establish standards for these types of development.

C. PROPOSED DEVELOPMENT STANDARDS

Based on the types of projects received and developer interest to date, staff recommends that planned unit developments should be allowed in the Medium

Density Residential (R-7) and the Medium-High Density Residential (R-14) zones only. In the R-7 and R-14 zones, developers would have the option to propose apartments, condominiums, or planned unit developments. Allowing planned unit developments in these two residential zones would provide design flexibility, and support the Land Use and Housing Elements' objectives to encourage the provision of a wide range of housing by location, type of unit, and price to meet the existing and future needs of Santee residents to the maximum extent possible (Land Use Element Objective 2.0, Housing Element Objective 5.0).

Planned unit developments are not recommended in the single-family zones (HL, R-1, R-1A, and R-2). These residential zone designations and their locations are designed to respect Santee's hillside areas and provide a gradual transition from rural development on 40,000 square-foot lots to more urban residential development on 6,000 square-foot lots.

- The Hillside/ Limited Residential (HL) zone was intended for those areas with steep slopes and is characterized by large estate lots with significant permanent open space area.

- The Low Density Residential (R-1) zone is designed for semi-rural developments on half-acre lots that conform to the natural terrain.

- The Low-Density Residential Alternative (R-1A) is intended for residential development on one-quarter acre lots.

- The Low-Medium Density Residential (R-2) zone is intended for traditional detached single-family development on 6,000 square-foot lots.

Planned unit developments would not be consistent with the HL, R-1, R-1A, and R-2 zones because a planned unit development could create increased localized densities much higher than surrounding residential zones and undermine the intended residential character in these districts.

At the higher end of the residential density spectrum are the High Density Residential (R-22) and the Urban Residential (R-30) zones. Both of these zones are intended for mid-rise apartment and condominium buildings at a density between 22 and 30 dwellings per unit. The R-30 zone must achieve 30 dwelling units per acre. Both the R-22 and R-30 zones were designed to maximize the allowable density in order to achieve State-mandated housing goals. Because of their nature, planned unit developments could not produce the higher densities envisioned for R-22 and R-30 zones. Without these densities, it would be difficult for the City to preserve its single-family neighborhoods while showing progress

towards its housing goals. Therefore, planned unit developments are not recommended for the R-22 and R-30 zones.

Planned unit developments can produce superior residential products as long as specific development criteria such as density, building height, setbacks, and parking are delineated. The proposed development standards, summarized in Table 2, are designed to ensure planned unit developments are comparable to surrounding residential zones.

Table 2
Proposed Planned Unit Development Zones

	Medium Density Residential (R-7)[1]	Medium-High Density Residential (R-14)[2]
Allowable Density	Same as underlying zone (7-14 dwelling units per acre)	Same as underlying zone (14-22 dwelling units per acre)
Minimum Lot Size	3,000 Square Feet (Excluding the area of any "flag" driveway)	2,500 Square Feet (Excluding the area of any "flag" driveway)
Minimum Lot Dimensions	None	None
Maximum Lot Coverage	None	None
Maximum Allowable Building Height	Same as underlying zone (35 feet & two stories)	Same as underlying zone (45 feet & three stories)
Setbacks	10 feet on all exterior sides of the planned development. 5 feet on interior side property lines, 15-foot rear setback	10 feet on all exterior sides of the planned development. 5 feet on interior property lines
Minimum Required Parking	Two cars in a garage and two cars in a 20' wide x 20' long driveway (exclusive of sidewalk).	Two cars in a garage and two cars in a 20' wide x 20' long driveway (exclusive of sidewalk).
Private Streets	Minimum 36-foot wide street to include a minimum of 26-foot wide fire lane.	Minimum 36-foot wide street to include a minimum of 26-foot wide fire lane.
Public Open Space / Recreation Space	Five hundred (500) square feet per unit for the first ten units, four hundred (400) square feet per unit for the second ten units, three (300) square feet for units twenty-one (21) and above. The open space shall be concentrated in one contiguous area.	Five hundred (500) square feet per unit for the first ten units, four hundred (400) square feet per unit for the second ten units, three (300) square feet for units twenty-one (21) and above. The open space shall be concentrated in one contiguous area.

Notes:

1. **Medium Density Residential (R-7)**—(Seven to Fourteen Dwelling Units/Gross Acre). This designation is intended for a wide range of residential development types including attached and detached single-family units at the lower end of the density range and multiple family attached units at the higher end of the density range. Areas developed under this designation should exhibit adequate access to streets of at least collector capacity and be conveniently serviced by neighborhood commercial and recreational facilities.

2. **Medium High Density Residential (R-14)**—(Fourteen to Twenty-two Dwelling Units/Gross Acre). This designation is intended for residential development characterized at the lower end of the density range by multiple family attached units and at the upper end of the density range by apartment and condominium buildings. It is intended that this category utilize innovative site planning, provide on-site recreational amenities and be located in close proximity to major community facilities, business centers and streets of at least major capacity.

Other development standards

- All utilities within the planned unit development shall be undergrounded
- Nested or adjacent "flag lots" shall not be permitted.
- Detached accessory structures would not be allowed.
- Attached accessory dwelling units would be allowed provided that they fit within the setbacks.

D. STAFF RECOMMENDATION

Provide guidance to the staff on the following issues:

1. The types of residential zones appropriate for planned development projects
2. Development standards for such planned developments to include:
   a. Density
   b. Lot size, dimensions, and coverage
   c. Maximum building height
   d. Setbacks
   e. Parking
   f. Private street width
   g. Public open space requirements