

**FIRST AMENDMENT TO MANAGEMENT SERVICES AGREEMENT
CITY CLERK**

This First Amendment to the Management Services Agreement ("First Amendment") is made and entered into as of the 12th day of March 2025, by and between the City of Santee, a municipal corporation ("City") and James Jeffries ("Employee").

RECITALS

1. On or about October 9, 2024, the City of Santee entered into a Management Services Agreement with James Jeffries to serve as the City Clerk.
2. The City Council held Employee's performance evaluation on March 12, 2025, and in accordance with the terms of his Management Services Agreement, considered his salary.
3. City desires to continue to employ the services of the Employee as its City Clerk.
4. It is the desire of the City Council to provide inducement for Employee to remain in such employment.

NOW, THEREFORE, IN CONSIDERATION OF PERFORMANCE BY THE PARTIES OF THE COVENANTS AND CONDITIONS HEREIN CONTAINED, THE PARTIES AGREE TO AMEND THE MANAGEMENT SERVICES AGREEMENT AS FOLLOWS:

5. The Parties hereby amend Paragraph 3 of the Management Services Agreement as follows:

Paragraph 3. Salary and Benefits

Employee will receive a base annual salary increase to \$126,000, effective March 12, 2025, payable in installments at the same time as other employees of the City are paid.

6. Except as amended in this First Amendment, the terms and conditions of the Management Services Agreement remain the same.

IN WITNESS WHEREOF, City and Employee have signed and executed this First Amendment as of the 31st day of March 2025.

CITY OF SANTEE

By: John W. Minto
John W. Minto, Mayor

EMPLOYEE

By: James Jeffries
James Jeffries, City Clerk

APPROVED AS TO FORM

By: Shawn Hagerty
Shawn Hagerty, City Attorney