

MANUFACTURED HOME FAIR PRACTICES COMMISSION

BYLAWS

ARTICLE I: PURPOSE

The purpose of the Commission is to ensure that the provisions of the Santee Manufactured Home Fair Practices Ordinance are appropriately implemented in Santee.

ARTICLE II: OFFICERS

Section 1: Officers

On an annual basis, a Chair and Vice-Chair will be elected by the Commission from among its members.

Section 2: Elections

Unless amended, elections of officers shall be held at the first regular meeting in March.

ARTICLE III: MEETINGS

Section 1: Time and Place

Regular meetings of the Commission shall be held twice a year on the third Thursday of March, and September at 6:30 p.m. at the Santee City Council Chambers, 10601 Magnolia Avenue.

Section 2: Notice of Meetings

All meetings of the Commission shall be open to the public. An agenda shall be prepared for each meeting.

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Section 3: Special or Adjourned Meetings

Special or adjourned meetings may be called by the Chair.

Section 4: Government Code

Meetings of the Commission are subject to the public meeting rules of the Government Code, including the Brown Act.

Section 5: Quorum Required to Conduct Business

A quorum shall consist of three (3) members of the Commission. No business shall be transacted unless a quorum is present.

ARTICLE IV: VOTING

Each Commissioner including the Chair shall have one (1) vote. In case of a tie vote, the motion fails.

ARTICLE V: PARLIAMENTARY AUTHORITY

The Commission shall be governed by those rules of conduct established by the Commission as it deems necessary

ARTICLE VI: DOCUMENTS

Reports, photographs, letters, petitions or other physical evidence received in conjunction with hearings shall be retained as part of the Commission's records.