



Temporary Use Permit

Planning & Building Department
10601 Magnolia Avenue, Santee, CA 92071-1266
www.cityofsantee.ca.gov ♦ (619) 258-4100

FOR DEPARTMENT USE ONLY

NOTICE: THIS APPLICATION IS A REQUEST FOR APPROVAL OF A LAND USE PERMIT. DO NOT BEGIN CONSTRUCTION PURSUANT TO THIS APPLICATION UNTIL YOU HAVE RECEIVED WRITTEN APPROVAL OF YOUR REQUEST FROM THE CITY AND HAVE OBTAINED ANY REQUIRED BUILDING / FIRE PERMITS.

Type of Event (general):

☐ City Sponsored ☐ Outdoor Sales ☐ Grand Opening ☐ Circus/Carnival
☐ Temp. Office/Trailer ☐ Outdoor Storage ☐ Parade/Street Festival ☐ Other

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|--|--|
| APPLICANT: _____ Sponsoring Organization: _____ (circle one) For Profit or Not-for-Profit Address: _____ _____ Phone: _____ Email: _____ Signature _____ _____ Print Name _____ Date _____ | PROPERTY OWNER: _____ Address: _____ _____ Phone: _____ Email: _____ Signature: _____ (Authorizing Applicant to Submit Application) Date _____ Print Name _____ |
|--|--|

3. **EVENT TITLE:** _____

4. **EVENT LOCATION** _____ **APN:** _____

5. **EVENT DATE(S)** From _____ To _____

6. **ACTUAL EVENT HOURS** From _____ am/pm To _____ am/pm

7. **CONTACT PERSON "on site" on day of event:** _____ **Phone:** _____

8. **DESCRIPTION OF PROPOSED USE.** Fully describe your proposal below or on attached sheet, if more space is required. The description shall include the proposed use, its operation, the nature and type of building, structures, and other facilities to be used, the type of services to be provided, and the length of time it will be in use (attach a site plan to further clarify the proposed event).

☐ YES ☐ NO Will items or services be sold at the event? If so, describe

8. DESCRIPTION OF PROPOSED USE (CONTINUED)

___ YES ___ NO Does the event involve the sale or use of alcoholic beverages? If yes, explain:

___ YES* ___ NO Does this event involve food sampling or food sales of any sort? If yes, explain:

*If yes, a Temporary Food Facility Event Organizer Permit is required from the County's Dept of Environmental Health

___ YES ___ NO Does the event involve a moving route of any kind along city streets, sidewalks, or highways? If YES, provide a detailed map of your proposed route and a separate written narrative to explain. _____

___ YES ___ NO Does the event involve use of tents or canopies? If YES, how many and what size? _____

___ YES ___ NO Will the event involve the use of a stage or PA system? If YES, during what time will the PA be used? _____

___ YES ___ NO Have you hired a Professional Security organization to handle security arrangements at this event? If so, provide their name and contact information:

___ YES ___ NO Is the event a night event? If YES, how will the event area be illuminated?

___ YES ___ NO How will parking be accommodated for the event? If a parking plan was prepared, provide a copy.

___ YES ___ NO Does the event involve any fireworks or pyrotechnics? If YES, please describe:

___ YES ___ NO Does the event involve any signs, banners, or other decorations? If YES, please describe:

9. CERTIFICATION

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

Signed: _____ Date: _____
(Applicant)

Print Name: _____