

TRAFFIC ANALYSIS INTAKE FORM

The traffic analysis intake form shall be submitted with all development projects to help determine what traffic analysis will be required. These guidelines apply to most development projects. However, the City reserves the right to request both Vehicle Miles Traveled (VMT) and Level of Service (LOS) analysis depending on the specifics of the project. Questions regarding this intake form should be directed to the City of Santee Traffic Engineering division.

1. Project Information

Applicant Name	
Project Address or Street Cross Streets	
APN	
Project No.	

2. Project Description

3. Certification

Application Certification: I certify that this intake form has been completed to the best of my ability and accurately reflects the project being proposed. I understand that this intake form is for guidance only and that the City may require additional information studies.

Date: _____

Signature of Applicant: _____

Printed Name: _____

4. Trip Generation Information

Applicant shall provide supporting documentation for trip generation numbers used upon request by City. Selection of trip generation rate source and land use type is subject to approval by City.

4A: Total Project Site Trips After Fully Constructed

Fill out the table below to show the total trips the project site for the complete project. The information in this table should include both existing facilities that will still be in use once the project is complete and new facilities that will be constructed. Use separate rows for each different type of land use and tally the total at the bottom of the table.

#	Project Land Use Description	New or Existing	Size (Number of dwelling units or square feet)	ITE Trip Generation Rate Page number and land use description (Subject to City Staff approval)	Trip Generation Rate	Total Daily Trips
1				<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Other: _____		
2				<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Other: _____		
3				<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Other: _____		

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4B: Total Existing Trips Fill out the table below to show the total existing trips for the site. Use separate rows for each different type of land use. If site is currently empty lot, enter zero for existing trips, otherwise enter the trips for the most recent land use and tally them at the bottom of the table.

#	Existing Land Use Description	Size (Number of dwelling units or square feet)	Trip Generation Rate Data Source (Subject to City Staff approval)	Trip Generation Rate	Total Daily Trips
1			<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Actual counts collected* _____ <input type="checkbox"/> Other: _____		
2			<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Actual counts collected* _____ <input type="checkbox"/> Other: _____		
3			<input type="checkbox"/> ITE Trip Generation Rate Manual Version _____ Page # _____ Land Use: _____ <input type="checkbox"/> Actual counts collected* _____ <input type="checkbox"/> Other: _____		

1RVLRV/DUROGVRQGEIRUDPLLPRIROOPLGNGDVUSUML
 SLDQGDVRRQVDULWVLR

RDO(LVLUDDLQULSMRUVL

5. Preliminary Analysis

This section will determine if a VMT Analysis or LOS Traffic Study may be required.

Total net trips for the project site (Section 4A minus Section 4B): _____

5A: Vehicle Miles Traveled (VMT) Analysis

Projects that are projected to generate more than 500 net Average Daily Trips (ADT) may be required to submit a full VMT analysis if the project has more than 500 net ADT; applicant shall refer to the City of Santee VMT Analysis Guidelines for next steps and fill out the complete CEEA Transportation Analysis Screening Form in Appendix A

Is the proposed project projected to have more than 500 net ADT?

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5B: Traffic Study Level of Service (LOS) Analysis

Projects that are projected to generate more than 1000 net Average Daily Trips (ADT) may be required to submit a traffic study that evaluates traffic impact and performs a LOS analysis. The net trips are determined by subtracting the existing number of trips from the total trips for the project site after buildout (4A). If a traffic study with LOS analysis is required, applicant shall refer to the San Diego ITRIS Guidelines for Transportation Impact Studies in the San Diego Region, May 2011.

Is the proposed project projected to have more than 1000 net ADT?

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6. Technical Memorandum

If the total ADT is within 10% of any of the limits listed above, at the City's discretion, a technical memorandum prepared by a registered traffic engineer may be required to verify calculations.

Is the proposed project projected Average Daily Trips over 450 VMT or - LOS3

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