

**City of Santee  
Regular Meeting Agenda**

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, CA 92071**

**January 10, 2018  
7:00 PM**

**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Rob McNelis  
Council Members Ronn Hall, Stephen Houlahan and Brian W. Jones

**LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:**

**PRESENTATION:** [Certificate of Appreciation: LtCol Ian D. Stevens – Marine Heavy Helicopter Squadron 462](#)

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

**1. CONSENT CALENDAR:**

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.
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- (A) Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda.**
- (B) [Approval of Meeting Minutes of the Santee City Council, the CDC Successor Agency and the Santee Public Financing Authority for the Regular Meetings of December 13, 2017.](#)**
- (C) [Approval of Payment of Demands as presented.](#)**

- (D) Adoption of a Resolution approving a policy on the payment of Uniform Allowance to Fire Battalion Chiefs.
- (E) Adoption of a Resolution declaring the intention to transition from At-Large to By-District elections, pursuant to California Elections Code Section 10010 and setting forth the process for transitioning to By-District elections.
- (F) Adoption of a Resolution accepting the Riverwalk Drive Pedestrian Crossing Project (CIP 2014-05) as complete.
- (G) Adoption of a Resolution accepting the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) as complete.
- (H) Adoption of a Resolution modifying the Executive Management Retiree Health Premium Assistance Program.

2. PUBLIC HEARINGS: None

3. ORDINANCES:

- (A) Ordinance amending Sections 9.12.020 and 9.12.030 of the Santee Municipal Code to prohibit smoking on City Trails and to revise the definition of “smoking.”

Recommendation:

Introduce the Ordinance for First Reading and schedule the Second Reading for the January 24, 2018, City Council meeting.

4. CITY COUNCIL REPORTS:

5. CONTINUED BUSINESS: None

**6. NEW BUSINESS:**

- (A) Resolution authorizing the execution of a revised Program Supplement Agreement with the State of California to receive Highway Safety Improvement Program (HSIP) funds for the Mission Gorge Road East Median Installation Project, CIP 2015-13, and appropriating additional traffic mitigation fees.**

Recommendation:

Adopt the Resolution:

1. Authorizing the City Manager to execute the Revised Program Supplement Agreement with the State of California for the Highway Safety Improvement Program grant for the Mission Gorge Road East Median Installation Project, CIP 2015-13; and
2. Appropriating additional traffic mitigation fees in the amount of \$421,282.00.

- (B) Resolution Appointing John Frenken as Interim Public Services Manager and approving employment agreement.**

Recommendation:

Adopt the Resolution appointing John Frenken as Interim Public Services Manager and approving employment agreement.

**7. COMMUNICATION FROM THE PUBLIC:**

*Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**8. CITY MANAGER REPORTS:**

**9. CDC SUCCESSOR AGENCY:**

*(Note: Minutes appear as Item 1(B))*

**10. SANTEE PUBLIC FINANCING AUTHORITY:**

*(Note: Minutes appear as Item 1(B))*

**11. CITY ATTORNEY REPORTS:**

**12. CLOSED SESSION:**

**(A) CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code section 54956.8)

Property: Parcel 3 of Parcel Map 20177 located north of Town Center Parkway between Cuyamaca Street and Riverview Parkway ("Theater Parcel").

City Negotiator: City Manager.

Negotiating Parties: Cinemark USA, Inc. and Kimco Realty Corporation.

Under negotiation: Price and terms of payment.

**13. ADJOURNMENT:**

**January & February Meetings**

<del>Jan 04</del>	<del>SPARC - Cancelled</del>	<del>Civic Center Building 7</del>
Jan 08	Community Oriented Policing Committee	Council Chamber
Jan 10	City Council Meeting	Council Chamber
Jan 24	City Council Meeting	Council Chamber
Feb 01	SPARC	Civic Center Building 7
Feb 12	Community Oriented Policing Committee	Council Chamber
Feb 14	City Council Meeting	Council Chamber
Feb 28	City Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

***The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.***

State of California    } County of San Diego    } ss. City of Santee            }	<h2 style="margin: 0;">AFFIDAVIT OF POSTING AGENDA</h2>
I, <u>Peggy Johns, MMC, Interim City Clerk</u> of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on <u>January 5, 2018, at 4:00 p.m.</u>	
_____ 1/05/18	



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1B

**MEETING DATE**    January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE**    APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL,  
THE CDC SUCCESSOR AGENCY AND THE SANTEE PUBLIC  
FINANCING AUTHORITY FOR THE REGULAR MEETINGS OF  
DECEMBER 13, 2017.

**DIRECTOR/DEPARTMENT**    Peggy Johns, MMC, Interim City Clerk



**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meetings.

**FINANCIAL STATEMENT**    N/A

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION**

Approve Minutes as presented.

**ATTACHMENTS**

December 13, 2017 Regular Minutes

**Minutes  
Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Draft**

**Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, California  
December 13, 2017  
7:00 PM**

This Regular Meeting of the Santee City Council, the CDC Successor Agency and the Santee Public Financing Authority was called to order by Mayor/Agency Chair/Authority Chair John W. Minto at 7:05 p.m.

Council Members present were: Mayor/Agency Chair/Authority Chair John W. Minto, Vice Mayor/Agency Vice Chair/Authority Vice Chair Ronn Hall and Council/Agency/Authority Members Stephen Houlahan, Brian W. Jones and Rob McNelis.

Officers present were: City Manager/Agency Executive Director/Authority Secretary Marlene Best, City/Agency/Authority Attorney Shawn Hagerty and Deputy City Clerk/Deputy Agency Secretary Sara Real.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, City Attorney and Deputy City Clerk shall be used to indicate Mayor/Agency Chair/Authority Chair, Vice Mayor/ Agency Vice Chair/Authority Vice Chair, Council/Agency/Authority Member, City Manager/ Agency Executive Director/Authority Secretary, City/Agency/Authority Attorney and Deputy City Clerk/Deputy Agency Secretary.)

The **INVOCATION** was given by Pastor Christian DeMent of Santee United Methodist Church and the **PLEDGE OF ALLEGIANCE** was led by Ken Fox, Chairman of the Santee Park and Recreation Committee.

**PROCLAMATION: Recognition of City employee Ed Ruiz retiring with 30 years of service to the City**

Mayor Minto and Director of Community Services Maertz presented the Proclamation to Ed Ruiz and thanked him for 30 years of outstanding service to the City and the Community.

**PRESENTATION: Recognition of Santana High School Academic League Varsity Team**

Council Member Houlahan presented each team member and team coach with individual Certificates of Recognition.

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:** None

**1. CONSENT CALENDAR:**

- (A) Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda.**
- (B) Approval of Meeting Minutes of the Santee City Council, the CDC Successor Agency and the Santee Public Financing Authority for the Regular Meetings of November 8, 2017.**
- (C) Approval of Payment of Demands as presented.**
- (D) Approval of the expenditure of \$44,900.80 for November 2017 legal services and related costs.**
- (E) Annual Presentation of Local Appointments List – Boards, Commissions and Committees.**
- (F) Adoption of Resolutions approving reduced payment of Employer Paid Member Contributions for Miscellaneous and Fire Management Employee Groups and for Employer Pick Up as required by CalPERS and approving an amended salary schedule. (Resos 121-2017, 122-2017, 123-2017, 124-2017 & 125-2017)**
- (G) Approval of a Professional Services Agreement with Daley & Heft, LLP for On-Call Legal Services related to Insurance Defense.**
- (H) Authorization of a Professional Services Agreement with Fireworks & Stage FX America in an amount not to exceed \$23,500.00 and authorization for the City Manager to execute three optional one-year extensions.**
- (I) Adoption of a Resolution accepting the Citywide Slurry Seal and Roadway Maintenance 2017 (CIP 2017-06) as complete. (Reso 126-2017)**
- (J) Adoption of a Resolution approving the Final Map for the Las Olivitas Project (TM 2005-14) and authorizing the City Manager to execute the associated Subdivision Improvement Agreement. Location: 8850 Olive Lane. Applicant: New Pointe Investment 36, LLC. (Reso 127-2017)**
- (K) Adoption of a Resolution authorizing the City Manager to apply for Housing Related Parks Program Funding, authorizing the expenditure of Grant Funds not to exceed \$321,431.00 and authorizing the City Manager to enter into a State of California Standard Agreement to secure the grant. (Reso 128-2017)**

**ACTION:** On motion of Vice Mayor Hall, seconded by Council Member McNelis, the Agenda and Consent Calendar were approved as presented with all voting aye.

## 2. PUBLIC HEARINGS:

- (A) Public Hearing for a Tentative Map (TM2015-4), Development Review Permit (DR2015-8), and Mitigated Negative Declaration (AEIS2015-14) and a Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act for 40 multi-family dwelling units, developed on a two-acre site located on the northeast corner of Buena Vista Avenue and Mission Greens Road, in the Medium-High Density Residential (R-14) Land Use Designation and Zone (APN 384-042-22-00 & 384-042-23-00). Applicant: Village Run Homes, LLC. (Resos 129-2017, 130-2017 & 131-2017)

**ENTERED INTO THE RECORD:** Staff provided a replacement Resolution reflecting an update to condition 20. g. on page 13 of the Tentative Map Resolution and correspondence related to this item that was received after the issuance of the agenda.

The Public Hearing was opened at 7:31 p.m. Director of Development Services Kush introduced the item and Associate Planner Rios presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

### **PUBLIC SPEAKERS:**

In Opposition:

- Jason Feyen, who provided a handout to Council
- Ken Shibuya
- Norma James

During discussion, Council Members asked questions relating to parking and traffic mitigation.

**ACTION:** On motion of Council Member McNelis, seconded by Council Member Jones, the Public Hearing was closed at 8:21 p.m.; the Resolution finding that Tentative Map (TM2015-4) and Development Review Permit (DR2015-8) would not have a significant effect on the environment with mitigation, approving the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program as complete and in compliance with the provisions of the California Environmental Quality Act and authorizing the filing of a Notice of Determination; and the Resolutions approving the Tentative Map (TM2015-4) and Development Review Permit (DR2015-8) were adopted with all voting aye, except Vice Mayor Hall and Council Member Houlahan who voted no.

## 3. ORDINANCES: None

**4. CITY COUNCIL REPORTS:**

**(A) Selection of Mayor Pro Tempore (Vice Mayor).**

Mayor Minto presented the staff report. Before recommending the next Vice Mayor, Mayor Minto thanked outgoing Vice Mayor Hall for his past year of service as Vice Mayor.

**ACTION:** On motion of Vice Mayor Hall, seconded by Council Member Jones, Council Member McNelis was selected as the next Vice Mayor for a term beginning December 14, 2017, with all voting aye.

**5. CONTINUED BUSINESS: None**

**6. NEW BUSINESS:**

**(A) Adoption of a Resolution appointing Peggy Johns as Interim City Clerk and approving the employment agreement. (Reso 132-2017)**

Director of Human Resources and Risk Management Bishop presented the staff report.

**ACTION:** On motion of Council Member Jones, seconded by Vice Mayor Hall, the Resolution appointing Peggy Johns as Interim City Clerk and approving the employment agreement was adopted with all voting aye.

**(B) Adoption of a Resolution appointing Linda Christensen as Interim Senior Management Analyst and approving the employment agreement. (Reso 133-2017)**

Director of Community Services Maertz presented the staff report.

**ACTION:** On motion of Council Member Jones, seconded by Council Member McNelis, the Resolution appointing Linda Christensen as Senior Management Analyst and approving the employment agreement was adopted with all voting aye.

**(C) Accept the donation of two Automated External Defibrillators (AED) from the Santee Firefighters Association.**

Director of Community Services Maertz presented the staff report and Members of the Santee Firefighters Association presented a check to Special Events Supervisor Humphrey.

**ACTION:** On motion of Council Member McNelis, seconded by Vice Mayor Hall, the donation of two Automated External Defibrillators from the Santee Firefighters Association was accepted with all voting aye.

- (D) **Resolution authorizing an open market purchase of one new 2018 Braun North Star 171-3 Ambulance on a 2018 Ford E450 Chassis and the appropriation of funds. (Reso 134-2017)**

Director of Fire and Life Safety Smith presented the staff report.

**ACTION:** On motion of Council Member McNelis, seconded by Vice Mayor Hall, the Resolution finding that open market purchasing is in the City's best interest and authorizing such purchase of one new 2018 Braun North Star 171-3 Ambulance on a 2018 Ford E-450 chassis from Braun Northwest, Incorporated, in the amount of \$211,501.46; and finding that open market purchases for select add-ons in the amount of \$10,373.64 is in the City's best interest and authorizing such purchasing; and authorizing the City Manager to approve additional expenditures for unforeseen changes in an amount not to exceed \$9,526.75 (5%); and authorizing the City Manager to execute all necessary documents; and appropriating \$231,401.85 from the Vehicle Replacement Fund available balance was adopted with all voting aye.

- (E) **Resolution awarding a contract to Dudek in the amount of \$245,353.50 for the Walker Preserve Restoration and Monitoring Design/Build Project RFP 17/18-40011. (Reso 135-2017)**

**ENTERED INTO THE RECORD:** Staff provided an amended Resolution reflecting the correct amount for the contract award.

Director of Community Services Maertz presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

**PUBLIC SPEAKER:**

In Support:

- Art Ballantyne, who provided a hand out to Council

**ACTION:** On motion of Council Member Jones, seconded by Council Member Houlahan, the Resolution awarding a contract to Dudek in the amount of \$245,353.50 for the Walker Preserve Restoration and Monitoring Design/Build Project RFP 17/18-40011 was adopted with all voting aye.

**(F) Santee Hotel Market Analysis Presentation.**

Economic Development Manager White presented the staff report and introduced Patrick Bursey from HVS Consulting and Valuation who presented an overview of the preliminary findings utilizing a PowerPoint presentation.

During discussion, Mr. Bursey answered Council's questions relating to potential site locations, planned attraction developments and what criteria developers look at when selecting a location to build a hotel.

**PUBLIC SPEAKER:**

- Art Ballantyne, who provided a handout to Council

**7. COMMUNICATION FROM THE PUBLIC:**

- (A) Dustin Webster expressed concern about an individual named Chris Browning that is often near Santana High School and asked Council to help address the issue.
- (B) Kris Haeusler asked Council to help the community with the issues they are having with Chris Browning.
- (C) Robert Dean Velasco updated Council about the Riverwalk Grill and plans he has for the future.
- (D) Bob Campbell talked about the activities of Chris Browning in the condo complex he lives in and asked for help.
- (E) Kenneth Rowlands talked about issues he and his family have had with Chris Browning.
- (F) Susan Tibbetts spoke about her history with Chris Browning and issues she has seen relating to him.
- (G) Hildy Straightiff expressed her concern about Chris Browning and issues she has had with him.
- (H) Mike Root spoke about fire hazard issues relating to vegetation growth at Sky Ranch.
- (I) Bill Halsey talked about his concern with Chris Browning.

Each Council Member thanked all members of the public for coming to speak, briefly talked about next steps that could address the concerns that were spoken about and asked that they keep calling the Sheriff when issues arise.

**8. CITY MANAGER REPORTS:**

City Manager Best thanked everyone for coming to speak, thanked outgoing Vice Mayor Hall for his service as Vice Mayor, and thanked staff for their work on the lobby window.

**9. CDC SUCCESSOR AGENCY:**

*(Note: Minutes appear as Item 1(B))*

**10. SANTEE PUBLIC FINANCING AUTHORITY:**

*(Note: Minutes appear as Item 1(B))*

**11. CITY ATTORNEY REPORTS: None**

Council Members recessed at 10:12 p.m. and convened in Closed Session at 10:18 p.m. with all Members present.

**12. CLOSED SESSION:**

**(A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Gov. Code section 54956.9(d)(1))

Name of case: Ellis v. City of Santee (San Diego Superior Court Case No. 37-2016-00020416-CU-PO-CTL)

**(B) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Gov. Code section 54956.9(d)(2))

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case involving the California Voting Rights Act

**(C) CONFERENCE WITH LABOR NEGOTIATORS**

(Gov. Code § 54957.6)

City designated representative: City Manager

Unrepresented employees: All unrepresented City executive employees

Council Members reconvened in Open Session at 10:58 p.m. with all Members present. Mayor Minto reported that for Item 12(A), direction was given to legal counsel including settlement authority, on Item 12(B), direction was given to legal counsel and on Item 12(C), direction was given to labor negotiator.

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:58 p.m.

Date Approved:

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Sara Real, Deputy City Clerk/Deputy Agency Secretary  
and for Authority Secretary Marlene Best

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1C

**MEETING DATE** January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE** PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Director of Finance *tm*

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MOB*

Approval of the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/06/17	Accounts Payable	\$ 10,000.00
12/07/17	Accounts Payable	259,186.14
12/07/17	Accounts Payable	129,988.54
12/07/17	Accounts Payable	23,387.82
12/11/17	Accounts Payable	108,573.28
12/12/17	Accounts Payable	98,678.74
12/13/17	Accounts Payable	1,561,777.54
12/14/17	Accounts Payable	14,274.02
12/21/17	Payroll	334,088.13
12/21/17	Accounts Payable	44,518.81
12/21/17	Accounts Payable	469,781.71
12/22/17	Accounts Payable	109,276.27
12/27/17	Accounts Payable	97,631.37
01/04/18	Payroll	<u>321,258.44</u>
	TOTAL	<u>\$ 3,582,420.81</u>

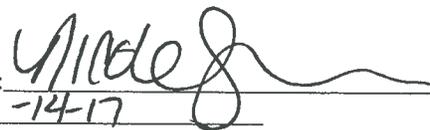
I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

  
\_\_\_\_\_  
Tim K. McDermott, Director of Finance

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
988155	12/6/2017	10482 TRISTAR RISK MANAGEMENT	102771		IMPREST BALANCE INCREASE	10,000.00	
						<b>Total :</b>	<b>10,000.00</b>
1 Vouchers for bank code : ubgen						<b>Bank total :</b>	<b>10,000.00</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>10,000.00</b>

Prepared by:   
Date: 12-14-17  
Approved by:   
Date: 12/14/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117092	12/7/2017	10208 ANTHEM BLUE CROSS	December 2017		EMPLOYEE ASSISTANCE PROGRAI	264.18
					<b>Total :</b>	<b>264.18</b>
117093	12/7/2017	10334 CHLIC	2222724		HEALTH/DENTAL INSURANCE	201,821.58
					<b>Total :</b>	<b>201,821.58</b>
117094	12/7/2017	10844 FRANCHISE TAX BOARD	PPE 11/29/17		WITHHOLDING ORDER	25.00
					<b>Total :</b>	<b>25.00</b>
117095	12/7/2017	10779 NATIONAL BENEFIT SERVICES LLC	PPE 11/29/17		FLEXIBLE SPENDING ACCOUNT	2,158.10
					<b>Total :</b>	<b>2,158.10</b>
117096	12/7/2017	10785 RELIANCE STANDARD LIFE	December 2017		VOLUNTARY LIFE INSURANCE	607.84
					<b>Total :</b>	<b>607.84</b>
117097	12/7/2017	10424 SANTEE FIREFIGHTERS	PPE 11/29/17		DUES/PEC/BENEVOLENT/BC EXP	2,664.03
					<b>Total :</b>	<b>2,664.03</b>
117098	12/7/2017	10776 STATE OF CALIFORNIA	PPE 11/29/17		WITHHOLDING ORDER	575.99
					<b>Total :</b>	<b>575.99</b>
117099	12/7/2017	10001 US BANK	PPE 11/29/17		PARS RETIREMENT	754.88
					<b>Total :</b>	<b>754.88</b>
117100	12/7/2017	10959 VANTAGE TRANSFER AGENT/457	PPE 11/29/17		ICMA - 457	46,589.34
					<b>Total :</b>	<b>46,589.34</b>
117101	12/7/2017	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 11/29/17		RETIREE HEALTH SAVINGS ACCOL	3,725.20
					<b>Total :</b>	<b>3,725.20</b>
<b>10 Vouchers for bank code : ubgen</b>						<b>Bank total : 259,186.14</b>
<b>10 Vouchers in this report</b>						<b>Total vouchers : 259,186.14</b>

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by:   
Date: 12-7-17

Approved by:   
Date: 12/7/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117102	12/7/2017	10003 A & B SAW & LAWNMOWER SHOP	27336		EQUIPMENT REPAIR	23.16
					<b>Total :</b>	<b>23.16</b>
117103	12/7/2017	10189 ATTENTION GETTERS DESIGN INC	42568	51763	IDENTIFICATION DECALS	132.28
					<b>Total :</b>	<b>132.28</b>
117104	12/7/2017	10516 AWARDS BY NAVAJO	1017206-B	52000	COMMENDATION PLAQUE	43.25
					<b>Total :</b>	<b>43.25</b>
117105	12/7/2017	10021 BOUND TREE MEDICAL LLC	82681894	51860	EMS SUPPLIES	202.20
			82685955	51860	EMS SUPPLIES	86.84
			82685956	51860	EMS SUPPLIES	721.62
			82685957	51860	EMS SUPPLIES	104.11
			82687362	51860	EMS SUPPLIES	863.73
			82687363	51860	EMS SUPPLIES	25.82
					<b>Total :</b>	<b>2,004.32</b>
117106	12/7/2017	11169 CALIFORNIA WATERS LLC	2306	51887	FOUNTAIN MAINT & REPAIRS	2,474.00
			2431	51887	FOUNTAIN MAINT & REPAIRS	646.85
					<b>Total :</b>	<b>3,120.85</b>
117107	12/7/2017	10299 CARQUEST AUTO PARTS	11102-447601	51766	VEHICLE REPAIR PART	22.12
			11102-447964	51766	VEHICLE SUPPLIES	43.25
					<b>Total :</b>	<b>65.37</b>
117108	12/7/2017	10569 CHARLENE'S DANCE N CHEER	76838		INSTRUCTOR PAYMENT	2,969.85
					<b>Total :</b>	<b>2,969.85</b>
117109	12/7/2017	10223 CHRISTIAN WHEELER ENGINEERING	44305	51725	GEOTECHNICAL REVIEW	840.00
			44311	51980	GEOTECHNICAL REVIEW	2,960.00
					<b>Total :</b>	<b>3,800.00</b>
117110	12/7/2017	10032 CINTAS CORPORATION #694	694415680	51880	UNIFORM/PARTS CLEANER RNTL	61.57
					<b>Total :</b>	<b>61.57</b>
117111	12/7/2017	10979 CITY OF LA MESA	19732		FINGERPRINTING	40.00

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117111	12/7/2017	10979 10979 CITY OF LA MESA	(Continued)			<b>Total : 40.00</b>
117112	12/7/2017	10839 COUNTY OF SAN DIEGO	DEH2007-HUPFP-208335		PSD HAZMAT RENEWAL FEE	859.00
					<b>Total :</b>	<b>859.00</b>
117113	12/7/2017	10041 CREATIVE FORMS & CONCEPTS INC	115998		YEAR END TAX FORMS	38.86
					<b>Total :</b>	<b>38.86</b>
117114	12/7/2017	10595 CUTTER'S EDGE INDUSTRIES INC	110917-1	51770	EQUIPMENT REPAIR PARTS	1,000.87
					<b>Total :</b>	<b>1,000.87</b>
117115	12/7/2017	11295 DOKKEN ENGINEERING	32252 32254	50583 50583	CAMBURY DRIVE DRAIN IMPROVEI RYDER CT. CMP IMPROVEMENT	4,115.00 485.00
					<b>Total :</b>	<b>4,600.00</b>
117116	12/7/2017	10053 EL CAJON PLUMBING & HEATING	302312	51943	PLUMBING SUPPLIES	296.82
					<b>Total :</b>	<b>296.82</b>
117117	12/7/2017	10057 ESGIL CORPORATION	11/20/17-11/24/17		SHARE OF FEES	34,812.20
					<b>Total :</b>	<b>34,812.20</b>
117118	12/7/2017	10988 ESPINOLA, TOBY	00029520/0003		SAFETY APPAREL	134.68
					<b>Total :</b>	<b>134.68</b>
117119	12/7/2017	10580 FASTENAL COMPANY	CAELC70681	51773	VEHICLE REPAIR PARTS	184.14
					<b>Total :</b>	<b>184.14</b>
117120	12/7/2017	10009 FIRE ETC	109828	51972	SAFETY EQUIPMENT	393.29
					<b>Total :</b>	<b>393.29</b>
117121	12/7/2017	12760 FOCUS PSYCHOLOGICAL	SANTEE2017-10		FD INCIDENT DEBRIEFING	150.00
					<b>Total :</b>	<b>150.00</b>
117122	12/7/2017	11073 HAMANN COMPANIES	CD17032S		REFUNDABLE DEPOSIT	5,950.00
					<b>Total :</b>	<b>5,950.00</b>
117123	12/7/2017	10490 HARRIS & ASSOCIATES INC	36065	51326	FANITA RANCH EIR	3,190.62
					<b>Total :</b>	<b>3,190.62</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117124	12/7/2017	10600 HINDERLITER, DE LLAMAS & ASSOC	0028298-IN (1A) 0028298-IN (B)	51938	SRVC-SALES TAX 4TH QTR 2017 AUDIT-SALES TAX QTR 2 2017	1,650.00 2,264.23 <b>Total : 3,914.23</b>
117125	12/7/2017	10256 HOME DEPOT CREDIT SERVICES	9160104	51780	STATION SUPPLIES	37.10 <b>Total : 37.10</b>
117126	12/7/2017	11724 ICF JONES & STOKES INC	0123118	50890	CIRCULATION ELEMENT CEQA	8,991.00 <b>Total : 8,991.00</b>
117127	12/7/2017	10460 ICMA MEMBERSHIP RENEWALS	370348		MEMBERSHIP RENEWAL	1,400.00 <b>Total : 1,400.00</b>
117128	12/7/2017	12718 LSA ASSOCIATES INC	156153	51879	SUSTAINABILITY PROJECT	5,510.00 <b>Total : 5,510.00</b>
117129	12/7/2017	11986 MARION B BORG ENVIRONMENTAL	SANTEE01-60 SECT 6 GRANT-20	51024 51024	FANITA RCH CONSULTING SVCS PROF SVCS - SUBAREA PLAN COC	6,640.20 285.60 <b>Total : 6,925.80</b>
117130	12/7/2017	10982 MATSUSHITA, JUSTIN	112717		EMS WORLD CONFERENCE	133.15 <b>Total : 133.15</b>
117131	12/7/2017	10079 MEDICO PROFESSIONAL	2082907 2082910 2086374 2086375 2090668 2090669	51876 51876 51876 51876 51876 51876	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	8.16 20.02 20.02 8.16 20.02 8.16 <b>Total : 84.54</b>
117132	12/7/2017	10533 MUNI SERVICES LLC	INV06-001021	51865	CAFR REPORT FY 16/17	1,500.00 <b>Total : 1,500.00</b>
117133	12/7/2017	10640 NEOGOV	INV22635		JOB POSTING SUBSCRIPTION	1,076.99 <b>Total : 1,076.99</b>
117134	12/7/2017	10241 JAN SHERAR	11/27/2017		PETTY CASH REIMB - HR	181.70

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117134	12/7/2017	10241 10241 JAN SHERAR	(Continued)			<b>Total : 181.70</b>
117135	12/7/2017	10095 RASA	5137	51842	MAP CHECK	440.00
						<b>Total : 440.00</b>
117136	12/7/2017	10407 SAN DIEGO GAS & ELECTRIC	7990 068 577 7		PARKS	12,959.53
						<b>Total : 12,959.53</b>
117137	12/7/2017	12223 SITEONE LANDSCAPE SUPPLY LLC	83493293	51831	IRRIGATION SUPPLIES	621.57
						<b>Total : 621.57</b>
117138	12/7/2017	10217 STAPLES BUSINESS ADVANTAGE	3358941852 3359029847	51939 51939	OFFICE SUPPLIES OFFICE SUPPLIES	48.29 10.33
						<b>Total : 58.62</b>
117139	12/7/2017	12900 TETRAD CONTRACTING GROUP, INC	EN17126S		REFUNDABLE DEPOSIT	2,500.00
						<b>Total : 2,500.00</b>
117140	12/7/2017	10158 THE SOCO GROUP INC	0459528-IN CL12881 CL13329 CL14107 CL14224-A CL14224-B	51802 51803 51803 51803 51803 52008	DELIVERED FUEL FLEET CARD FUELING FLEET CARD FUELING FLEET CARD FUELING FLEET CARD FUELING FLEET CARD FUELING	1,007.71 1,573.74 469.67 920.42 904.30 602.40
						<b>Total : 5,478.24</b>
117141	12/7/2017	10555 UNITIS CONTRACTOR SUPPLIES	139660	51978	STREET REPAIR MATERIALS	127.67
						<b>Total : 127.67</b>
117142	12/7/2017	10642 USPS-HASLER	12052017		POSTAGE REIMBURSEMENT	2,035.47
						<b>Total : 2,035.47</b>
117143	12/7/2017	10136 WEST COAST ARBORISTS INC	131158 131159 131160-A	51844 51844 51844	URBAN FORESTRY MGMNT SVCS URBAN FORESTRY MGMNT SVCS URBAN FORESTRY MGMNT SVCS	4,233.00 2,697.00 4,438.00
						<b>Total : 11,368.00</b>
117144	12/7/2017	10537 WETMORES	63071386	51808	VEHICLE REPAIR PARTS	22.09

Voucher List  
CITY OF SANTEE

Bank code : ubgen

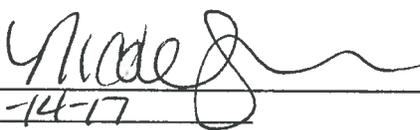
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117144	12/7/2017	10537	10537 WETMORES		(Continued)	
					<b>Total :</b>	<b>22.09</b>
117145	12/7/2017	12771	XEROS HIGH PERFORMANCE WORK	30526	52005 TURNOUT INSPECTION & MAINT	751.71
					<b>Total :</b>	<b>751.71</b>
44 Vouchers for bank code : ubgen						<b>Bank total : 129,988.54</b>
44 Vouchers in this report						<b>Total vouchers : 129,988.54</b>

Prepared by:   
Date: 12-7-17

Approved by:   
Date: 12/7/17

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
976674	12/7/2017	10482 TRISTAR RISK MANAGEMENT	102763		WORKERS' COMPENSATION	23,387.82
Total :						23,387.82
1 Vouchers for bank code : ubgen						Bank total : 23,387.82
1 Vouchers in this report						Total vouchers : 23,387.82

Prepared by: 

Date: 12-14-17

Approved by: 

Date: 12/14/17

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64409	12/11/2017	10955 DEPARTMENT OF THE TREASURY	Dec 2017 Retirees PPE 11/29/17		FEDERAL WITHHOLDING TAX FEDERAL WITHHOLDING TAX AND	75.00 83,754.09
					<b>Total :</b>	<b>83,829.09</b>
64433	12/11/2017	10956 FRANCHISE TAX BOARD	PPE 11/29/17		CA STATE TAX WITHHELD	24,744.19
					<b>Total :</b>	<b>24,744.19</b>
2 Vouchers for bank code : ubgen					<b>Bank total :</b>	<b>108,573.28</b>
2 Vouchers in this report					<b>Total vouchers :</b>	<b>108,573.28</b>

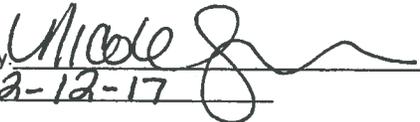
Prepared by: Nicole  
Date: 12-11-17

Approved by: F. M. Dent  
Date: 12/11/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
11175	12/12/2017	10353 PERS	11 17 5		RETIREMENT PAYMENT	98,678.74
						Total : 98,678.74
1 Vouchers for bank code : ubgen						Bank total : 98,678.74
1 Vouchers in this report						Total vouchers : 98,678.74

Prepared by: 

Date: 12-12-17

Approved by: 

Date: 12/12/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117146	12/13/2017	12584 ALLIANT CONSULTING, INC	7318	51710	LABOR COMPLIANCE PROGRAM	972.50
					<b>Total :</b>	<b>972.50</b>
117147	12/13/2017	12701 AMERICAN RADIO INC	ST101882	52006	RADIO REPAIR	170.00
					<b>Total :</b>	<b>170.00</b>
117148	12/13/2017	11419 ANALYTICAL CHEMISTS INC	37671-A	51759	EQUIPMENT TESTING	95.00
					<b>Total :</b>	<b>95.00</b>
117149	12/13/2017	12083 ANIMAL PEST MANAGEMENT	567082	51760	PEST CONTROL SERVICES	120.00
					<b>Total :</b>	<b>120.00</b>
117150	12/13/2017	12471 BEAR ELECTRICAL	5416	51936	TRAFFIC SIGNAL REPAIR	2,055.50
			5417	51936	TRAFFIC SIGNAL MAINT	1,320.00
			5555	51936	TRAFFIC SIGNAL REPAIR	2,525.00
			5556	51936	TRAFFIC SIGNAL MAINT	1,320.00
					<b>Total :</b>	<b>7,220.50</b>
117151	12/13/2017	12506 BEST, MARLENE	10202017		TRAVEL REIMBURSEMENT	127.18
					<b>Total :</b>	<b>127.18</b>
117152	12/13/2017	10021 BOUND TREE MEDICAL LLC	82688696	51860	EMS SUPPLIES	48.61
			82692539	51860	EMS SUPPLIES	1,336.88
			82692540	51860	EMS SUPPLIES	112.52
			82692541	51860	EMS SUPPLIES	208.60
			82692542	51860	EMS SUPPLIES	208.60
			82693928	51860	EMS SUPPLIES	234.58
					<b>Total :</b>	<b>2,149.79</b>
117153	12/13/2017	11356 CALIFORNIA STATE FIRE TRAINING	120517		FIREFIGHTER CERTIFICATIONS	80.00
					<b>Total :</b>	<b>80.00</b>
117154	12/13/2017	11169 CALIFORNIA WATERS LLC	2433	51887	FOUNTAIN MAINT & REPAIRS	457.75
					<b>Total :</b>	<b>457.75</b>
117155	12/13/2017	10031 CDW GOVERNMENT LLC	KVV0821	51994	TELESTAFF SRVR SECURTYCERT	975.00

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117155	12/13/2017	10031 10031 CDW GOVERNMENT LLC	(Continued)			
					<b>Total :</b>	<b>975.00</b>
117156	12/13/2017	12349 CHOICE LOCKSMITHING	111717COS	51888	LOCKSMITH SERVICES	35.56
					<b>Total :</b>	<b>35.56</b>
117157	12/13/2017	10032 CINTAS CORPORATION #694	694413436	51880	STATION SUPPLIES	52.52
			694418555	51880	UNIFORM/PARTS CLEANER RNTL	61.57
					<b>Total :</b>	<b>114.09</b>
117158	12/13/2017	10035 COMPETITIVE METALS INC	271215	51767	STATION SUPPLIES	87.74
			271728	51767	STATION SUPPLIES	38.15
					<b>Total :</b>	<b>125.89</b>
117159	12/13/2017	10705 COUNTY OF SAN DIEGO TREASURER	HIRT-2018-016		FY1718 HIRT MEMBERSHIP FEE	47,923.00
			UDC-2018-016		FY1718 UDC MEMBERSHIP FEE	1,736.00
					<b>Total :</b>	<b>49,659.00</b>
117160	12/13/2017	10333 COX COMMUNICATIONS	038997401		10601 N MAGNOLIA AVE	103.57
			105080401		9310 FANITA PKWY	34.02
					<b>Total :</b>	<b>137.59</b>
117161	12/13/2017	10608 CRISIS HOUSE	07312017	52010	CDBG SUBRECIPIENT	132.58
			08312017	52010	CDBG SUBRECIPIENT	470.52
			09302017	52010	CDBG SUBRECIPIENT	472.32
			10312017	52010	CDBG SUBRECIPIENT	453.77
					<b>Total :</b>	<b>1,529.19</b>
117162	12/13/2017	11168 CTE INC CLARK TELECOM AND	1521	51926	STREET LIGHT MAINTENANCE	507.52
			1522	51926	STREET LIGHT REPAIR	1,915.36
			1523	51926	DIG ALERT SERVICES	640.98
					<b>Total :</b>	<b>3,063.86</b>
117163	12/13/2017	10595 CUTTER'S EDGE INDUSTRIES INC	112017-6	51770	EQUIPMENT REPAIR PART	6.66
					<b>Total :</b>	<b>6.66</b>
117164	12/13/2017	12356 DAVIS FARR LLP	3149	51743	AUDIT SERVICES	16,775.00
					<b>Total :</b>	<b>16,775.00</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117165	12/13/2017	12438 DIESEL PRINT CO, LLC	1444	51991	CLASS REGISTRATION BANNER	436.39
					<b>Total :</b>	<b>436.39</b>
117166	12/13/2017	11295 DOKKEN ENGINEERING	32304	50583	MAST PARK IMPROVEMENTS	9,684.25
			32308	50583	WOODSIDE ROUNDABOUT	69,855.27
					<b>Total :</b>	<b>79,539.52</b>
117167	12/13/2017	10054 ELDERHELP OF SAN DIEGO	09302017	52012	CDBG SUBRECIPIENT	625.00
					<b>Total :</b>	<b>625.00</b>
117168	12/13/2017	10057 ESGIL CORPORATION	11/27/17-12/01/17		SHARE OF FEES	15,299.51
					<b>Total :</b>	<b>15,299.51</b>
117169	12/13/2017	10251 FEDERAL EXPRESS	6-011-87960		SHIPPING CHARGES	30.12
					<b>Total :</b>	<b>30.12</b>
117170	12/13/2017	10009 FIRE ETC	110229	51775	FIRE EXTINGUISHER SVC	129.89
					<b>Total :</b>	<b>129.89</b>
117171	12/13/2017	10066 GLOBALSTAR USA LLC	1000000008896942		SATELLITE PHONE SERVICE	87.63
					<b>Total :</b>	<b>87.63</b>
117172	12/13/2017	10256 HOME DEPOT CREDIT SERVICES	9160211	51780	EQUIPMENT REPAIR PARTS	61.50
					<b>Total :</b>	<b>61.50</b>
117173	12/13/2017	12289 JAMBOREE HOUSING CORPORATION	CD16001S		REFUNDABLE DEPOSIT	35,000.00
					<b>Total :</b>	<b>35,000.00</b>
117174	12/13/2017	10413 LARSON, SCOTT	12112017		LILAC FIRE	112.29
					<b>Total :</b>	<b>112.29</b>
117175	12/13/2017	10078 LUTHERAN SOCIAL SVCS OF SO CAL	LSS2017/2018 Q1	52014	CDBG SUBRECIPIENT REIMB	750.00
					<b>Total :</b>	<b>750.00</b>
117176	12/13/2017	10538 MEALS ON WHEELS	1-18	52015	CDBG SUBRECIPIENT	1,700.00
					<b>Total :</b>	<b>1,700.00</b>
117177	12/13/2017	10507 MITEL LEASING	1447216		MONTHLY RENTAL 130737	263.14

Voucher List  
CITY OF SANTEE

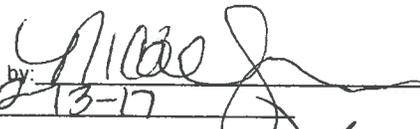
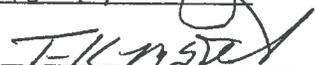
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117177	12/13/2017	10507 MITEL LEASING	(Continued) 1447236 1447705 1447706		MONTHLY RENTAL 131413 MONTHLY RENTAL 122670 MONTHLY RENTAL 124690	266.19 1,700.51 299.47
					<b>Total :</b>	<b>2,529.31</b>
117178	12/13/2017	10344 PADRE DAM MUNICIPAL WATER DIST	21105559 24206565 24206698 24218157 24218344 29701296 90000366 90000367		9170 VIA DE CRISTINA 10580 PROSPECT AVE 10541 PROSPECT AVE 10054 PROSPECT AVE 10027 PROSPECT AVE TEMPORARY METER GROUP BILL GROUP BILL	187.56 140.05 636.17 229.87 47.81 500.81 34,342.70 20,964.08
					<b>Total :</b>	<b>57,049.05</b>
117179	12/13/2017	11248 RAMONA PAVING & CONSTRUCTION	CIP 2017-05		RETENTION RELEASE	40,010.58
					<b>Total :</b>	<b>40,010.58</b>
117180	12/13/2017	10095 RASA	5139	51842	MAP CHECK	440.00
					<b>Total :</b>	<b>440.00</b>
117181	12/13/2017	12828 RICK ENGINEERING COMPANY	18100(2)	51964	AS-NEEDED ENGINEERING SVCS	40,256.82
					<b>Total :</b>	<b>40,256.82</b>
117182	12/13/2017	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF OCT 2017		LAW ENFORCEMENT OCT 2017	1,166,774.37
					<b>Total :</b>	<b>1,166,774.37</b>
117183	12/13/2017	10107 SANTEE FOOD BANK	2017-18 Q1	52016	CDBG SUBRECIPIENT	2,145.08
					<b>Total :</b>	<b>2,145.08</b>
117184	12/13/2017	10212 SANTEE SCHOOL DISTRICT	2017-3	51855	TEEN CENTER TRANSPORTATION	1,173.00
					<b>Total :</b>	<b>1,173.00</b>
117185	12/13/2017	10768 SANTEE SCHOOL DISTRICT	7830	51914	JOINT USE FIELDS - RIO SECO	1,788.67
					<b>Total :</b>	<b>1,788.67</b>
117186	12/13/2017	12223 SITEONE LANDSCAPE SUPPLY LLC	83522283	51831	IRRIGATION SUPPLIES	264.83

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117186	12/13/2017	12223	12223 SITEONE LANDSCAPE SUPPLY LLC (Continued)			
					Total :	<b>264.83</b>
117187	12/13/2017	10749	STATE WATER RESOURCES	SW-0144808	WATER RESOURCES PERMIT FEE	21,344.00
					Total :	<b>21,344.00</b>
117188	12/13/2017	10119	STEVEN SMITH LANDSCAPE INC	37194	A1 LANDSCAPE SERVICES	1,300.00
				37195	A1 LANDSCAPE SERVICES	1,300.00
				37196	A1 LANDSCAPE SERVICES	240.00
				37197	A1 LANDSCAPE SERVICES	1,300.00
					Total :	<b>4,140.00</b>
117189	12/13/2017	10158	THE SOCO GROUP INC	0462376-IN	DELIVERED FUEL	800.50
				CL15328	FLEET CARD FUELING	1,720.92
					Total :	<b>2,521.42</b>
117190	12/13/2017	10355	UNION BANK	REF #1070075	ANNUAL CUSTODY/HUD AGRMNT	1,810.00
					Total :	<b>1,810.00</b>
117191	12/13/2017	10136	WEST COAST ARBORISTS INC	131375	URBAN FORESTRY MGMNT SVCS	1,944.00
					Total :	<b>1,944.00</b>
46 Vouchers for bank code : ubgen						<b>Bank total : 1,561,777.54</b>
46 Vouchers in this report						<b>Total vouchers : 1,561,777.54</b>

Prepared by:   
 Date: 12-13-17  
 Approved by:   
 Date: 12/13/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117193	12/14/2017	10001 US BANK	00023182		TEEN CTR THANKSGIVING DINNEF	49.83
			0014		MEETING SUPPLIES	17.06
			0027		MEETING SUPPLIES	9.87
			008424		FIRE ENGINEER EXAM	71.45
			010		SPARC BREAKFAST	65.96
			0119965		STATION SUPPLIES	55.20
			01360		MATERIALS & SUPPLIES - ROW	19.36
			0137650		FD BELT BUCKLES	127.68
			0137731		FIRE BADGE	198.31
			0153702		3RD GRADE POSTER CONTEST	303.00
			0177479-IN		STORM DRAIN LID	307.09
			0177746-IN		MONUMENT LIDS	84.05
			020541		CAL OSHA CLASS	750.00
			02395		SHOP SUPPLIES	63.16
			02425		MANHOLE REPAIRS	138.17
			02532		M9 BARRICADE	47.29
			02566		DISC GOLF GOALS	23.87
			02923		SUPPLIES - V152	36.72
			02924		MARKOUT MATERIALS	31.72
			02979		SIGN INSTALLATION MATERIALS	51.59
			03019668		SUPPLIES - CREDIT	-8.64
			035394		SPRING EGGSTRAVAGANZA	566.60
			039004		2018 MAGNETIC CALENDARS	205.20
			039045		EMPLOYEE HOLIDAY SOCIAL	15.10
			0695		CITY HALL TEEN DANCE	12.93
			07271		CITY HALL REPAIRS	145.40
			07559		VANDALISM REPAIRS	95.46
			08626		DISC GOLF COURSE	54.82
			090012		OFFICE SUPPLIES	21.54
			092464		PROMOTIONAL SUPPLIES	10.99
			093382		MEETING SUPPLIES	31.50
			0944		ICMA ANNUAL MEETING	1,395.15
			09710		CLEANING SUPPLIES	17.70
			098302		CITY HALL TEEN DANCE	47.52
			1/A-203325		FIRE ACADEMY BURN TRAINING	80.00
			1/A-203534		FIRE ACADEMY BURN TRAINING	40.00

Voucher List  
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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117193	12/14/2017	10001 US BANK	(Continued)			
			1013		MEETING SUPPLIES	-19.38
			105529172 - B		MSA MEETING	125.00
			105529172-A		MSA NOVEMBER MTG	20.00
			11		FIRE ACADEMY BURN TRAINING	26.45
			11012017		REGISTRATION	25.00
			111417		TEEN CENTER SUPPLIES	24.20
			113-4354476-8999444		STATION SUPPLIES	25.89
			113-9286070-14810		PHONE UPGRADE PROJECT	198.62
			114-3301813-4077015		GENERAL EVENTS	287.98
			11450649407		I.T. EQUIPMENT	48.47
			117142		ENGRAVING	37.83
			12072017		MISAC CONFERENCE	-5.00
			122		CITY HALL TEEN DANCE	62.55
			14001484624		OFFICE AND MEETING SUPPLIES	65.53
			16976		VEHICLE REPAIR PARTS	20.12
			16989		VEHICLE REPAIR PARTS	17.86
			1834764565		REFUND HILTON DEPOSIT	-187.09
			2		FIRE ENGINEER EXAM	89.67
			20017		3RD GRADE POSTER CONTEST	30.00
			211130		INTERVIEW PANEL LUNCH	13.51
			21386		SAFETY EQUIPMENT	61.02
			24327		GLOVES - V152	96.68
			247		COUNCIL MEETING SUPPLIES	14.87
			267		FIRE DEPT'S AWARD CEREMONY	60.42
			2913-1		PAINT - CSD 1 BUILDING	1,437.60
			2941307		HOLIDAY LIGHTING	50.09
			2958824		HOLIDAY LIGHTING	42.97
			30307724		CREDIT - ANNUAL SUBSCRIPTION	-408.00
			3044		CITY HALL TEEN DANCE	69.25
			3236		3RD GRADE POSTER CONTEST	24.90
			32843		CITY HALL MAINTENENCE	172.02
			373		EGGSTRAVAGANZA	22.77
			381584		FOUNTAIN REPAIRS	390.26
			382027		FOUNTAIN REPAIRS	431.48
			396954		CITY HALL SUPPLIES	210.05
			403516914		3RD GRADE POSTER CONTEST	75.96

Voucher List  
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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
117193	12/14/2017	10001 US BANK	(Continued)			
			40398914		3RD GRADE POSTER CONTEST	82.49
			42467		PAINT & SUPPLIES - ROW	156.08
			5208		VEHICLE SUPPLIES	114.22
			532442		LEAGUE OF CA CITIES	162.95
			551		VEHICLE REPAIR PARTS	6.47
			5539		HOLIDAY LIGHTING CELEBRATION	50.00
			58583		HOLIDAY LIGHTING	52.78
			61756		HOLIDAY LIGHTING	38.18
			619-525-8286		CPRS DISTRICT 12 WORKSHOP	125.00
			62956		MATERIALS & SUPPLIES	64.63
			66613		RADIO REPAIR PARTS	913.86
			6759182		ELECTION SUPPLIES	145.35
			7121205Y		REFERENCE MATERIALS	46.80
			73326		VANDALISM REPAIRS	224.78
			73334		MATERIALS & SUPPLIES - TCCPW	75.97
			749949850		LEAGUE OF CA CITIES	104.06
			757-259-441		HOLIDAY LIGHTING CELEBRATION	60.00
			804		POSTAGE -SENIOR LUNCHEON	88.20
			81123		SHOP SUPPLIES	25.73
			8833		3RD GRADE POSTER CONTEST	110.00
			88331517		MEETING SUPPLIES	66.77
			89274		CLEANING SUPPLIES	69.35
			908-43698-611476-17		COPY CHARGES	25.25
			926590		LEAGUE OF CA CITIES	-162.95
			929		TEEN CENTER SUPPLIES	17.22
			9306		SANITIZER WIPES	753.93
			96568		CITY HALL REPAIRS	134.23
			980118864-001		PROCARD USED IN ERROR	60.08
			9987		GENERAL EVENTS	12.90
			AVD12358/AVD12359		EVACUATION SIGN ARTWORK	30.00
			CSHSALE-13105		2017 TAX FORMS	477.97
			D75028		UNIFORM MAINTENANCE	29.00
			KM12432		HOLIDAY LIGHTING	239.18
			M06771		CREDIT - CALENDARS	-28.00
			RA2GQY		LEAGUE OF CA CITIES	172.96
			RA2GQY-1		LEAGUE OF CA CITIES	15.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117193	12/14/2017	10001 US BANK	(Continued)			
			RA2GQY-2		LEAGUE OF CA CITIES	15.00
			SO-624010		PHONE UPGRADE PROJECT	766.85
			US-GP-100-22304213		SENIOR LUNCHEON FLYERS	70.21
			XA290001017.01		VEHICLE REPAIR PART	19.32

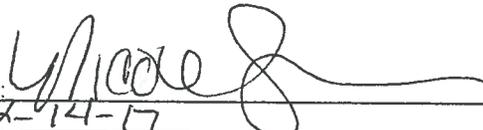
Total : 14,274.02

Bank total : 14,274.02

1 Vouchers for bank code : ubgen

1 Vouchers in this report

Total vouchers : 14,274.02

Prepared by:   
Date: 12-14-17

Approved by:   
Date: 12/14/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117273	12/21/2017	12724 AMERICAN FIDELITY ASSURANCE	B693718		VOL LIFE/CANCER/ACCIDENT INS-	3,021.88
					<b>Total :</b>	<b>3,021.88</b>
117274	12/21/2017	12722 FIDELITY SECURITY LIFE	163346499		EYEMED - VOLUNTARY VISION	731.66
					<b>Total :</b>	<b>731.66</b>
117275	12/21/2017	10844 FRANCHISE TAX BOARD	PPE 12/13/17		WITHHOLDING ORDER	25.00
					<b>Total :</b>	<b>25.00</b>
117276	12/21/2017	10508 LIFE INSURANCE COMPANY OF	December 2017		LIFE/LTD INSURANCE	2,713.88
					<b>Total :</b>	<b>2,713.88</b>
117277	12/21/2017	10779 NATIONAL BENEFIT SERVICES LLC	PPE 12/13/17		FLEXIBLE SPENDING ACCOUNT	2,158.10
					<b>Total :</b>	<b>2,158.10</b>
117278	12/21/2017	10784 NATIONAL UNION FIRE INSURANCE	December 2017		VOLUNTARY AD&D	95.63
					<b>Total :</b>	<b>95.63</b>
117279	12/21/2017	10335 SAN DIEGO FIREFIGHTERS FEDERAL	December 2017		LONG TERM DISABILITY-SAFETY	1,176.00
					<b>Total :</b>	<b>1,176.00</b>
117280	12/21/2017	10424 SANTEE FIREFIGHTERS	PPE 12/13/17		DUES/PEC/BENEVOLENT/BC EXP	2,661.45
					<b>Total :</b>	<b>2,661.45</b>
117281	12/21/2017	10776 STATE OF CALIFORNIA	PPE 12/13/17		WITHHOLDING ORDER	575.99
					<b>Total :</b>	<b>575.99</b>
117282	12/21/2017	10001 US BANK	PPE 12/13/17		PARS RETIREMENT	805.92
					<b>Total :</b>	<b>805.92</b>
117283	12/21/2017	10959 VANTAGE TRANSFER AGENT/457	PPE 12/13/17		ICMA - 457	26,571.58
					<b>Total :</b>	<b>26,571.58</b>
117284	12/21/2017	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 12/13/17		RETIREE HEALTH SAVINGS ACCOL	3,981.72
					<b>Total :</b>	<b>3,981.72</b>
<b>12 Vouchers for bank code : ubgen</b>						<b>Bank total : 44,518.81</b>

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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12 Vouchers in this report

Total vouchers : 44,518.81

Prepared by:   
Date: 12-21-17

Approved by:   
Date: 12/21/17

Voucher List  
CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117194	12/21/2017	10003 A & B SAW & LAWNMOWER SHOP	28837	51886	SMALL TOOL PARTS & REPAIRS	49.51
			28839	51886	SMALL TOOL PARTS & REPAIRS	202.57
					<b>Total :</b>	<b>252.08</b>
117195	12/21/2017	12851 A. B. HASHMI, INC	3	51965	RIVERWALK PED CROSSING	114,133.59
			3R		RETENTION	-5,706.68
					<b>Total :</b>	<b>108,426.91</b>
117196	12/21/2017	11139 ACE UNIFORMS AND ACCESSORIES	73900	51922	CLASS B UNIFORMS	378.85
					<b>Total :</b>	<b>378.85</b>
117197	12/21/2017	10168 ALBERT A WEBB ASSOCIATES	175636	51640	PROF SVCS CFD 2015-1	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
117198	12/21/2017	12584 ALLIANT CONSULTING, INC	7284	51710	LABOR COMPLIANCE PROGRAM	510.00
					<b>Total :</b>	<b>510.00</b>
117199	12/21/2017	12740 ALPHA CARD SYSTEMS	SI-320123	51987	ID PRINTER	2,520.42
					<b>Total :</b>	<b>2,520.42</b>
117200	12/21/2017	11445 AMERICAN MESSAGING	L1072898RL		FD PAGER SERVICE	215.10
					<b>Total :</b>	<b>215.10</b>
117201	12/21/2017	12083 ANIMAL PEST MANAGEMENT	565745	51760	PEST CONTROL SERVICES	45.00
			568670	51760	PEST CONTROL SERVICES	640.00
					<b>Total :</b>	<b>685.00</b>
117202	12/21/2017	10412 AT&T	000010547791		TELEPHONE	721.84
					<b>Total :</b>	<b>721.84</b>
117203	12/21/2017	10516 AWARDS BY NAVAJO	1117301	52000	NAMETAGS	23.71
					<b>Total :</b>	<b>23.71</b>
117204	12/21/2017	12907 BALFOUR BEATTY CONSTRUCTION	GRD1172S		REFUNDABLE DEPOSIT	19,534.43
					<b>Total :</b>	<b>19,534.43</b>
117205	12/21/2017	10062 BATHRICK, FRANK T	12142017A		COMMISSION STIPEND	50.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117205	12/21/2017	10062 10062 BATHRICK, FRANK T	(Continued)			<b>Total : 50.00</b>
117206	12/21/2017	10018 BENCHMARK LANDSCAPE SVCS INC	138120 138121	51903 51859	A3 LANDSCAPE SERVICES A2 LANDSCAPE SERVICES	10,001.01 12,575.00 <b>Total : 22,576.01</b>
117207	12/21/2017	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS NOV 2017		LEGAL SERVICES NOV 2017	44,900.80 <b>Total : 44,900.80</b>
117208	12/21/2017	11989 BEST WASHER SALE & SERVICE	48925 48952		WASHER REPAIRS WASHER REPAIR	255.64 471.88 <b>Total : 727.52</b>
117209	12/21/2017	10021 BOUND TREE MEDICAL LLC	82697033 82697034 82697035 82698660 82698661 82704571 82704572 82704573 82706076 82706077 82706078 82706079 82706080	51860 51860 51860 51860 51860 51860 51860 51860 51860 51860 51860 51860 51860	EMS SUPPLIES EMS SUPPLIES	510.31 134.46 165.90 168.86 642.93 77.57 91.05 16.48 27.38 1,121.93 8.39 208.60 208.60 <b>Total : 3,382.46</b>
117210	12/21/2017	10098 BURNER, RONALD	120517-1	51862	ATHLETIC FIELD COORDINATION	2,083.34 <b>Total : 2,083.34</b>
117211	12/21/2017	10024 BUSINESS PRINTING COMPANY INC	892800		BUILDING DIVISION FORMS	486.63 <b>Total : 486.63</b>
117212	12/21/2017	10876 CANON SOLUTIONS AMERICA INC	988955157	51837	SCANNER MAINTENANCE	72.71 <b>Total : 72.71</b>
117213	12/21/2017	10032 CINTAS CORPORATION #694	694421447	51880	UNIFORM/PARTS CLEANER RNTL	79.65

Voucher List  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117213	12/21/2017	10032 CINTAS CORPORATION #694	(Continued) 694424390	51880	UNIFORMS/PARTS CLEANER RNTL	61.57
					<b>Total :</b>	<b>141.22</b>
117214	12/21/2017	12022 CITY CLERK'S ASSOCIATION	20160458		JOB ADVERTISING	200.00
					<b>Total :</b>	<b>200.00</b>
117215	12/21/2017	11330 CLEANSTREET	88402 88539	51847 51847	STREET SWEEPING SVCS STREET SWEEPING SVCS	225.00 14,876.64
					<b>Total :</b>	<b>15,101.64</b>
117216	12/21/2017	12860 COLANTUONO, HIGHSMITH &	34453		SDCOE CONSORTIUM	104.26
					<b>Total :</b>	<b>104.26</b>
117217	12/21/2017	12153 CORODATA RECORDS	RS4365261	51981	DOC RETRIEVAL AND STORAGE	586.52
					<b>Total :</b>	<b>586.52</b>
117218	12/21/2017	10358 COUNTY OF SAN DIEGO	18CTOFSAN05 18CTOFSASN05	51967 51826	RCS SHERIFF RADIO & MDT COST: 800 HMZ ACCESS (FIRE/PS)	4,503.00 1,601.70
					<b>Total :</b>	<b>6,104.70</b>
117219	12/21/2017	10486 COUNTY OF SAN DIEGO	201700782		RECORDED DOC	18.00
					<b>Total :</b>	<b>18.00</b>
117220	12/21/2017	10040 COUNTYWIDE MECHANICAL SYSTEMS	P17071834 P17072090 P17072120-REV P17072384 P17072385 P17072578 P17072583	51890 51890 51890 51890 51890 51890 51890	PLUMBING REPAIRS PLUMBING REPAIRS PLUMBING REPAIRS PLUMBING REPAIRS PLUMBING REPAIRS PLUMBING REPAIRS PLUMBING REPAIRS	706.36 670.00 1,216.85 711.89 165.00 220.00 238.26
					<b>Total :</b>	<b>3,928.36</b>
117221	12/21/2017	10333 COX COMMUNICATIONS	052335901 094486701		8950 COTTONWOOD AVE CITY HALL GROUP BILL	205.39 3,088.70
					<b>Total :</b>	<b>3,294.09</b>
117222	12/21/2017	12823 CROSSTOWN ELECTRICAL	3833-001	51984	TRAFFIC SIGNAL EQUIPMENT	27,136.84

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117222	12/21/2017	12823 CROSSTOWN ELECTRICAL	(Continued)	51984		
					<b>Total :</b>	<b>27,136.84</b>
117223	12/21/2017	10043 D & D SERVICES INC	31196	51942	DEAD ANIMAL REMOVAL	1,325.00
					<b>Total :</b>	<b>1,325.00</b>
117224	12/21/2017	11295 DOKKEN ENGINEERING	32251	50583	CONSTRUCTION INSPECTION	5,775.00
					<b>Total :</b>	<b>5,775.00</b>
117225	12/21/2017	12593 ELLISON WILSON ADVOCACY, LLC	1117 1217	51970 51970	ADVOCACY SERVICES ADVOCACY SERVICES	1,500.00 1,500.00
					<b>Total :</b>	<b>3,000.00</b>
117226	12/21/2017	10057 ESGIL CORPORATION	12/04/17-12/08/17 12/11/17-12/15/17		SHARE OF FEES SHARE OF FEES	15,452.96 25,692.20
					<b>Total :</b>	<b>41,145.16</b>
117227	12/21/2017	10580 FASTENAL COMPANY	CAELC70866	51773	VEHICLE REPAIR PARTS	111.15
					<b>Total :</b>	<b>111.15</b>
117228	12/21/2017	12760 FOCUS PSYCHOLOGICAL	SANTEE2017-11		DEBRIEFING SERVICE	150.00
					<b>Total :</b>	<b>150.00</b>
117229	12/21/2017	12638 GEORGE HILLS COMPANY, INC.	INV1012759	51851	ADMIN -LIABILITY CLAIMS	1,550.00
					<b>Total :</b>	<b>1,550.00</b>
117230	12/21/2017	10065 GLOBAL POWER GROUP INC	52427 52428	51951 51951	ELECTRICAL REPAIRS & MAINT ELECTRICAL REPAIRS & MAINT	326.63 1,222.43
					<b>Total :</b>	<b>1,549.06</b>
117231	12/21/2017	11196 HD SUPPLY FACILITIES	9159212737 9159326073-A 9159326073-B	51779 51779 51778	STATION SUPPLIES STATION SUPPLIES SHOP SUPPLIES	652.08 116.26 29.29
					<b>Total :</b>	<b>797.63</b>
117232	12/21/2017	10256 HOME DEPOT CREDIT SERVICES	3151312 5160289	51780 51780	VEHICLE REPAIR PART STATION SUPPLIES	7.48 36.04

Voucher List  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117232	12/21/2017	10256	10256 HOME DEPOT CREDIT SERVICES	(Continued)		
					<b>Total :</b>	<b>43.52</b>
117233	12/21/2017	10301	HORSMAN AUTOMOTIVE			
			409708	51781	SMOG TEST	44.95
			409966	51781	SMOG TEST	44.95
			409967	51781	SMOG TEST	44.95
			409979	51781	SMOG TEST	44.95
			409980	51781	SMOG TEST	44.95
			410006	51781	SMOG TEST	44.95
			410008	51781	SMOG TEST	44.95
			410009	51781	SMOG TEST	44.95
			410115	51781	SMOG TEST	44.95
					<b>Total :</b>	<b>404.55</b>
117234	12/21/2017	11724	ICF JONES & STOKES INC			
			0126478	50991	MSCP SUBAREA PLAN & EIR	41,890.00
					<b>Total :</b>	<b>41,890.00</b>
117235	12/21/2017	10075	IRON MOUNTAIN INFO MGMT INC			
			201473776		DATA STORAGE	308.02
					<b>Total :</b>	<b>308.02</b>
117236	12/21/2017	11986	MARION B BORG ENVIRONMENTAL			
			SANTEE01-61	51024	FANITA RCH CONSULTING SVCS	1,071.00
			SECT. 6 GRANT-21	51024	PROF SVCS-SUBAREA PLAN COOF	1,606.50
					<b>Total :</b>	<b>2,677.50</b>
117237	12/21/2017	10079	MEDICO PROFESSIONAL			
			2094153	51876	MEDICAL LINEN SERVICE	8.16
			2094154	51876	MEDICAL LINEN SERVICE	20.02
			2097611	51876	MEDICAL LINEN SERVICE	20.02
			2097612	51876	MEDICAL LINEN SERVICE	8.16
					<b>Total :</b>	<b>56.36</b>
117238	12/21/2017	12451	MOBILE GRAPHICS & DESIGN			
			201785	51854	BANNER INSTALL & REMOVAL	225.00
					<b>Total :</b>	<b>225.00</b>
117239	12/21/2017	11349	MSI TEC INC			
			118760	51982	COMMUNICATIONS EQUIPMENT	1,835.21
					<b>Total :</b>	<b>1,835.21</b>
117240	12/21/2017	10442	PAYCO SPECIALTIES			
			1768-11-2017	51934	STREET STRIPING & MARKING	1,425.55
					<b>Total :</b>	<b>1,425.55</b>

Voucher List  
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117241	12/21/2017	10241 JAN SHERAR	121217		PETTY CASH REIMB - CITY CLERK	175.33
					<b>Total :</b>	<b>175.33</b>
117242	12/21/2017	10161 PRIZM JANITORIAL SERVICES INC	151953	51881	CUSTODIAL SVCS - OFFICES	2,502.63
			151954	51893	CUSTODIAL SVCS - PARKS	1,973.85
			151972	51881	CUSTODIAL SERVICES - OFFICES	600.00
					<b>Total :</b>	<b>5,076.48</b>
117243	12/21/2017	10101 PROFESSIONAL MEDICAL SUPPLY	Z992747	51821	OXYGEN CYLINDERS & REFILLS	87.24
			Z992748	51821	OXYGEN CYLINDERS & REFILLS	140.00
			Z992749	51821	OXYGEN CYLINDERS & REFILLS	86.48
					<b>Total :</b>	<b>313.72</b>
117244	12/21/2017	12062 PURETEC INDUSTRIAL WATER	1601433	51867	DEIONIZED WATER SERVICE	45.00
					<b>Total :</b>	<b>45.00</b>
117245	12/21/2017	10097 ROMAINE ELECTRIC CORPORATION	12-041111	51822	VEHICLE SUPPLIES	211.51
					<b>Total :</b>	<b>211.51</b>
117246	12/21/2017	10212 SANTEE SCHOOL DISTRICT	2017-4	51855	TEEN CENTER TRANSPORTATION	918.00
					<b>Total :</b>	<b>918.00</b>
117247	12/21/2017	10768 SANTEE SCHOOL DISTRICT	7860		SYCAMORE CANYON FIELD IMPRC	20,000.00
			7874	51914	JOINT USE FIELDS - RIO SECO	745.52
					<b>Total :</b>	<b>20,745.52</b>
117248	12/21/2017	10110 SECTRAN SECURITY INC	17120386	51958	TRANSPORT SERVICES DEC 2017	117.08
					<b>Total :</b>	<b>117.08</b>
117249	12/21/2017	12694 SHARPE, DEBORAH A.	11/30/17	51896	FANITA RANCH PARKS PLANNING (	5,635.00
					<b>Total :</b>	<b>5,635.00</b>
117250	12/21/2017	12223 SITEONE LANDSCAPE SUPPLY LLC	83583409	51831	IRRIGATION SUPPLIES	370.82
			83718291	51831	IRRIGATION SUPPLIES	457.58
					<b>Total :</b>	<b>828.40</b>
117251	12/21/2017	10217 STAPLES BUSINESS ADVANTAGE	3360144357	51832	OFFICE SUPPLIES	377.94
			3360144358	51832	OFFICE SUPPLIES	32.31

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117251	12/21/2017	10217 STAPLES BUSINESS ADVANTAGE	(Continued)			
			3360144359	51883	OFFICE SUPPLIES	242.20
			3361043877	51832	OFFICE SUPPLIES	22.17
			3361486957	51824	OFFICE SUPPLIES - CITY CLERK	141.49
					<b>Total :</b>	<b>816.11</b>
117252	12/21/2017	10838 STATE OF CA DEPT OF INDUST REL	OSIP 64731		FY17/18 WORK COMP ASSESSMEN	7,582.51
					<b>Total :</b>	<b>7,582.51</b>
117253	12/21/2017	10027 STATE OF CALIFORNIA	272068		FINGERPRINTING CHARGES	160.00
					<b>Total :</b>	<b>160.00</b>
117254	12/21/2017	10119 STEVEN SMITH LANDSCAPE INC	37236	51869	A1 LANDSCAPE SERVICES	110.00
			37237	51869	A1 LANDSCAPE SERVICES	110.00
			37238	51869	A1 LANDSCAPE SERVICES	110.00
			37239	51869	A1 LANDSCAPE SERVICES	1,300.00
			37347	51869	A1 LANDSCAPE SERVICES	36,849.82
					<b>Total :</b>	<b>38,479.82</b>
117255	12/21/2017	12477 STREAMLINE AUTOMATION	2017-192		ANNUAL SOFTWARE LIC/FEES	2,745.60
					<b>Total :</b>	<b>2,745.60</b>
117256	12/21/2017	10121 SUPERIOR READY MIX LP	913452	51918	ASPHALT MATERIALS & SUPPLIES	112.06
			914557	51918	ASPHALT MATERIALS & SUPPLIES	120.68
			916399	51918	ASPHALT MATERIALS & SUPPLIES	241.36
			916400	51918	ASPHALT MATERIALS & SUPPLIES	29.09
					<b>Total :</b>	<b>503.19</b>
117257	12/21/2017	10880 TERRYBERRY COMPANY LLC	E32356		SERVICE AWARD PINS	747.69
					<b>Total :</b>	<b>747.69</b>
117258	12/21/2017	10250 THE EAST COUNTY	00058439		PUBLIC HEARING NOTICE	241.50
					<b>Total :</b>	<b>241.50</b>
117259	12/21/2017	10158 THE SOCO GROUP INC	0467426-IN	51802	DELIVERED FUEL	1,027.19
			0468728-IN	51802	DELIVERED FUEL	753.65
			0469105-IN	51802	DELIVERED FUEL	138.30
			CL15442	52008	FLEET CARD FUELING	1,243.99

Voucher List  
CITY OF SANTEE

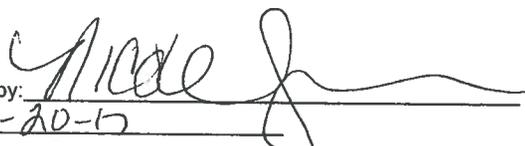
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117259	12/21/2017	10158 THE SOCO GROUP INC	(Continued) CL15886 CL16644	52008 52008	FLEET CARD FUELING FLEET CARD FUELING	851.71 296.49
<b>Total :</b>						<b>4,311.33</b>
117260	12/21/2017	10133 UNDERGROUND SERVICE ALERT	1120170680 820170683 920170677	51843 51843 51843	DIG ALERT SERVICES DIG ALERT SERVICES DIG ALERT SERVICES	158.50 267.40 175.00
<b>Total :</b>						<b>600.90</b>
117261	12/21/2017	12480 UNITED SITE SERVICES	52022	51913	PORTABLE TOILET RENTAL	131.99
<b>Total :</b>						<b>131.99</b>
117262	12/21/2017	10978 US BANK	4826538 (A)		CDC TAB 2016 SERIES A & B	1,200.00
<b>Total :</b>						<b>1,200.00</b>
117263	12/21/2017	11194 USAFACT INC	7120941		BACKGROUND CHECK	47.44
<b>Total :</b>						<b>47.44</b>
117264	12/21/2017	10475 VERIZON WIRELESS	572028810-00001		CELL PHONE SERVICE	1,657.30
<b>Total :</b>						<b>1,657.30</b>
117265	12/21/2017	10148 WESTAIR GASES & EQUIPMENT INC	10591049 10592113	51899 51899	WELDING SUPPLIES - PSD WELDING SUPPLIES - PSD	28.13 29.29
<b>Total :</b>						<b>57.42</b>
117266	12/21/2017	10537 WETMORES	63072171	51808	VEHICLE REPAIR PARTS	25.80
<b>Total :</b>						<b>25.80</b>
117267	12/21/2017	10137 WILLIAMS, RUSTY	12142017B		COMMISSION STIPEND	50.00
<b>Total :</b>						<b>50.00</b>
117268	12/21/2017	10797 WILSON, LEE	12142017C		COMMISSION STIPEND	50.00
<b>Total :</b>						<b>50.00</b>
117269	12/21/2017	10317 WM HEALTHCARE SOLUTIONS INC	0386221-2793-4 0386222-2793-2	51809 51809	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	92.84 181.23

Voucher List  
CITY OF SANTEE

Bank code : ubgen

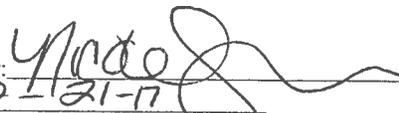
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
117269	12/21/2017	10317 10317 WM HEALTHCARE SOLUTIONS INC	(Continued)			
					<b>Total :</b>	<b>274.07</b>
117270	12/21/2017	12771 XEROS HIGH PERFORMANCE WORK	30383 30571	52005 52005	TURNOUT INSPECTION/REPAIR TURNOUT INSPECTION/REPAIR	2,342.35 843.50
					<b>Total :</b>	<b>3,185.85</b>
117271	12/21/2017	10232 XEROX CORPORATION	091475782 091475783 091475784 091475785 091475786 091475787 091475788 091475789 091475790 091475791	51835 51813 51812 51872 51856 51857 51910 51912 51836 51911	COPY CHARGES COPY CHARGES - CITY CLERK COPY CHARGES COPY CHARGES & LEASE COPY CHARGES & LEASE	143.37 260.63 77.52 260.10 308.85 423.22 232.73 318.10 126.43 310.65
					<b>Total :</b>	<b>2,461.60</b>
117272	12/21/2017	10318 ZOLL MEDICAL CORPORATION	2603501 2603697 2603709	51817 51817 51817	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	96.98 409.20 447.22
					<b>Total :</b>	<b>953.40</b>
79 Vouchers for bank code : ubgen						<b>Bank total : 469,781.71</b>
79 Vouchers in this report						<b>Total vouchers : 469,781.71</b>

Prepared by:   
 Date: 12-20-17  
 Approved by:   
 Date: 12/20/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
5758	12/22/2017	10955 DEPARTMENT OF THE TREASURY	PPE 12/13/17		FEDERAL WITHHOLDING TAX AND	84,400.71
					<b>Total :</b>	<b>84,400.71</b>
5767	12/22/2017	10956 FRANCHISE TAX BOARD	PPE 12/13/17		CA STATE TAX WITHHELD	24,875.56
					<b>Total :</b>	<b>24,875.56</b>
2 Vouchers for bank code : ubgen						<b>Bank total : 109,276.27</b>
2 Vouchers in this report						<b>Total vouchers : 109,276.27</b>

Prepared by:   
Date: 12-21-17  
Approved by:   
Date: 12/21/17

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
12173	12/27/2017	10353 PERS	12 17 3		RETIREMENT PAYMENT	97,631.37	
						Total :	97,631.37
1 Vouchers for bank code : ubgen						Bank total :	97,631.37
1 Vouchers in this report						Total vouchers :	97,631.37

Prepared by:   
Date: 12/21/17  
Approved by:   
Date: 12/21/17

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1D

**MEETING DATE**    January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE**        **POLICY ON THE PAYMENT OF UNIFORM ALLOWANCE TO  
FIRE BATTALION CHIEFS**

**DIRECTOR/DEPARTMENT**    Jessie Bishop, Director of Human Resources & Risk  
Management 

**SUMMARY**

On June 28, 2017, the City Council approved Resolution 069-2017 to approve a Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs. Pursuant to their Employment Agreements, the City provides Fire Battalion Chiefs a uniform allowance which is reported to CalPERS as special compensation. In order to comply with the Public Employees' Retirement Law (PERL) regulations an amendment to the current policy language regarding the payment and reporting of the uniform allowance is required. The attached resolution approves the policy with a change in the amount of each Battalion Chief's uniform allowance from \$600 to \$650 per fiscal year.

**FINANCIAL STATEMENT** 

Adoption of the resolution will result in a total cost increase of approximately \$190 per fiscal year.

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** 

Adopt the attached Resolution

**ATTACHMENTS**

Resolution with attached Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs

**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, ADOPTING A POLICY ON THE PAYMENT OF  
UNIFORM ALLOWANCE TO FIRE BATTALION CHIEFS**

**WHEREAS**, the City of Santee (hereinafter, the "City") has entered into Employment Agreements with the unrepresented Fire Battalion Chiefs of the City of Santee Fire Department;

**WHEREAS**, the Employment Agreements provide for the payment of a uniform allowance for those Battalion Chiefs which the City reports to CalPERS as special compensation, which is similar to the benefit provided to the represented employees of the Santee Fire Department under the applicable Memorandum of Understanding; and

**WHEREAS**, the parties have agreed to make changes to the amount of the payment of the uniform allowance; and

**WHEREAS**, to comply with California Code of Regulations 571, a policy or agreement adopted by the Council is required; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee, California does hereby approve and adopt the Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10<sup>th</sup> day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

---

**PEGGY JOHNS, MMC, INTERIM CITY CLERK**

Attachment: Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs

## **City of Santee**

### **Policy on the Payment of Uniform Allowance to Fire Battalion Chiefs**

#### **Allowance**

The City agrees to pay uniform allowance to each Fire Battalion Chief for the maintenance and purchase of Class A and B uniforms and other related uniform attire. The current amount of the uniform allowance for fiscal year 2017/18 is \$650. This amount may be amended from time to time.

#### **Payment**

The reimbursement shall be paid effective with the first pay period ending on or after July 1, 2017, the annual uniform allowance shall be paid on a bi-weekly basis. The benefit will commence similarly every July 1st of subsequent years. The City will report to CalPERS the actual monetary value of the uniform allowance for Fire Battalion Chiefs who are CalPERS Classic Members. This excludes items that are solely for personal health and safety such as protective vests, pistols, guns, bullets, and safety shoes. Under PEPRA, a uniform allowance or the value of uniforms is not considered pensionable compensation for "new members" of CalPERS.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1E

**MEETING DATE** January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS, PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO BY-DISTRICT ELECTIONS

**DIRECTOR/DEPARTMENT** Peggy Johns, MMC, Interim City Clerk 

**SUMMARY**

City Council members of the City of Santee are currently elected by at-large elections, whereby each member is elected through a City-wide vote. The California Voting Rights Act ("CVRA") expresses a preference for by-district elections, where each Council member is elected by the voters residing in his or her district. Many cities are moving from at-large to by-district elections, and the City is considering making that transition.

**ENVIRONMENTAL REVIEW** The transition to district-based elections is exempt from environmental review under CEQA pursuant to CEQA Guidelines (Cal. Code Regs., tit. 14 § 15000 *et seq.*) sections 15061(b)(3), 15320, and 15378(b)(3).

**FINANCIAL STATEMENT**  The City will incur costs not to exceed \$50,000 for the services of National Demographics Corporation to assist with the transition. The City does not expect the transition to result in additional costs from the County. However, it is anticipated that the transition to by-district elections may increase the cost of future elections.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION**   
Adopt the attached Resolution.

**ATTACHMENTS**  
Resolution

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT  
ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010  
AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO BY-DISTRICT  
ELECTIONS**

**WHEREAS**, City Council members of the City of Santee ("City") are currently elected by at-large elections, whereby each member is elected through a City-wide vote; and

**WHEREAS**, the California Voting Rights Act ("CVRA") expresses a preference for by-district elections, whereby each Council member is elected by the voters residing in his or her district; and

**WHEREAS**, many cities are moving from at-large to by-district elections, and the City is considering making that transition; and

**WHEREAS**, prior to the City Council's consideration of an ordinance to establish district boundaries for a by-district electoral system, the City is required under Elections Code section 10010 to hold public hearings where the public may provide input on the composition of the districts, draw proposed maps that must be published and available for the public to comment on during at least two public hearings, and adopt an ordinance with the new map showing the districts; and

**WHEREAS**, the City Council desires to declare its intention to adopt an ordinance pursuant to Government Code Section 34886 transitioning from at-large to by-district elections for the next general municipal election, establishing specific steps it will undertake to facilitate this transition, and establishing an estimated time frame for doing so.

**NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:**

**Section 1. Recitals**

That the recitals set forth above are true and correct.

**Section 2. Intent to Transition to By-District Elections**

That the City Council intends to consider adoption of an ordinance, as authorized by Government Code Section 34886, consistent with Elections Code Section 10010, to transition to a by-district election system for use in the City's 2018 general municipal election for City Council members.

## RESOLUTION NO.

### **Section 3. Upcoming Actions**

That the City Council shall take, or shall cause City staff to take, the following actions on or about the dates listed below, taking into consideration the time required for public outreach and input, agenda requirements under the Brown Act, the City Council's meeting schedule, and the timeframes established under Elections Code section 10010:

- (a) Before drawing a draft map or maps of the proposed district boundaries, the City will hold at least two Public Hearings at which the public is invited to provide input regarding the composition of the districts and to consider district boundaries as provided in Elections Code Section 10010. These two Public Hearings are scheduled for January 24, 2018, and February 14, 2018. Prior to the January 24, 2018 Public Hearing, the City may conduct public outreach, including to non-English-speaking communities, to explain the districting process and to encourage public participation.
- (b) Between February 15, 2018, and March 7, 2018, a draft map or maps will be drawn by a professional demographer with extensive experience with the CVRA and in drafting Council districts.
- (c) The City will publish the draft map or maps and the potential sequence of the district elections no later than March 7, 2018, and will hold at least two Public Hearings at which the public is invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections. These two Public Hearings are scheduled for March 14, 2018, and March 28, 2018.
- (d) On April 25, 2018, the City Council will consider and adopt an ordinance establishing district elections, including the adoption of a district boundary map and the sequence of the district elections.

### **Section 4. Severability**

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

### **Section 5. Effective Date**

That this Resolution shall take effect upon its adoption.

### **Section 6. Certification**

That the City Clerk shall certify the passage and adoption of this Resolution.

**RESOLUTION NO.**

**Section 7. CEQA**

That a transition from at-large to by-district elections is exempt from environmental review under the California Environmental Quality Act ("CEQA") (Public Resources Code §§ 21000 *et seq.*) pursuant to State CEQA Guidelines (Cal. Code Regs., tit. 14 § 15000 *et seq.*) sections 15061(b)(3), 15320, and 15378(b)(3). Adoption of this Resolution is an organizational and administrative activity of the City, does not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment, and is therefore not a project for purposes of CEQA. In the event adoption of this Resolution does constitute a project, it is categorically exempt under Class 20 (Changes in the Organization of Local Governments) categorical exemption.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10<sup>th</sup> day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

---

**PEGGY JOHNS, MMC, INTERIM CITY CLERK**

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1F

**MEETING DATE**

January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE RIVERWALK DRIVE PEDESTRIAN CROSSING PROJECT (CIP 2014-05) AS COMPLETE

**DIRECTOR/DEPARTMENT**

*FOR*

Melanie Kush, Development Services

**SUMMARY**

This item requests City Council accept the Riverwalk Drive Pedestrian Crossing project (CIP 2014-05) as complete.

City Council awarded the construction contract for the Riverwalk Drive Pedestrian Crossing project (CIP 2014-05) to A. B. Hashmi, Inc. on August 9, 2017 in the amount of \$176,650.00 with change order authorization up to \$17,665.00. A Notice to Proceed was issued on September 28, 2017 and the work was completed on December 4, 2017. Two change orders were approved for minor changes in the amount of \$4,360.77, making the total contract price \$181,010.77.

Staff requests City Council accept the project as complete and direct the City Clerk to file a Notice of Completion.

**FINANCIAL STATEMENT**

Funding for this project is provided by a SANDAG Active Transportation Grant in the amount of \$216,900.00 and a local match provided by Traffic Mitigation Fees in the amount of \$24,100.00. This project is included in the adopted Capital Improvement Program Budget.

Total Budget	<u>\$241,000.00</u>
Design and Bidding	\$ 29,677.55
Construction Contract	176,650.00
Construction Change Orders	4,360.77
Construction Management and Inspection	22,903.57
Project Close Out	<u>3,000.00</u>
Total Project Cost	<u>\$236,591.89</u>

**CITY ATTORNEY REVIEW**

N/A

Completed

**RECOMMENDATION**

Adopt the attached Resolution accepting the Riverwalk Drive Pedestrian Crossing project (CIP 2014-05) as complete.

**ATTACHMENTS**

Resolution

Location Map

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
ACCEPTING THE RIVERWALK DRIVE PEDESTRIAN CROSSING PROJECT  
(CIP 2014-05) AS COMPLETE**

**WHEREAS**, the City Council awarded the construction contract for the Riverwalk Drive Pedestrian Crossing project (CIP 2014-05) to A. B. Hashmi, Inc., on August 9, 2017 for \$176,650.00; and

**WHEREAS**, City Council authorized staff to approve construction change orders not to exceed \$17,650.00; and

**WHEREAS**, Staff approved two construction change orders totaling \$4,360.77; and

**WHEREAS**, the project was completed for a total contract amount of \$181,010.77; and

**WHEREAS**, A. B. Hashmi, Inc., has completed the project in accordance with the contract plans and specifications.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the construction of the Riverwalk Drive Pedestrian Crossing project (CIP 2014-05) is accepted as complete on this date and the City Clerk is directed to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10th day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PEGGY JOHNS, MMC, INTERIM CITY CLERK**



**LOCATION MAP**

**City of Santee  
COUNCIL AGENDA STATEMENT**

**MEETING DATE**

January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE HEATHERDALE STREET STORM DRAIN IMPROVEMENTS PROJECT (CIP 2015-22) AS COMPLETE**

**DIRECTOR/DEPARTMENT**

*by sda*  
Melanie Kush, Development Services

**SUMMARY**

This item requests City Council accept the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) as complete.

City Council awarded the construction contract for the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) to Crest Equipment Inc., on June 14, 2017 in the amount of \$495,805.00 with change order authorization up to \$49,500.00. A Notice to Proceed was issued on September 5, 2017 and the work was completed on December 28, 2017. Three change orders were approved in the amount of \$11,615.68 for additional work, making the total contract price \$507,420.68.

Staff requests City Council accept the project as complete and direct the City Clerk to file a Notice of Completion.

**FINANCIAL STATEMENT** *fm*

This project is included in the adopted Capital Improvement Program budget. Funding for this project is provided by Drainage Impact Fees.

Total Budget	<u>\$1,117,570.00</u>
Design and Bidding	\$ 58,196.11
Construction Contract	495,805.00
Construction Change Orders	11,615.68
Construction Management and Inspection	22,766.41
Project Close Out	<u>3,000.00</u>
Total Project Cost	<u>\$591,383.20</u>

**CITY ATTORNEY REVIEW**

N/A

Completed

**RECOMMENDATION** *mOB*

Adopt the attached Resolution accepting the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) as complete.

**ATTACHMENTS**

Resolution                      Location Map

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
ACCEPTING THE HEATHERDALE STREET STORM DRAIN IMPROVEMENTS  
PROJECT (CIP 2015-22) AS COMPLETE**

**WHEREAS**, the City Council awarded the construction contract for the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) to Crest Equipment Inc., on June 14, 2017 for \$495,805.00; and

**WHEREAS**, City Council authorized staff to approve construction change orders not to exceed \$49,500.00; and

**WHEREAS**, Staff approved three construction change orders totaling \$11,615.68; and

**WHEREAS**, the project was completed for a total contract amount of \$507,420.68; and

**WHEREAS**, Crest Equipment Inc., has completed the project in accordance with the contract plans and specifications.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the construction of the Heatherdale Street Storm Drain Improvements Project (CIP 2015-22) is accepted as complete on this date and the City Clerk is directed to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10th day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

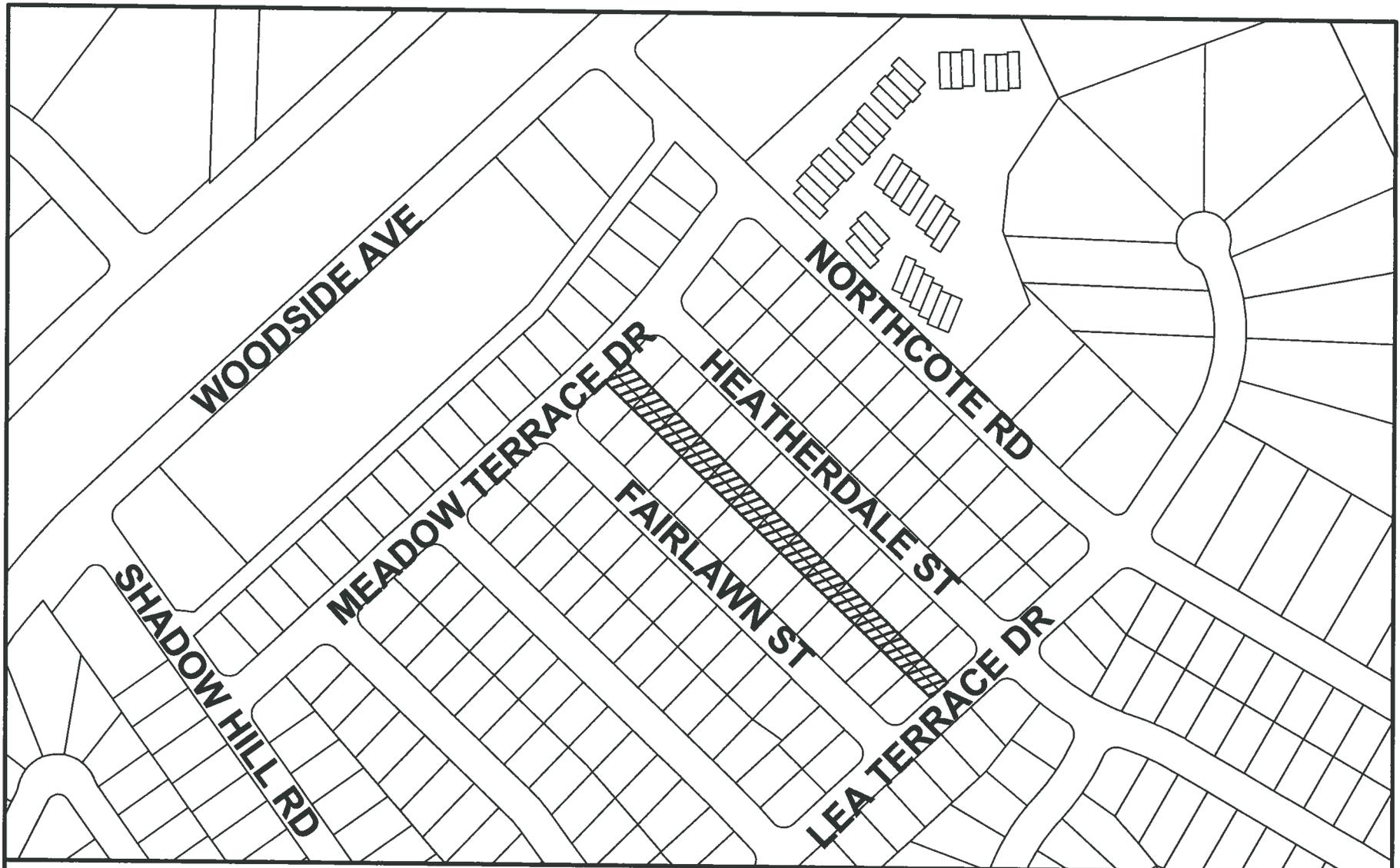
**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PEGGY JOHNS, MMC, INTERIM CITY CLERK**



**Heatherdale Street Storm  
Drain Improvements  
CIP 2015-22**



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1H

**MEETING DATE** January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION ADOPTING A MODIFIED EXECUTIVE  
MANAGEMENT RETIREE HEALTH PREMIUM ASSISTANCE  
PROGRAM

**DIRECTOR/DEPARTMENT** Jessie Bishop, Director of Human Resources & Risk  
Management 

**SUMMARY**

On June 25, 2003 the City Council adopted Resolution 053-2003 which adopted the Two-Year Operating Budget for Fiscal Years 2003-04 and 2004-05 and established the Executive Management Retiree Health Premium Assistance Program. On December 13, 2017, City Council directed staff to bring an item for consideration modifying the Executive Management Retiree Health Premium Assistance Program, limiting its benefits to those employees currently in eligible positions (and one retiree who already qualified) and establishing a flat benefit amount for all eligible retirees. The benefit amount will be limited to \$400 a month until age 65 or Medicare eligibility, whichever is earlier. The attached Resolution will modify the Executive Management Retiree Health Premium Assistance Program effective January 10, 2018, in accordance with that direction.

**FINANCIAL STATEMENT** 

These changes will likely result in significant future cost avoidance to the City.

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** 

Adopt the attached Resolution

**ATTACHMENTS**

Resolution

Executive Retiree Health Premium Assistance Program plan document

**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, MODIFYING THE EXECUTIVE MANAGEMENT  
RETIREE HEALTH PREMIUM ASSISTANCE PROGRAM**

**WHEREAS**, the City Council adopted Resolution No. 53-2003, which established the Executive Management Retiree Health Premium Assistance Program ("Program"), during a public meeting held on June 25, 2003; and

**WHEREAS**, the City Council desires to modify the Executive Management Retiree Health Premium Assistance Program in accordance with the provisions in the Program which allows for its modification and/or discontinuance at any time.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee, California, does hereby approve and adopt the Executive Management Retiree Health Premium Assistance Program as modified effective January 10, 2018.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10<sup>th</sup> day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

---

**PEGGY JOHNS, MMC, INTERIM CITY CLERK**

Attachment: Executive Management Retiree Health Premium Assistance Program plan document, as modified effective January 10, 2018



# **City of Santee**

## **Executive Management**

### **Retiree Health Premium Assistance Program**

#### **Plan Document**

**Revised January 10, 2018**

Executive Management  
Retiree Health Premium Assistance Program

**PURPOSE**

The purpose of this Program is to provide health premium assistance to retired employees who have served the City of Santee in an executive management capacity. The Program was revised January 10, 2018 by resolution to limit the application to specific individuals, modify the benefit and sunset the Program.

**DEFINITIONS**

**“CalPERS Retiree”** is a member of California Public Employees Retirement System who has 5 years of service credit with CalPERS and is at least 50 years of age.

**“City”** means City of Santee, a municipal corporation organized under the laws of the State of California.

**“COBRA”** means the Consolidated Omnibus Budget Reconciliation Act of 1985. Most employers with twenty or more employees that provide health benefits are subject to offering employees (and/or their covered dependents) the right to a temporary extension of group insurance (called “continuation coverage”) upon experiencing a qualifying event.

**“Health Plan”** means any medical care plan under which coverage is extended to active and eligible retired employees of the City. The City may change, at any time and in its discretion, the Health Plan that it provides to active and retired employees of the City.

**“Health Premium Assistance”** is defined under this Program as the City’s contribution towards health assistance benefits to medical insurance for eligible Executive Management. Effective February 1, 2018, the contribution is a fixed monthly amount of \$400.

**“HIPAA”** is defined as Health Insurance Portability Accountability Act of 1996. This law ensures continuity of health care coverage for individuals changing jobs; includes a provision that impacts the management of health information; seeks to simplify the administration of health insurance; and aims to combat waste, fraud and abuse in health insurance and health care.

**“Participant”** means any individual who participates in this Program by enrolling in the City’s group Health Insurance plan in accordance with eligibility guidelines set forth in this program document and in accordance with the contract between the City of Santee and its health insurance carrier.

**“Program”** refers to the retiree health premium assistance program as defined and outlined in this document.

**“Years of Service”** under this program shall mean the number of aggregate years of actual service with the City as credited by CalPERS for determining years of service for pension benefits. It also includes military service that must be credited by CalPERS under federal law resulting from a leave of absence from the City.

**ELIGIBILITY**

Executive Management employees who meet the criteria listed below will be eligible for the Retiree Health Premium Assistance Program upon retirement as outlined by this document.

Executive Management  
Retiree Health Premium Assistance Program

Executive Management employees must:

- Retire simultaneously from the City of Santee and from CalPERS;
- Have eight (8) years of aggregate service with the City at the time of retirement, of which at least two (2) of those years were at the Executive Management level; and
- Be at least 50 years of age on his or her last day of employment with the City.

Eligible Executive Management is limited to the incumbents in the following classifications as of November 26, 2017:

Assistant to the City Manager	Katherine Valverde
City Clerk	Patricia Bell (Retired)
Director of Community Services	William Maertz
Director of Development Services	Melanie Kush
Director of Finance/Treasurer	Tim McDermott
Director of Human Resources and Risk Management	Jessie Bishop
Director of Fire & Life Safety (Fire Chief)	Richard Smith
Economic Development Manager	Pamela White

The City Manager is specifically excluded from this Program. New incumbents to the positions above will not be eligible for the Program. The Program will sunset with the expiration of eligibility of the individuals specified above.

Upon reaching Medicare eligibility or age 65, whichever occurs first, the retired employee will be removed from the City's group health plan, the monthly premium of \$400 will cease and he or she will be responsible for enrolling in Medicare or another health care plan.

***Spouse / Dependent Child***

Participants of this Program who meet the eligibility criteria and who choose to remain on the City's group health plan may enroll a spouse and/or dependent child(ren), at the time of retirement, as allowed by the contract between the City of Santee and the health insurance carrier. If the spouse or dependent is not enrolled at the time of retirement, the Participant will only be allowed to enroll his or her spouse and dependent child(ren) for coverage when the spouse and/or dependent child(ren) qualify for "special enrollment" under HIPAA or during open enrollment.

The health premium assistance available to executive management retirees is a fixed monthly amount of \$400.00. Participants and their spouses may continue health coverage on the City's group health plan until reaching eligibility for Medicare or age 65, whichever occurs first. However, a spouse of a Participant that remains on the City's group health plan after the Participant is no longer eligible will not receive the Health Premium Assistance of \$400. Dependent children will be removed from coverage when the Participant (retired employee) is no longer eligible under the Program.

***Duplicate Coverage Disallowed***

Duplicate coverage will not be provided in the event that:

1. There are two or more Participants who (a) are each independently eligible for health care benefits from the City or this Program and (b) are also eligible for health care benefits from the City or the

Executive Management  
Retiree Health Premium Assistance Program

Program as a Spouse or Dependent of a Participant, said parties shall be eligible to participate in only one program as the principal insured and the other party participates in the same policy or program as a Spouse or Dependent of the Participant; or

2. The Participant assumes employment elsewhere and is eligible through that employer for an employer sponsored group health plan, whether or not enrolled.

**TERMINATION OF ELIGIBILITY**

A Participant ceases to be eligible to participate in this Program on:

- (1) the date of his or her death;
- (2) the date the Participant or spouse turns 65 or becomes eligible for Medicare, whichever is earlier as set forth above;(if a retired executive management employee reaches age 65 before his or her spouse, the spouse will be allowed to remain on the plan until he or she reaches age 65 or is eligible to enroll in Medicare, whichever occurs first, though no Health Premium Assistance will be provided);
- (3) the date the Program is terminated;
- (4) the date a spouse or dependent ceases to be eligible as prescribed in the contract between the City of Santee and its insurance carrier;
- (5) the date the Participant fails to pay his or her portion of the premium to the City of Santee for the group health plan;
- (6) the date a Participant elects to cease coverage on the City's group health plan (once the Participant elects to cease participation in this plan, he or she may not re-enroll in the Program);
- (7) the date a Participant assumes employment elsewhere and is eligible through that employer for an employer sponsored group health plan;
- (8) the date a Participant commits fraud under the health plan (i.e. false claims, ineligible member enrolled on plan, etc.)

**Note:**

Eligibility will cease at age 65 or when eligible for Medicare, whichever is earlier, for all Participants of this Program or their spouses who remain on the City's group health plan in accordance with the requirements outlined in this document. Upon reaching ineligibility for the Program, it will be the responsibility of the Participant and/or spouse to enroll in Medicare or another health plan. If a retired executive management employee reaches age 65 before his or her spouse, the spouse will be allowed to remain on the plan until he or she reaches age 65 or is eligible to enroll in Medicare, whichever occurs first, though no Health Premium Assistance will be provided.

**PROGRAM INFORMATION**

Selection of medical benefits will occur at the time of retirement. Open enrollment will be the only opportunity to add a spouse and/or eligible dependents, unless a qualifying event occurs. A qualifying event is a change in status affecting eligibility for insurance under HIPAA "special enrollment" rules.

**Please note: It is a requirement of the CIGNA Health Plan that Participants reside in an eligible service area.** The City will make reasonable attempts to secure insurance options with the current insurance carrier for Participants residing outside the San Diego or Riverside County service areas which are comparable to the medical insurance options available to active and retired employees residing within the service areas. In the event the rates for Participants residing outside the service area are higher, the Participant is responsible for paying the difference. In the event the City is unable to secure comparable medical insurance options for Participants residing outside the service areas, the Participants will be

Executive Management  
Retiree Health Premium Assistance Program

terminated from the City's medical insurance coverage and this Program, and may not re-enroll. COBRA coverage is not available in this instance.

**HEALTH PREMIUM ASSISTANCE**

The health premium assistance is \$400 per month, effective February 1, 2018, regardless of the level of insurance coverage in effect at the time the executive management employee retires. Health Premium Assistance is only given to executive management retirees who are eligible and choose to remain on the City of Santee's group health care plan.

**HEALTH PREMIUM PAYMENT PLAN**

Any remaining cost to the Participant for his or her health insurance that is not covered by the Health Premium Assistance provided by the City of Santee will be deducted on a monthly basis from the Participant's CalPERS retirement check. This is called Direct Authorization Deduction and is mandatory. This deduction is taken at the first of the month for the month of coverage.

**POLICY EFFECTIVE DATE**

The policy will be modified in writing as deemed necessary for the successful administration of this Program. This policy has been revised effective January 10, 2018.

**CONDITIONS UNDER WHICH PLAN MAY BE SUSPENDED/DISCONTINUED**

The City of Santee reserves the right to temporarily suspend or permanently discontinue this plan for any reason. If the City's contract with the insurance carrier allows, the Participant may continue to participate in the City's group health plan at their own expense, under the same terms and conditions as otherwise permitted for City retirees.

**COBRA**

This document is not intended to provide specific information regarding COBRA coverage. Executive Management employees who retire from service and meet the eligibility requirements of this Program will be given the choice of participating in the Retiree Health Premium Assistance Program, electing COBRA coverage and continuing to participate in the City's group health plan at their own expense, or obtaining health coverage elsewhere. Spouses and dependents may be entitled to COBRA coverage based on a qualifying event. For more information regarding COBRA, please contact a staff member of Human Resources.

**QUESTIONS**

If you have any questions regarding this program or retiree health coverage, please call the Human Resources Director at (619) 258-4100 extension 262.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

3A

**MEETING DATE**      January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE**      **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE AMENDING SECTIONS 9.12.020 AND 9.12.030 OF THE SANTEE MUNICIPAL CODE TO PROHIBIT SMOKING ON CITY TRAILS AND TO REVISE THE DEFINITION OF "SMOKING"**

**DIRECTOR/DEPARTMENT**      Bill Maertz, Community Services *W*

**SUMMARY**

Public trails in the City are valued resources of the residents of the City and its visitors, and the City is committed to keeping the trails within the City clean and safe, and to reducing the risk of fire. Discarded cigarettes are one of the leading causes of outdoor fires, including the Viejas Fire in 2001 that destroyed over 10,000 acres in Eastern San Diego County.

Trails in the City of Santee are high risk areas for brush fires due to the presence of flammable vegetation in these areas. Fire hazards from smoking are obvious and well documented, the danger posed by electronic smoking devices also has been confirmed by a recent report by the National Fire Data Center for the U.S. Fire Administration. City staff recommends prohibiting smoking in any form on City trails to protect the health, safety, and welfare of City residents, and to reduce the risk of brush fires.

On December 14, 2017, the Santee Park & Recreation Committee voted unanimously to recommend to City Council to prohibit smoking on trails. The Proposed Ordinance would prohibit smoking on all City trails, and would amend the definition of "smoking" to mirror recently-enacted State law, which updated the definition "smoking" to cover the use of e-cigarettes and vaping. Current state law already prohibits the smoking of marijuana in all public spaces.

The City of Santee Fire Chief's attached letter supports the prohibition of smoking on city trails.

**ENVIRONMENTAL REVIEW**

This item is categorically exempt from the California Environmental Quality Act pursuant to section 15061(b) (3).

**FINANCIAL STATEMENT** *m*

Adoption of the Proposed Ordinance will require the creation of "No Smoking" signs with minimal fiscal impact.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MDB*

Introduce the Ordinance for first reading and schedule the Ordinance for second reading at the January 24, 2018, City Council Meeting.

**ATTACHMENTS (Listed Below)**

Proposed Ordinance      Letter from Fire Chief

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AMENDING SECTIONS 9.12.020 AND 9.12.030 OF THE SANTEE MUNICIPAL CODE TO PROHIBIT SMOKING ON CITY TRAILS AND TO REVISE THE DEFINITION OF “SMOKING”**

**WHEREAS**, public trails in the City of Santee (“City”) are valued resources of the residents of the City and its visitors, and the City is committed to keeping the trails within the City clean, safe, healthy, and pleasant for everyone; and

**WHEREAS**, fire hazards from smoking are obvious and well documented. The danger posed by electronic smoking devices also has been confirmed by a recent report by the National Fire Data Center for the U.S. Fire Administration; and

**WHEREAS**, Southern California communities such as the City are continually faced with the threat of wildfires, which cause substantial property losses; and

**WHEREAS**, discarded cigarettes are one of the leading causes of outdoor fires, including the Viejas Fire in 2001 that destroyed over 10,000 acres in Eastern San Diego County; and

**WHEREAS**, City trails are high risk areas for brush fires due to the presence of flammable vegetation in these areas; and

**WHEREAS**, the City Council has determined that banning smoking on public trails in the City is necessary to protect the health, safety, and welfare of the City residents and visitors and to reduce the risk of brush fires; and

**WHEREAS**, the City desires to amend the Santee Municipal Code to prohibit smoking on City trails and to revise the definition of “smoking” to include smoking of electronic cigarettes and vaping.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTEE DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Santee hereby finds and determines that all of the above Recitals are true and correct and incorporates such Recitals into this Ordinance as if sully set forth herein.

**SECTION 2.** Section 9.12.020 of the Santee Municipal Code is amended to read in its entirety as follows:

### **9.12.020 Definitions.**

For purposes of this chapter the following words and phrases shall have the meanings ascribed to them in this section:

A. "Place of employment" means any enclosed area under the control of a public or private employer which employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges, conference rooms and employee cafeterias. A private residence is not a "place of employment."

B. "Public place" means any enclosed area to which the public is invited or in which the public is permitted, including but not limited to, retail stores, retail service establishments, retail food production and marketing establishments, restaurants, theatres, waiting rooms, reception areas, educational facilities, health facilities and public transportation facilities. A private residence is not a "public place."

C. "Public trail" means any route, path, or trail, identified in Figure 5-1 of the Trails Element of the Santee General Plan, designated as such by the Director of Community Services, or posted as such through signage.

D. "Smoke" or "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. "Smoke" or "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

E. "Tobacco product" means any of the following:

(i) A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.

(ii) An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.

(iii) Any component, part, or accessory of a tobacco product, whether or not sold separately.

F. "Tobacco product" does not include a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such an approved purpose.

**SECTION 3.** Section 9.12.030 of the Santee Municipal Code is amended to read in its entirety as follows:

**9.12.030 Prohibitions.**

No person shall smoke in a public place or place of employment, except in designated smoking areas. (Ord. 90, 1983: prior code § 32.803)

No person shall smoke on a public trail within the City.

The provisions of this chapter do not apply in any circumstances where federal or state law regulates smoking if the federal or state law preempts local regulations, or if the federal or state law is more restrictive.

The Director of Community Services is authorized to install and maintain permanent "No Smoking" signs at all public trails to aid in enforcement of this section.

**SECTION 4.** CEQA. This Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it has no potential for resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, Section 15061(b)(3), that this Ordinance is nonetheless exempt from the requirements of CEQA in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The City Council, therefore, directs that a Notice of Exemption be filed with the County Clerk of the County of San Diego in accordance with CEQA Guidelines.

**SECTION 5.** Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

**SECTION 6.** Custodian of Records. The documents and materials that constitute the record of proceedings on which this Ordinance is based are located at the City Clerk's office located at 10601 Magnolia Ave, Santee, CA 92071. The custodian of these records is the City Clerk.

**SECTION 7.** This Ordinance shall become effective thirty (30) days after its passage.

**SECTION 8.** The City Clerk is hereby directed to certify the adoption of this ordinance and cause the same to be published as required by law.

**INTRODUCED AND FIRST READ** at a Regular Meeting of the City Council of the City of Santee, California, on the 10th day of January, 2018, and thereafter **ADOPTED** at a Regular Meeting of said City Council held on the 24<sup>th</sup> day of January, 2018, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED**

---

**JOHN MINTO, MAYOR**

**ATTEST**

---

**PEGGY JOHNS, MMC, INTERIM CITY  
CLERK**



# CITY OF SANTEE

**MAYOR**  
John W. Minto

**CITY COUNCIL**  
Ronn Hall  
Stephen Houlahan  
Brian W. Jones  
Rob McNelis

Dec. 14, 2017

Richard Smith  
Fire Chief  
City of Santee

I support the proposal to prohibit all forms of smoking , including vaporizers, from the public trails within the City of Santee.

Nearly all of these trails are adjacent to highly combustible chaparral, coastal sage scrub and riparian habitat zones in the wildland urban interface (WUI).

While the fire hazards from smoking are obvious and well documented, the danger posed by electronic smoking devices also has been confirmed by a recent report by the National Fire Data Center for the U.S. Fire Administration.

The proposed smoking restrictions will help to reduce the threat of wildfire and increase public safety.

Sincerely,

Richard Smith, Fire Chief

City of Santee  
COUNCIL AGENDA STATEMENT

**MEETING DATE** January 10, 2018

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE EXECUTION OF A REVISED PROGRAM SUPPLEMENT AGREEMENT WITH THE STATE OF CALIFORNIA TO RECEIVE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) FUNDS FOR THE MISSION GORGE ROAD EAST MEDIAN INSTALLATION PROJECT CIP 2015-13 AND APPROPRIATING ADDITIONAL TRAFFIC MITIGATION FEES

**DIRECTOR/DEPARTMENT** *S For* Melanie Kush, Development Services

**SUMMARY** A Program Supplement Agreement to the Master Agreement for federal-aid projects between the City of Santee and Caltrans is required in order to be reimbursed for each specific grant funded project the City is awarded. Caltrans requires that the program supplement agreement be executed for each project with authorization by a resolution of the City Council.

The City Council authorized the execution of a Program Supplement Agreement at its March 23, 2016 meeting. Subsequently, Caltrans has issued a revision to the previously executed Program Supplement Agreement. This item requests City Council to authorize the City Manager to execute a Revised Program Supplement Agreement with Caltrans for the Mission Gorge Road East Median Installation project CIP 2015-13, partially funded by the HSIP grant. The project is currently projected to be in construction by June 2018 to meet grant funding deadlines.

This item also requests the appropriation of additional Traffic Mitigation fees in the amount of \$421,282.00 to provide landscaping and lighting in the median. The additional funding is consistent with the Revised Program Supplement Agreement.

**ENVIRONMENTAL REVIEW** N/A

**FINANCIAL STATEMENT** *fm*

This project is funded with a HSIP Grant, Developer Contributions and Traffic Mitigation fees. The adopted FY17/18-FY21/22 CIP Budget originally allocated \$220,000 in Traffic Mitigation fees for this project; an additional \$421,282.00 is necessary and available from the Traffic Mitigation fee account.

The proposed budget for this project is as follows:

HSIP Grant	\$	711,700.00
Developer in-lieu Contributions		48,475.00
Traffic Mitigation Fees		641,282.00
Total	\$	<u>1,401,457.00</u>

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MSB*  
Adopt the resolution:

1. Authorizing the City Manager to execute the Revised Program Supplement Agreement with the State of California for the Highway Safety Improvement Program grant for the Mission Gorge Road East Median Installation project CIP 2015-13; and
2. Appropriating additional traffic mitigation fees in the amount of \$421,282.00.

**ATTACHMENTS**

Resolution Revised Program Supplement Agreement

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
AUTHORIZING THE EXECUTION OF A REVISED PROGRAM SUPPLEMENT  
AGREEMENT WITH THE STATE OF CALIFORNIA TO RECEIVE HIGHWAY SAFETY  
IMPROVEMENT PROGRAM (HSIP) FUNDS FOR THE MISSION GORGE ROAD EAST  
MEDIAN INSTALLATION PROJECT CIP 2015-13 AND APPROPRIATING ADDITIONAL  
TRAFFIC MITIGATIONS FEES**

**WHEREAS**, on May 10, 2017 the City approved the Master Agreements between the City and the State of California for receiving State and Federal Funds, respectively; and

**WHEREAS**, Caltrans requires that a Program Supplement Agreement for grant funds be executed by the City in order for the City to receive reimbursement for project related costs in addition to any Master Agreement with the State of California; and

**WHEREAS**, the City applied for, and received a HSIP Grant for the Mission Gorge Road East Median Installation Project to construct raised concrete medians on Mission Gorge Road between First Street and Riverview Parkway; and

**WHEREAS**, the City Manager executed a Program Supplement Agreement for the Mission Gorge Road Median Installation on March 26, 2016; and

**WHEREAS**, Caltrans subsequently issued a Revised Program Supplement Agreement; and

**WHEREAS**, Caltrans requires that the Revised Program Supplement Agreement to be executed in order for the City to receive reimbursement for project-related costs; and

**WHEREAS**, additional funding in the amount of \$421,282.00 is needed to provide landscaping and lighting for the project.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1:** The City Manager is authorized to execute the Revised Program Supplement Agreement with the State of California for the Highway Safety Improvement Program grant for the Mission Gorge Road East Median Installation project CIP 2015-13.

**SECTION 2:** An additional \$421,282.00 in Traffic Mitigation fees is appropriated for the Mission Gorge Road East Median Installation project, CIP 2015-13.

**RESOLUTION NO.**

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10<sup>th</sup> day of January, 2018, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PEGGY JOHNS, MMC, INTERIM CITY CLERK**

**DEPARTMENT OF TRANSPORTATION**

Division of Local Assistance  
1120 N STREET  
P.O. BOX 942874, MS# 1  
Sacramento, CA 94274-0001  
TTY 711  
(916) 654-3883  
Fax (916) 654-2408



October 19, 2017

File : 11-SD-0-SNT

HSIPL-5429(026)

On Mission Gorge Rd between  
Riverview Parkway and 1st Ave**RECEIVED**

OCT 23 2017

Dept. of Development Services  
City of Santee

Ms. Marlene Best  
City Manager  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071-1266

Attn: Taylor Carrico

Dear Ms. Best:

Enclosed are two originals of the Program Supplement Agreement No. 015-N1 to Administering Agency-State Agreement No. 11-5429R and an approved Finance Letter for the subject project. Please retain the signed Finance Letter for your records.

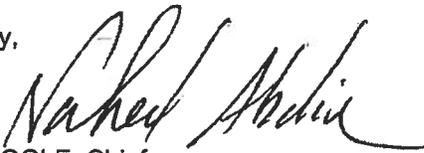
**Please note that federal funding will be lost if you proceed with future phase(s) of the project prior to getting the "Authorization to Proceed" with that phase.**

Please review the covenants and sign both copies of this Agreement and return both to this office, Office of Project Implementation - MS1 within 90 days from the receipt of this letter. If the signed Agreements are not received back in this office within 90 days, funds will be disencumbered and/or deobligated. Alterations should not be made to the agreement language or funding. ATTACH YOUR LOCAL AGENCY'S CERTIFIED AUTHORIZING RESOLUTION THAT CLEARLY IDENTIFIES THE OFFICIAL AUTHORIZED TO EXECUTE THE AGREEMENT ON THE AGENCY'S BEHALF. A fully executed copy of the agreement will be returned to you upon ratification by Caltrans. No invoices for reimbursement can be processed until the agreement is fully executed.

The State budget authority supporting the encumbered funds is only available for liquidation up to specific deadlines. These deadlines are shown on the attached Finance letter as the "Reversion Date". Please ensure that your invoices are submitted at least 60 days prior to the reversion date to avoid any lapse of funds. If your agency is unable to seek reimbursement by this date you may request an extension through a Cooperative Work Agreement (CWA). A CWA is subject to the final approval of the State Department of Finance. If approved, the CWA may extend the deadline for up to two years.

Your prompt action is requested. If you have questions, please contact your District Local Assistance Engineer.

Sincerely,

  
JOHN HOOLE, Chief  
Office of Project Implementation - South  
Division of Local Assistance

Enclosure

c: DLA AE Project Files  
(11) DLAE - Bing Luu

Date: 10/17/2017 EA No:  
 D\_CO\_RT: 11-SD-0-SNT  
 Project No: HSIPL-5429(026)  
 Adv Project Id: 1115000080  
 Period of Performance End Date: 01/25/2019  
 Agreement End Date: 10/25/2020

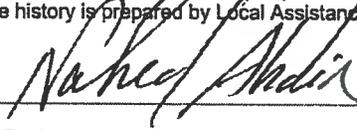
Attention: City of Santee

FINANCE ITEMS	PRO RATA OR LUMP SUM	TOTAL COST OF WORK	FEDERAL PART. COST	FED. REIMB %	FEDERAL	FEDERAL	LOCAL	OTHER (NON-PARTICIPATING)
					MS30	ZS30		
Agency Preliminary Engineering	Lump Sum	\$97,000.00	\$97,000.00	100.00%	\$97,000.00	\$0.00	\$0.00	\$0.00
Contract Items: \$1,185,870								
Contingencies: \$118,587								
Total: \$1,304,457								
Construction	Lump Sum	\$1,304,457.00	\$751,300.00	81.82%	\$0.00	\$614,700.00	\$136,600.00	\$553,157.00
<b>Totals:</b>		<b>\$1,401,457.00</b>	<b>\$848,300.00</b>	<b>0.00%</b>	<b>\$97,000.00</b>	<b>\$614,700.00</b>	<b>\$136,600.00</b>	<b>\$553,157.00</b>

Participation Ratio: 60.53%

This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature: \_\_\_\_\_



Title: HQ Sr. Area Engineer

For questions regarding finance letter, contact:

Printed Name : Nahed Abdin

Telephone No: 916-653-7928

Remarks: RFA for Con

ACCOUNTING INFORMATION									HSIPL-5429(026)		Cooperative Work Agreement	
ADV. PROJECT ID	APPROP. UNIT	STATE PROG.	FED/STATE	ENCUMBRANCE AMOUNT	APPROP YEAR	EXPENDITURE AMOUNT	ENCUMBRANCE BALANCE	REVERSION DATE	APPROVED AMOUNT	EXPIRATION DATE		
1115000080	16102F	2030010550	F	\$97,000.00	1516	\$25,153.11	\$71,846.89	06/30/21				
1115000080	17102F	2030010550	F	\$614,700.00	1617	\$0.00	\$614,700.00	06/30/22				



**PROGRAM SUPPLEMENT NO. N015 Rev. 1**  
to  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR FEDERAL-AID PROJECTS NO 11-5429R**

**Adv Project ID**                      **Date:** October 5, 2017  
1115000080                      **Location:** 11-SD-0-SNT  
**Project Number:** HSIPL-5429(026)  
**E.A. Number:**  
**Locode:** 5429

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 07/17/08 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the Administering Agency on \_\_\_\_\_ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

**PROJECT LOCATION:**

On Mission Gorge Rd between Riverview Parkway and 1st Ave

**TYPE OF WORK:** Install raised median

**LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	ZS30	MS30	LOCAL	OTHER
\$1,401,457.00	\$614,700.00	\$97,000.00	\$136,600.00	\$553,157.00

**CITY OF SANTEE**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

**Chief, Office of Project Implementation**  
**Division of Local Assistance**

Date \_\_\_\_\_

Date \_\_\_\_\_

Attest \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer *[Signature]*

Date 10/5/2017                      \$711,700.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

**SPECIAL COVENANTS OR REMARKS**

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-

**SPECIAL COVENANTS OR REMARKS**

assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at [www.sam.gov](http://www.sam.gov).

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of

**SPECIAL COVENANTS OR REMARKS**

Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.

B. Invoices shall be submitted on ADMINISTERING AGENCY letterhead that includes the address of ADMINISTERING AGENCY and shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.

C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.

D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.

F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures,

**SPECIAL COVENANTS OR REMARKS**

48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in

**SPECIAL COVENANTS OR REMARKS**

ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**MEETING DATE**

January 10, 2018

**AGENDA ITEM NO.****ITEM TITLE**

**RESOLUTION APPOINTING JOHN FRENKEN AS INTERIM PUBLIC SERVICES MANAGER AND APPROVING EMPLOYMENT AGREEMENT**

**DIRECTOR/DEPARTMENT**Bill Maertz, Community Services *WMM***SUMMARY**

On November 30, 2017, the position of Public Services Manager in the Community Services Department became vacant. This position is responsible for supervising, planning, and coordinating the activities and operations of the Public Services Division. The City needs to select an Interim Public Services Manager pending the recruitment, selection and employment of a permanent Public Services Manager.

The City has identified a qualified candidate to consider for appointment as Interim Public Services Manager. John Frenken retired as a Park Superintendent with the City of Encinitas and has extensive experience in the field of municipal public services. He has been retired for more than six months (180 days) from the City of Encinitas. Mr. Frenken has the specialized skill and background to serve in this position.

Government Code section 21221(h) allows the City to hire a retiree to fill a vacant position on an interim basis during the recruitment for a permanent appointment. This Section requires that the appointment be made by the City Council to a position requiring specialized skills, be a one-time appointment, and that the employee does not exceed 960 hours worked in a fiscal year. Section 7522.56 imposes similar restrictions, consistent with Section 21221(h). In addition, there must be an active recruitment.

The attached Resolution will appoint John Frenken as the Interim Public Services Manager effective January 11, 2018, in compliance with Section 21221(h) and approves the corresponding Employment Agreement.

**FINANCIAL STATEMENT**

*jm* Under the Employment Agreement, John Frenken would be paid at an hourly rate of \$54.11. This amount is dictated by Section 21221 (h) as the rate must be within the range of the publicly approved rate of pay for the vacant position. No other benefits are permitted to be provided.

**CITY ATTORNEY REVIEW** N/A Completed**RECOMMENDATION***MSB*

Adopt a Resolution appointing John Frenken as Interim Public Services Manager and approving employment agreement

**ATTACHMENTS (Listed Below)**

1. Resolution
2. Employment Agreement

## RESOLUTION NO.

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPOINTING JOHN FRENKEN AS INTERIM PUBLIC SERVICES MANAGER AND APPROVING EMPLOYMENT AGREEMENT

**WHEREAS**, Government Code Section 21221(h) permits the City Council to appoint a California Public Employees' Retirement System ("CalPERS") retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

**WHEREAS**, the position of Public Services Manager became vacant on November 30, 2017; and

**WHEREAS**, to ensure the efficient continued operation of the City of Santee ("City"), the City Council desires to retain the services of John Frenken, a retired member of CalPERS, to serve as Interim Public Services Manager, effective January 11, 2018; and

**WHEREAS**, John Frenken has experience managing budgets, programs, staff, division operations, and public city services; and

**WHEREAS**, pending the recruitment, selection and employment of a Public Services Manager, the City desires to appoint John Frenken as Interim Public Services Manager, pursuant to the authority provided under Government Code Section 21221(h), to provide the leadership, expertise and management skills necessary to lead the Public Services Division effectively and efficiently; and

**WHEREAS**, it is understood by John Frenken and the City that the combined total hours to be served by John Frenken in any fiscal year for all CalPERS employees shall not exceed the 960 hour limitation set forth in California Government Code Section 21221(h); and

**WHEREAS**, the City Council has reviewed a proposed employment agreement by and between John Frenken and the City of Santee.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Santee, California, as follows:

**SECTION 1.** As required by Government Code Sections 7522.56 and 21221(h), the City Council makes the following findings:

- (A) All facts set forth in the Recitals to this Resolution are true and correct.
- (B) John Frenken has the specialized skills needed to perform the work required of the Interim Public Services Manager until a permanent Public Services Manager is appointed and thereafter begins his or her service.

**RESOLUTION NO.**

- (C) It is in the best interests of the City of Santee to enter into an employment agreement with and to appoint John Frenken as Interim Public Services Manager for the City of Santee effective January 11, 2018, pursuant to the authority provided under Government Code Section 21221(h).

**SECTION 2.** John Frenken is hereby appointed as Interim Public Services Manager of the City of Santee effective January 11, 2018, in accordance with Government Code Section 21221(h) and with the provisions of the employment agreement on file with the City Clerk.

**SECTION 3.** The employment agreement with John Frenken, a copy of which is on file with the City Clerk, is hereby approved by the City Council of the City of Santee, California, effective January 11, 2018.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 10<sup>th</sup> day of January, 2018, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

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**JOHN W. MINTO, MAYOR**

**ATTEST:**

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**PEGGY JOHNS, MMC, INTERIM CITY CLERK**



# CITY OF SANTEE

MAYOR  
John W. Minto

CITY COUNCIL  
Ronn Hall  
Stephen Houlahan  
Brian W. Jones  
Rob McNelis

## CITY OF SANTEE LIMITED-TERM APPOINTMENT AGREEMENT (CALPERS RETIREE)

John Frenken  
5620 Adams Avenue  
San Diego CA 92115

Dear Mr. Frenken:

If accepted by you and approved by the City Council, this agreement represents the terms of your appointment as Interim Public Services Manager with the City of Santee ("City"). In light of your status as a CalPERS retiree, this is a limited-term appointment subject to the requirements set forth in this letter.

This agreement is made because the City has determined that your specialized skills in the management of capital improvement and maintenance projects, contracted services, expertise in landscape, trees, parks, facilities and concrete repair as well as managing the budget, contracts, staff, and overall division operations are necessary to perform the duties of Interim Public Services Manager. We have also determined that your employment will ensure the efficient continued operation of the City's public services and significant community projects are ongoing during the recruitment for a permanent Public Services Manager.

The terms of this agreement include:

- The term of your appointment will be from January 11, 2018, until such time as a permanent appointment for the position of Public Services Manager has been selected and has commenced employment or, if earlier, the City Manager and/or City Council terminates this agreement. You are an at-will employee and can be terminated at any time, with or without notice or cause.
- Your rate of pay in the position will be an hourly rate of \$54.11.
- You will not receive any further payments or benefits other than the hourly rate unless required by state or federal law.
- Your hours **cannot exceed 960 hours** in a fiscal year (inclusive of all hours worked for any CalPERS employer).

The City and you make this agreement with the mutual understanding that the appointment complies with the requirements applicable to the employment of CalPERS retirees, as codified in

Government Code sections 7522.56 and 21221(h). Specifically, an appointment under Sections 7522.56 and 21221(h) is permissible if all of the following requirements are met:

- (1) The appointment is made by the City Council;
- (2) The appointment is to a vacant position during recruitment for a permanent appointment;
- (3) The appointment is either during an emergency to prevent stoppage of public business or because the retiree has specialized skills needed in performing the work;
- (4) The retiree is appointed to the vacant position no more than once;
- (5) The compensation received by the retiree is not less than the minimum nor more than the maximum monthly base salary paid to other employees performing comparable duties as listed on the City's publicly available pay schedule, reflected as an hourly rate by dividing the monthly base pay by 173.333;
- (6) The compensation paid to the retiree is limited to the hourly rate and no other benefits may be provided;
- (7) The total hours worked by the retiree in a fiscal year, for all CalPERS employers, cannot exceed 960 hours;
- (8) The retiree cannot have received unemployment insurance payments in the prior 12-month period arising from work performed as a retiree for any public employer; and
- (9) For any retirees with a retirement effective date on or after January 1, 2013, the appointment must occur at least 180 days following the date of retirement unless the employer certifies that the appointment is necessary to fill a critically needed position before 180 days have expired and the governing body approves the appointment in a public meeting.

With respect to the requirement at (1), your appointment to the position of Interim Public Services Manager will not be effective unless and until it is approved by resolution of the City Council.

In addition, the City, in good faith, has determined that your appointment meets (2) – (7) of the foregoing requirements as follows:

- (2) If approved, your appointment will be to the vacant Public Services Manager position during the City's recruitment for a permanent appointment;
- (3) This appointment is made because you possess the specialized skills, as identified in the first paragraph of this agreement, necessary for the purpose of the appointment and your employment will ensure the efficient continued operation of the City during the recruitment.
- (4) If approved, the appointment will be a one-time appointment and will not be renewed.
- (5) The compensation you will receive is no more than the maximum monthly base salary paid to other employees performing comparable duties as listed on the City's publicly available pay schedule divided by 173.333 to determine an hourly rate.
- (6) Your compensation consists of the hourly rate only; no further benefits will be provided.
- (7) Your hours will not exceed 960 hours in a fiscal year.

By executing this agreement, you are also, in good faith, determining that your appointment meets each of the foregoing requirements, including the unemployment insurance requirement noted at (8) above. That is, while the City is not in a position to do so, by signing the acknowledgment at the conclusion of this agreement you are certifying that you have not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer. Further, by signing this agreement, you are confirming that the 180 day waiting period described in (9) above has been met.

Notwithstanding (7) above, the City has no way of monitoring the hours that you work for another CalPERS employer. As such, it is your responsibility to ensure that the total hours worked for the City and any other CalPERS employer do not exceed 960 hours during the fiscal year. The City's understanding is that you have not worked for any other CalPERS employer this fiscal year and will not do so during your employment with the City.

There is no right to continued public employment expressed by this agreement. All limited-term appointments are subject to the business necessity of the City and are at-will; therefore, the appointment may end with or without cause or advance notice.

John, we welcome you to your limited-term appointment with the City and extend our best wishes for your success in the Interim Public Services Manager position.

If you have additional questions or comments feel free to contact me directly.

Sincerely,

Marlene Best  
City Manager

**Acknowledgment:**

I, \_\_\_\_\_, agree to this Limited-Term Appointment Agreement (CalPERS Retiree), and hereby warrant that I understand and agree with all of the terms and conditions of employment as set forth in this agreement. Further, I hereby certify to the City of Santee that I have not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer. I also confirm that the 180 day waiting period described above has been met.

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Approved As To Legal Form:

\_\_\_\_\_  
Shawn Hagerty, City Attorney