
TIME EXTENSION

Extension of Project Case Number: _____



Planning & Building Department
10601 Magnolia Avenue
Santee, Ca 92071
(619) 258-4100, Ext 167

OVERVIEW

The Director of the Planning & Building Department is authorized to approve time extensions for previously approved projects that have not been made inconsistent or non-conforming by any of the following:

- 1) Significant changes in the General Plan land use element; or
- 2) Significant changes to the zoning ordinance; or
- 3) Changes to the character of the area.

In addition, the granting of an extension should not be detrimental to the public health, safety or welfare, or materially injurious to property or improvements within the vicinity (§13.04.090 of Santee Municipal Code).

TIME LIMITS

A time extension may be granted for up to three years from the project expiration date (Government Code Section 66452.6).

PROCESS

The applicant should submit the completed TE application packet digitally through the Permitting & Licensing Portal ([SanteePortal.org](https://www.cityofsanteeca.gov/planning-licensing/permits-licensing)). The documents submitted will be reviewed by City Staff to ensure that all of the required information is submitted and to identify any potential issues with the General Plan, Municipal Code, and the Subdivision Map Act. Written comments, if any, will be provided within 30 days of the application submittal.

Please contact staff prior to beginning work on this application to determine the specific review process appropriate to the proposed project.

SUBMITTAL CHECKLIST

1. Application
 - a. ____ Completed and signed Time Extension Form
 - b. ____ Ownership Disclosure Statement (located <https://www.cityofsanteeca.gov/planning-building/planning/applications-handouts>)
2. Title Report
 - a. ____ Current (not more than six months old) Preliminary Title Report and Grant Deed.

4. Written Request

- a. ____ A letter stating the reason for the time extension and the number of years being requested (signed by the property owner).

5. Fees

- a. ____ Time Extension Deposit (Project Planner to provide invoice)



City of Santee
Planning & Building Dept.
 10601 Magnolia Avenue
 Santee, CA 92071-1222
 (619) 258-4100)

PLANNING APPLICATION

(Select all that apply)

<input type="checkbox"/> General Plan Amendment	<input type="checkbox"/> Tentative Map	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Major Revision
<input type="checkbox"/> Zoning Ordinance Amendment	<input type="checkbox"/> Tentative Parcel Map	<input type="checkbox"/> Conditional Use Permit (Minor)	<input type="checkbox"/> Minor Revision
<input type="checkbox"/> Specific Plan Amendment	<input type="checkbox"/> SB-9 Urban Lot Split	<input type="checkbox"/> Temporary Use Permit	<input type="checkbox"/> Substantial Conformance
<input type="checkbox"/> Rezone	<input type="checkbox"/> Planned Development	<input type="checkbox"/> Antenna Permit	<input type="checkbox"/> Time Extension
<input type="checkbox"/> Variance	<input type="checkbox"/> Density Bonus	<input type="checkbox"/> Comprehensive Sign Program	<input type="checkbox"/> SB330 Pre-Application
<input type="checkbox"/> Minor Exception	<input type="checkbox"/> Development Review	<input type="checkbox"/> Initial Consultation	<input type="checkbox"/> Other:

Site Location: _____ **Assessor Parcel Number(s):** _____

Have you had an Initial Consultation (IC)? ☐ Yes ☐ No **If Yes:**

Planner's Name: _____ **and IC Case Number** _____

Are there any prior related project cases associated with the site? ☐ Yes ☐ No. **If Yes:**

List Case Number(s): _____

<p>1. Applicant</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____</p> <p>Email: _____</p> <p>Signature: _____</p> <p>Print Name: _____</p>	<p>2. Property Owner</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____</p> <p>Email: _____</p> <p>Signature: _____ (Authorizing Applicant to Submit Application)</p> <p>Print Name: _____</p>
<p>3. Applicant's Representative</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____</p> <p>Email: _____</p> <p>Signature: _____</p> <p>Print name: _____</p>	<p>4. Engineer</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Phone: _____</p> <p>Email: _____</p> <p>Signature: _____</p> <p>Print name: _____</p>

5. Parcel Size (Acres): _____ 6. Size of Building(s) in sq.ft.: _____

7. Existing Land Use: _____

8. General Plan Land Use Designation: _____ 9. Zone Designation: _____

10. For Residential Projects:

- A. Number of Units Proposed _____ units
- B. Number of Lots Proposed _____ lots
- C. Project Density Proposed _____ du/acre

11. DESCRIPTION OF PROPOSED USE

Describe below, or on an attached sheet if more space is required, the proposed use, its operation, the nature and type of buildings, structures and other facilities to be used and the types of services to be provided.

I, the undersigned, under penalty of perjury, claim the information contained within this application is correct to the best of my knowledge.

Signed: _____
Owner or Applicant

Print Name & Date: _____