

Epic Afternoons @ City Hall Information – Fall 2020

Staff Cell Phone (619) 572-6901, Office (619) 258-4100 x222

Recreation Coordinator, James Northum (619) 258-4100 ext.120, E-mail: jnorthum@cityofsanteeca.gov



Welcome to Epic Afternoons. children will have the opportunity to be creative, play fairly, enjoy the outdoors, feel proud and create memories. The following information is to ensure that you and your child have a rewarding experience. Please feel free to discuss any questions or concerns you may have with the Recreation Staff or Recreation Coordinator. Child safety is our top priority. Visit santeerec.com for a complete list of safety guidelines.

EPIC AFTERNOONS GUIDELINES

* Check-in:

- All parent/guardians of participant will be required to sign a commitment to abide by San Diego County's Safe Reopening Plan requirements prior to being allowed to participate or enter a facility. This form will also outline the common symptoms of COVID-19.
- **Parent/guardians will drop their child off at Woodglen Vista Park on 10250 Woodglen Vista Drive. Parents will park on Woodglen Vista Drive just past Woodpark Drive to drop off their child.** Children will be required to stay in their vehicle while a staff member conducts a no-touch temperature check and verbal health screening.
- If child has a temperature at 100° F or above they will not be allowed to participate in the program. Please see Illness/Injury Procedure Section for details on what to do if your child has a temperature.
- Staff will confirm child is listed on the activity roster and emergency contact information.
- Parent/guardians are encouraged to stay in their vehicle and let their child walk (with staff maintaining visual contact), to the designated area. Parent/guardians who choose to exit their vehicles and walk their child to the designated area must undergo a no-touch temperature check and verbal health screening before exiting their vehicles. They must also remain six feet from all staff and participants. Please see Illness/Injury Procedure Section for details.

* Check-out:

- No temperature check is required when leaving/pick up from the program unless requested by the parent/guardians.
- **Parent/guardians will pick their child up at Santee City Hall- 10601 Magnolia Avenue, Building 8P.** Parents are asked to remain in vehicle. Your patience is appreciated.
- If a parent/guardian chooses to exit their vehicle and pick their child up at the designated area, they must undergo a no-touch temperature check and remain six feet from all staff and other participants. Please see Illness/Injury Procedure Section for details.

- * Handwashing/sanitizing will be done a minimum of every 60 minutes, after bathroom use and in between all activities. All staff will also carry hand sanitizer in their "on the go" kits.
- * **Food/snacks are allowed at camp, but please refrain from bringing anything containing nuts or peanut butter.**
- * Participants will be responsible for bringing a minimum of 32 oz of water each day. If they have a reusable water container, it may be smaller than 32 oz and refilled with staff assistance at the designated refill station – please note that refill stations may not have cold water and are for public use. Bringing more than 32oz. of water is highly encouraged.

PARTICIPANT REQUIREMENTS

* Face coverings:

- Must be worn by staff at all times.
- Must be worn by parents/guardians at all times.
- Must be worn by participants at pick-up and drop-off, when transitioning between activities, while using the restroom, indoors at any time, when six feet of distance cannot be maintained, and/or when staff determines they are necessary for the safety of participants.
- All other times, face coverings are strongly encouraged.

- * All participants must maintain six feet of distance from each other and staff, to the extent possible.
- * Participants must follow all check-in and check-out procedures.
- * Activity areas will be clearly marked to ensure safe social distancing between participants.
- * Activity areas will be thoroughly sanitized and disinfected between use.
- * Inclusion accommodations will be made for all participants needing support – inclusion forms provided upon request.
- * All participants will receive instruction on proper social distancing measures, hygiene and face covering practices.
- * If a participant should suddenly fall ill, they will be moved to the designated isolation area and their parent/guardian contacted immediately.

WHAT TO BRING & ATTIRE:

- * **ALL PARTICIPANTS MUST BRING WATER BOTTLE AND SUNSCREEN DAILY. FOOD/SNACKS ARE ALLOWED, BUT PLEASE REFRAIN FROM BRINGING ANYTHING CONTAINING NUTS OR PEANUT BUTTER.**
- * City of Santee is not responsible for lost/stolen/damaged items or money. Please do not allow participants to bring unnecessary/valuable items (e.g. toys, jewelry, electronics).
- * Label all items and bring everything in a large Ziploc bag. (e.g. sunscreen, water bottle, etc.)
- * About half of each day will be spent outside (weather permitting). **All Campers must apply sunscreen daily prior to camp** and bring extra sunscreen daily. Reapplication of sunscreen will be highly encouraged by camp staff, but is the responsibility of the camper. Hats are also encouraged for sun protection.

- * Participants must wear appropriate clothing (i.e. play clothes) and **close-toed shoes are required**. Santee School District Dress and Grooming policy is used as a guideline for program attire. Clothing must be free of writing and insignias that are crude, vulgar, profane or sexually suggestive; promote drug, alcohol, tobacco or gangs; advocate death, violence/blood, racial, ethnic or religious prejudice. Clothes must be sufficient to conceal undergarments at all times.
- * Open-toed shoes, sandals, flip-flops and Heelys (shoes with wheels) are **not permitted**.

REGISTRATION PROCESS:

- * This program is funded through the federal CARES Act. For more information on how to register or to see if you qualify, please call 619-258-4100 x222.

MEDICATIONS & SPECIAL NEEDS:

- * If a participant requires medication during program hours, parent/guardians are required to complete a **Release and Waiver of Liability for Administering Medications**. Form is available from Community Services at (619) 258-4100 ext. 222, at SanteeRec.com, or at the program.
- * The City of Santee supports inclusion in our recreation programs. Please contact Community Services at (619) 258-4100 ext. 222 three weeks prior to start date of program if your child requires accommodation due to a medical condition, behavior issue or disability.

CELL PHONE & ELECTRONIC DEVICES:

- * City of Santee is not responsible for lost/stolen/damaged items. For safety and security issues, electronic devices (i.e. cell phones, Nintendo switch, Kindle) are discouraged.
- * Cell phone use is discouraged and will be limited and only permitted during specified times. City of Santee is not responsible for lost/stolen/damaged phones.
- * Cell phone and electronic device misuse will result in removal of item by recreation staff and will be returned to the parent/guardian upon check out.
- * Participants (with prior approval by parent/guardians and staff) may use the program cell phone (619-572-6901) to contact parent/guardians on an as needed/urgent basis.

ILLNESS/INJURY PROCEDURES:

- * All measures of the State of California COVID-19 INDUSTRY GUIDANCE will be followed at all times. Emergency medical services will be called in the event of serious or life-threatening situations. Parent/guardian and emergency contacts listed will be called until someone is reached.
- * If a participant suffers a minor injury, first aid will be provided and an ouch/accident report will be completed and given to Parent/guardian at pick-up. Social distancing will be maintained when possible. Parent/guardian will be contacted prior to pick-up if a head or any above shoulders injury occurs (even if minor) or if necessary. All staff are CPR/AED and First Aid certified.
- * Illness policy: Participants experiencing fever, vomiting, diarrhea or other contagious illnesses must be symptom-free without aid of medication for 14 days prior to returning to the program. A doctor's note may be required to return to the program earlier than 14 days if it's determined the illness was not related to COVID-19. Participants exhibiting these symptoms will be isolated and must be picked up by parent/guardian within one hour after notification. Please refer to the CDC Public Health Guidance for Community-Related Exposure.

BEHAVIOR GUIDELINES:

- * **RULES:** The following are general rules that identify expectations and standards of behavior that participants need to follow to ensure a safe and positive experience for all.
 - I will respect myself, other participants, City of Santee Staff, park users and possessions.
 - I will keep my hands, feet and other objects to myself.
 - I will be honest and trustworthy during my participation in the activities.
 - I know that I will be accountable for my actions and the consequences thereafter.
- * **CONSEQUENCES:** If standards of behavior are not met, a course of action will be enforced through a series of consequences. The following is used to correct inappropriate behavior displayed. Consequences are determined by severity of inappropriate behavior. Any action/behavior that endangers participants and/or staff will result in immediate removal from the program and contact with parent/guardian and appropriate authority, if necessary.
 - Verbal warning.
 - Removal of privilege from participating in the activity.
 - Removal of privilege and behavior report will be completed and given to Parent/guardian.
 - Phone call to the parent/guardian will be made.
 - Behavior Contract will be issued and signed by participant and parent/guardian.
 - Removal from the program (temporary to permanent suspension pending behavior).

TRANSFER/CANCELLATION/CREDIT POLICY:

- * All requests must be in writing and submitted a minimum of seven days prior to the start of the originally registered program (if applicable). A fee may apply.
- * Transfer/cancellation/credit requests, including those resulting from contagious illness and/or major injury, will be evaluated on a case-by-case basis.